



## SWIMMING & DIVING STATE FINAL INSTRUCTIONS

[www.ihsa.org](http://www.ihsa.org)

P: 309.663.6377

Administrator: Kraig Garber

([kgarber@ihsa.org](mailto:kgarber@ihsa.org))

Assistant: Cheryl Lowery

([clowery@ihsa.org](mailto:clowery@ihsa.org))

**Thursday, November 10 (Girls); February 23 (Boys)**

### **Team Packet Pick-Up: 4:00-7:00p**

We ask only for the coaches to come to the check-in area to pick-up the Team Swimming or Diving Packet to limit congestion at the packet pick-up area. Team packet pick-up will be located in the main lobby.

Teams that have qualified divers will have a separate diving packet to pick up.

### **Swimming & Diving Packet Contents:**

- Friday & Saturday Participant Passes (1 per qualifier) – You will receive a pass for each qualifier. If your school qualified a diver, the Participant pass is included in the Diving Packet.
- State Final Qualifier Bag Tags: 1 per qualifier (Coaches are not entitled to State Final Qualifier Bag Tag).

**Note:** Please check with Event Staff, if any items are missing from your packet before you leave the check-in area. Items will not be replaced once you leave the check-in area. Participant passes for both days will be stapled together within the team packet.

**Team Parking Pass:** One team parking pass is given at the Thursday night packet pick-up to schools with four (4) or more total participants. Team parking (buses/mini-buses/school vans) is reserved in the Ty Warner Parking Lot directly across Plaza Dr. from the FMC Natatorium. The Ty Warner Parking Lot will open for team & authorized meet personnel parking beginning on Friday at 6:00a.m. Do not leave valuables on the bus.

### **Coach's Wristband Distribution Policy and Procedures:**

The passes issued to participants and the wristbands issued to coaches with the State Final packet are non-transferable, they are to be used only by IHSA certified coaches and participating athletes.

Qualified coaches, who are listed on the school's On-Line List of Participants, shall be issued a coach's wristband using the following formula:

- 1-5 Qualifiers = 2 wristbands
- 6-10 Qualifiers = 3 wristbands
- 11 or more Qualifiers = 4 wristbands

The number indicated next to each school's name on the Swimming Sign-In Sheet indicates the total number of wristbands allowed for that particular school. Once coaches have reached the number of allowable wristbands based on the number of qualifiers listed above, they are not allowed any extra. Each coach must sign for his/her own wristband and it is placed on the wrist by check-in staff.

1. Every Qualifying Diving Coach automatically gets one wristband upon check-in. If your school only qualifies a diver, they will be entitled to two wristbands. Diving coaches' wristbands are not part of the Swimming coaches' wristband allotment.

2. The IHSA will eliminate the diving coach's wristband from the number of allowable coach's wristbands as calculated by the number of qualifying swimmers and divers. The qualifying divers will be removed from the list of qualifiers used to determine the number of coach's wristbands. In other words, the swimming coaches' wristbands will be determined by using only the number of swimmers qualifying from each team.
3. On the Swimming Sign-In Sheet, the Diving Coaches are crossed out. This means they need to sign in on the Diving Sign-In Sheet.
4. If a coach who is also an official is listed as part of a school's coaching staff, they are crossed off the sign-in sheet. Those individuals only get an official's wristband that will be supplied in their official's packet.
5. If you are a coach for multiple qualifying schools, you are entitled to one wristband.
6. IHSA has the authority to revoke a participant and/or coach's wristband at any time. Certified coaches who are listed in the IHSA Schools Center and on the List of Participants will be issued a coach's wristband (in accordance with the above formula). Those coaches must meet all IHSA Coaching By-law Requirements and its subsections (By-law 2.070). Coaches who do not meet By-law 2.070 cannot be entered on the On-line List of Participants and are not eligible to receive a wristband. Only IHSA certified coaches, authorized meet personnel who have been issued wristbands, and stamped contestants shall be allowed on the pool deck at the State Final meet.
7. In an effort to ensure that only approved personnel are on the pool deck, meet management and/or IHSA officials will secure the required wristband on coaches as they enter the facility. Any band that appears to be tampered with at any time during the championship will be confiscated and the individual in possession will not be allowed entrance without the purchase of a ticket. If no tickets are available for purchase the individual will not be allowed admittance.
8. Managers or physical trainers will not receive a coach's wristband or participant pass.

#### **Diving Sheets & Practice:**

**Diving sheets** must be completed online using DiveMeets.com. The deadline to submit the online diving sheet is Noon on Thursday.

**Diving Practice** is allowable at FMC Natatorium from 5:00-9:00p. During this time, the pool and pool deck is only open to diving contestants and coaches.

**Friday, November 11 (Girls); February 24 (Boys)**

**Team Packet Pick-up:** Coaches may pick up team packets between 9:00a-2:30p in the main lobby.

**Participant/Coach Entrance** is the main entrance on the north side of the natatorium off of Plaza Dr.

**Team Arrival:** Teams arriving should park in the Ty Warner parking lot directly across Plaza Dr. from the FMC Natatorium. When the doors open to participants and coaches, they may walk across Plaza Dr. and use the main entrance to the FMC Natatorium.

#### **Diving Preliminaries:**

**6:30a:** Participant/Coach doors open only to qualifying divers and their coaches. The pool is open for diving warm-ups at this time. Divers may use either the men's or women's locker rooms (#104 or 106) with direct access to the pool deck on the east end of the building.

**8:00a:** Doors open to diving spectators. Diving tickets are only sold through the digital ticketing platform GoFan (use the following link for more information on purchasing GoFan tickets (<https://www.ihsa.org/Resources/Digital-Tickets-from-GoFan>)).

**8:00a:** Final Deadline for adjusting Online Diving Sheets.

**8:45a:** Dive Boards Close. Diving coaches and participants meet with head diving referee on the pool deck (voluntary)

**9:00a:** Diving Prelims and Semifinals begin.

**Note:** Venue will be cleared of spectators and participants following the completion of the Diving Semifinals.

### **Qualifying Diving Finalists:**

Divers who qualify for the Saturday Finals will be able to purchase two (2) digital tickets through GoFan for the Saturday competition. Approximately 30 minutes after the diving preliminary results are posted on Friday, the twelve (12) qualifying divers will need to contact their AD who can provide them access to the GoFan link that will allow each of them to purchase up to two (2) tickets for the Swimming and Diving Finals on Saturday.

### **Swimming Preliminaries:**

**Team Entry Order:** Teams will be assigned an Entrance Order Number that will be made available on the IHSA Girls/Boys Swimming & Diving webpages by Monday of the week of the state final meet. The number will determine the order of team entry to the pool deck for the purpose of reserving seating on the deck for their team.

The intent of the Entry Order is to provide the following:

1. A continued emphasis on safety in regard to deck entry for participants and coaches
2. A uniform method to enhance the efficiency team seating by seating larger groups first.
3. A reduction in the wait times required for teams to get on deck, allowing later team arrivals and better use of time by coaches and athletes.

The Entrance Order Number will be assigned based on the following criteria and posted on the IHSA website by Monday of the week following the sectional meet.

1. Host schools will be first or have their area reserved in advance.
2. Teams will then be ordered by the number of contestants they have qualified;
  - a. Relays equal four.
  - b. Each individual qualifier including divers equals one.
    - i. Multiple event qualifiers will count as one for each event (i.e., swimmers in two individual events count as two).
3. Ties will be broken by awarding the next number in order of the team's place at the previous year's state meet. Remaining ties will be broken by random draw from the teams that are tied.

**Note: The Entrance Order number will be the same for Friday and Saturday.**

**1:00p (or at the point at which the venue is deemed ready following the Diving Semi-finals):** The main entrance doors on the north side of the building on Plaza Dr. will open to qualifying participants and coaches at this time (or at the point at which the venue is deemed ready following the diving semi-finals).

- Participants with an IHSA issued participant pass will have their hand stamped upon entry into the building.
- Stamped participants and coaches with IHSA issued wristbands will proceed up the main stairway and into the spectator seating area on the second floor where they will be temporarily staged.

**1:40p:** Teams will be called in **Entrance Order number** for the purpose of initial team entry onto the pool deck.

Teams will use the northeast stairwell to access the pool deck from the spectator seating area. Swimmers may use either the men's or women's locker rooms (#104 or 106) with direct access to the pool deck on the east end of the building.

**2:00p:** Pool opens for warm-ups. The east pool and west pool (competition pool) will be used for general warm-up. The Meet Referee will open 4 sprint lanes in the west pool (competition pool) at 2:45p.m. The Meet Referee will open another 3 sprint lanes in the west pool at 2:55p.m.

**2:00p:** Officials meet with Meet Referee in Room #217 on the 2<sup>nd</sup> Floor.

**2:30p:** Doors open to swimming spectators. Swimming tickets are sold only through the digital ticketing platform GoFan (use the following link for more information on purchasing GoFan tickets: <https://www.ihsa.org/Resources/Digital-Tickets-from-GoFan>). For more details on spectator entry procedures please see the "Spectator Information" section below.

**3:20p:** Warm-up period concludes, and pool is cleared.

**3:30p:** Swimming Preliminaries begin.

**Saturday, November 13 (Girls); February 26 (Boys)**

Team Parking, Participant/Coach entrance to the FMC Natatorium, and locker room remain as they were for Friday's preliminaries.

**7:30-8:30a:** Venue doors and pool deck open to qualifying divers and their coaches only for diving warm-ups.

**8:15a:** The participant/coach entry door on Plaza Dr. will open to swimming participants and coaches.

- Participants with an IHSA issued participant pass will have their hand stamped upon entry into the building.
- Stamped participants and coaches with IHSA issued wristbands will proceed up the main stairway and into the spectator seating area on the second floor where they will be temporarily staged.

**9:15a:** Teams will be called in **Entrance Order number (same order as Friday)** for the purpose of initial team entry onto the pool deck. Teams will use the northeast stairwell to access the pool deck from the spectator seating area.

**9:30 a.m.:** Pool opens for warm-ups. The east pool and west pool (competition pool) will be used for general warm-up. The Meet Referee will open 4 sprint lanes in the west pool (competition pool) at 10:15a.m. The Meet Referee will open another 3 sprint lanes in the west pool at 10:25a.m. During warm-up, lanes 8-9 will be designated for AWD warm-up only.

**9:30 a.m.:** Officials Meeting with Meet Referee in Room #217 on the 2nd Floor.

**10:00 a.m.:** Doors open to swimming spectators. Swimming tickets are sold only through the digital ticketing platform GoFan (use the following link for more information on purchasing GoFan tickets:

<https://www.ihsa.org/Resources/Digital-Tickets-from-GoFan>). For more details on spectator entry procedures please see the "Spectator Information" section below.

**11:00 a.m.:** Swimming and Diving Finals begin. Lanes 2-7 will be used for the Consolation and Championship Heats.

Both classes in the Students with Physical/Visual Disabilities Division will race at the same time at the state finals meet. At the state finals, if there are more qualifiers in an event for students with physical/visual disabilities than twice the number of lanes available, preliminary qualifying heats will be held on Friday, interspersed among the events for able-bodied swimmers, with the 12 fastest times from the preliminaries qualifying for Saturday's Championship finals. In the Championship Finals, place finishers in each classification will be determined solely on the times swum by each competitor. If there are 12 or fewer entrants in an event for students with physical/visual disabilities, then place finishers in each classification will be determined solely on the times swum by each competitor in Saturday's Championship Finals.

**Order of Events:**

200-Yard Medley Relay

200-Yard Freestyle for Students with Physical/Visual Disabilities

200-Yard Freestyle

200-Yard Individual Medley

50-Yard Freestyle for Students with Physical/Visual Disabilities

50-Yard Freestyle

(15-Minute Break)

Diving

100-Yard Butterfly

100-Yard Freestyle for Students with Physical/Visual Disabilities

100-Yard Freestyle

500-Yard Freestyle

200-Yard Freestyle Relay

(15-Minute Break)

100-Yard Backstroke

100-Yard Breaststroke for Students with Physical/Visual Disabilities

100-Yard Breaststroke

400-Yard Freestyle Relay

**Note:** The consolation finals shall be swum immediately prior to the championship finals in each event.

## General Information For Coaches & Participants

**Children:** No children will be allowed on the pool deck or in the competitors' area at any time. Children are only allowed in the spectator areas, with a spectator wristband.

**Contestants Who Do Not Qualify for the Finals:** Swimmers and divers who are eliminated on Friday will be admitted to the pool deck on Saturday only by having a **Saturday Participant Pass**. **They will be included in the packet pick-up on Thursday/Friday**. This will allow them to enter the locker room and they must be in competitive attire. **Non-qualifying** contestants are asked to stay out of the water prior to the Finals.

**Declared False Start:** In accordance with Rule 3-2-2 any declared false start must be given to the Meet Referee no later than 15 minutes prior to the start of the race.

### Hospitality:

- **Coaches Hospitality:** There will be a hospitality room for coaches and volunteers in the small auxiliary pool area and Room 131. Food will only be served at 5:00 p.m. on Friday and 12:30 p.m. on Saturday. Beverages will be available throughout the day.
- **Officials Hospitality:** There will be a hospitality room for **officials and IHSA guests only** in Room 119 (South Pool Deck of the Main Pool).

### Locker Rooms:

- **Officials & Coaches:** The locker rooms on the west end of the first floor are reserved for the officials and coaches.
- **Qualifying Swimmers & Divers:** Locker Rooms 104 & 106 (North Pool Deck off the Main Pool).
- **Locks/Towels:** Contestants, coaches and officials must provide their own locks and towels. These items will not be furnished by host schools, the FMC Natatorium or the IHSA. Please note that there are a limited number of lockers available.

**Hotel Information:** There is ample lodging in the area. Please visit the following link from the Discover DuPage website for lodging options: <https://www.discoverdupage.com/hotels/>

**Parking (Buses, Mini-buses and School Vans):** Buses, mini-buses and/or school vans must park in the Ty Warner Parking Lot across Plaza Dr. from the FMC Natatorium. To gain access to this lot, drivers must have their issued IHSA Parking Pass.

**Participant Passes: Important! Competitors **MUST** have their participant pass to enter the pool *each day*.** Upon entering the lobby through the Participant/Coach Entrance, their participant pass will be collected, and they will have their hand stamped. **If** they leave the pool deck for ANY reason, they should make sure their stamp is visible in order to be allowed to return to the pool deck.

**Pool Deck Expectations:** Contestants will not be admitted to the pool deck area during the State Final unless they are in competitive attire. Glass bottles, metal cans, food, large gym bags, street shoes and street clothes are NOT permitted on deck. Bare feet are not permitted in the lobby.

**Photographer:** An IHSA Official Photographer from VIP Photography will be available to take pictures of the winners of each event while the winners are on the blocks to receive awards. Immediately after the meet, VIP will take pictures of the top three teams. When contestants have their pictures taken by the IHSA Official Photographer, only a swimsuit or warm-up is to be worn. **No extra headgear or costume is permitted.**

**Press Room/Press Interview Room & Pictures:** There will be a Press Room available in Room #122 near the southwest corner of the pool deck.

**Rub-Down Tables:** Will be available for use on the small auxiliary pool deck on the west end of the building.

**Uniform/Suits Coach Verification of Legal Uniforms and Attire:** When the coach signs for the team or diving packet, the coach is verifying to the **Meet Referee** that the team's suits and attire are legal as required by Rule 3-3-5.

**Qualifying Athletes with Disabilities Seating on Pool Deck and Accommodations:** There will be a designated location on the southwest corner of the competition pool deck for athletes who qualified in the Athletes with Disabilities Divisions. Qualifying AWD participants will be allowed on the pool deck prior to admitting teams to the deck by entry order.

**State Final Programs:** The IHSA is not printing hard copies of state final programs, but digital copies are available for free on the website. They can be accessed through the following:

1. Through QR codes posted in various locations at the state final venue.
2. On the left-hand side of the IHSA Girls/Boys Swimming and Diving webpages.
3. On [www.ihsa.org/StatePrograms](http://www.ihsa.org/StatePrograms) (this page is listed under Resource link on website).

Coaches, participants and fans can order a print copy via [www.ihsa.org/StatePrograms](http://www.ihsa.org/StatePrograms).

NOTE: When ordering hard copies of the state final program, the price per copy decreases when multiple copies are requested in a single order.