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### *Who must take a Coaching certification course? (Non-Faculty, ancillary staff)*

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A Non-Faculty Coach, 19 years of age or older, who:

- **DOES NOT** possess a current, valid ISBE Professional Educator License that allows them to conduct a classroom without supervision during the school day (i.e., School Administrator, Substitute Teacher, School Psychologist, School Counselor, School Social Worker).
  - **IS NOT** retired from a job at an IHSA member high school that requires an ISBE Professional Educator License (as defined above).
  - **IS NOT** a college student who has been assigned student coaching as part of their official student teaching assignment.
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### *Who doesn't need to take a coaching certification course?*

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Someone at least 19 years of age who:

- Possess a current, valid ISBE Professional Educator License that allows them to conduct a classroom without supervision during the school day (i.e., School Administrator, Substitute Teacher, School Psychologist, School Counselor, School Social Worker).
  - Is retired from a job at an IHSA member high school that requires an ISBE Professional Educator License (as defined above).
  - Is a college student who has been assigned student coaching as part of their official student teaching assignment.
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### *Human Kinetics Coach Education (800) 747-5698 (formerly known as "ASEP or ACEP")*

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## HOW DO ONLINE COURSES WORK?

Online courses may consist of any combination of web-based activities, videos, and content delivered as downloadable files, eBooks', or printed texts. Each course concludes with an online test that is scored automatically.

Find the course you need to purchase through the course catalog

<https://coacheducation.humankinetics.com/collections/illinois-high-school-association-coaches..>

When your purchase is complete, you will receive up to three emails from us to:

1. confirm your site registration (if you created a new account),
2. confirm your order,
3. and provide instructions on how to access your online course.

**You must register** with the website before making a purchase.

**Note:** If you purchase a course with a print book, you will gain immediate access to the online components, including the test, but the book will be mailed to you. The book is required for the course, so if you need to take the course immediately, we recommend purchasing the version of the course that includes an eBook.

**You have 12 months from the date you purchased your course** to complete the course test.

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**ONLY ONE OF THE FOLLOWING COURSE BUNDLES IS REQUIRED FOR NON-FACULTY COACH CERTIFICATION**

Prospective Coaches must select and pass any ONE of the following Coaches Education bundles. Each bundle includes Coaching Principles -or- Coaching Orientation, Sports First Aid, and the IHSA State Component/IHSA State Component for Coaches/By-Law Exam. The following bundles contain all 3 IHSA By-Law requirements to become a non-faculty coach in Illinois.

After reviewing the options below, decide on what package best suits you. Once you have been notified of a passing grade (tests are graded immediately) for all three exams, you are eligible to coach. Print certificates through your Human Kinetics Coach Education account and provide your results to your Athletic Director.

Please click the link below to be redirected to the Human Kinetics Coach Education website to order: <https://coacheducation.humankinetics.com/collections/illinois-high-school-association-coaches>

 <p><b>Coaching Principles/ Sport First Aid</b> Updated Edition <b>BUNDLED COURSE</b> ● Online Course With Print Book</p> <p><i>IHSA Coaching Education Updated Edition Online Course Package With Print Books</i> <b>\$158.00</b></p>	 <p><b>Coaching Principles/ Sport First Aid</b> Updated Edition <b>BUNDLED COURSE</b> ● Online Course With Ebook</p> <p><i>IHSA Coaching Education Updated Edition Online Course Package With Ebooks</i> <b>\$138.00</b></p>	 <p><b>IHSA Coaching Orientation/ Sport First Aid</b> Updated Second Edition <b>BUNDLED COURSE</b> ● Online Course With Ebook</p> <p><i>IHSA Coaching Orientation Updated 2nd Edition Online Course Package With Ebook</i> <b>\$110.00</b></p>
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Use this link: [IHSA Handbook https://www.ihsa.org/About-the-IHSA/Constitution-By-laws-Policies](https://www.ihsa.org/About-the-IHSA/Constitution-By-laws-Policies) (study guide for the IHSA State Component for Coaches/By-Law Exam).

**OUT-OF-STATE COACHES WHO ARE HIRED IN ILLINOIS**

**Human Kinetics Coach Education - IHSA State Component for Coaches** (this course is a single component only and includes access to the IHSA State Component for Coaches/By-Laws exam). It is for coaches who have gone through and passed the Human Kinetics Certification in another state and gives them the ability to purchase the last component needed to meet all three IHSA By-Law Coaching requirements. This can only be purchased over the phone at 800-747-5698. Customer Service Representatives from Human Kinetics Coach Education will confirm you are certified in Coaching Principles and Sport First Aid and then allow you to purchase this component. \$20.00

NFHS Certification: <https://nfhslearn.com/profiles/6081553/edit>

You must add to your cart from the NFHS.org Website both of the following: Fundamentals of Coaching (which includes IHSA By-Law Exam) (\$69.00) and First Aid for Coaches (\$65.00) = \$134.00 total

**NFHS/IHSA State Component for Coaches/By-Law Exam Online course** (this course is a single component only). It is for coaches who have gone through and passed the NFHS course in another state. This gives them the ability to purchase the last component needed to meet all three IHSA By-Law Coaching requirements. \$30.00



Power Point Presentation: <https://www.ihsa.org/Resources/Coaches-Education>

#### THE HISTORY OF HUMAN KINETICS COACH EDUCATION

*Formerly known as ACEP (AMERICAN COACHES EDUCATION PROGRAM) and ASEP (AMERICAN SPORTS EDUCATION PROGRAM) Human Kinetics Coach Education, the organization has trained just shy of two million coaches worldwide since its establishment nearly four decades ago.*

February 12, 1989: First coach took ACEP (American Coaches Education Program)

1990: Coaching Principles Mandate

1998: Became ASEP (American Sports Education Program), either certificate would be accepted

After 1995: Sport First Aid became a required component. If coaches were certified before 1996, they would be grandfathered in and would not have to have passed the Sport First Aid.

After 1998: the IHSA State Component for Coaches/By-Law Exam would become required. Coaches certified before 1999, were grandfathered in and wouldn't be required to pass the IHSA State Component for Coaches/By-Law Exam.

After 1998 to be fully certified, anyone would have to pass:

Coaching Principles (1990)

Sports First Aid (1995)

IHSA State Component for Coaches/By-Law Exam (1999) -or--Orientation to Coaching Online bundle (2009), inclusive of all IHSA By-Law Requirements.

#### BY-LAW 2.070 QUALIFICATIONS OF COACHES

To serve a member school as a Head or Assistant Coach, athletic coaches in member schools must:

- (a) be regularly certified by the ISBE as a teacher, administrator, or school service personnel (i.e., counselor, social worker, speech therapist, etc., including substitute teachers), or
- (b) be a retired teacher/coach from an IHSA member school, or
- (c) be a college student coaching as part of an official student teaching assignment, or
- (d) be certified through Human Kinetics Coach Education, NFHS or other IHSA Board approved coach's certification program (see IHSA Policy Number 9 for a complete list of approved programs), and
- (e) be at least 19 years of age, and
- (f) be officially employed by the local school board of the member school.

#### BY-LAW 2.071

All remuneration for high school athletic coaching must be from the Board of Education of the member school employing the coach.

#### ILLUSTRATIONS FOR SECTION 2.070 OF THE CONSTITUTION

The illustrations and situations are for purposes of assisting in understanding the application of the by-law to which they pertain. In the case of any conflict, whether actual or believed, between the illustrations, examples or situations in this publication and the constitution or by-laws of the IHSA, the constitution and by-laws shall control.

**49) NON-FACULTY COACHES AS NON-SCHOOL COACHES**

**Q.** May a non-faculty coach at a member school coach a non-school team in an independent league outside the school season?

**A.** By-law 3.107 restricts the amount of involvement permitted between students and their school coaching staff members in non-school athletic competition. A non-faculty coach is a member of a school's coaching staff and is such for a period of time commencing with the date on which he/she is contracted for the coaching position by the school and extending until the beginning of the next year's season for the sport. Therefore, a non-faculty coach may coach a non-school team outside the school season only under the guidelines provided under By-law 3.107.

**50) STUDENT TEACHERS**

**50.1 Q.** May a student teacher assist with the coaching of an athletic team?

**A.** Yes, provided it is part of the student teaching experience. (By-law 2.070)

**50.2 Q.** May student teachers be paid for assisting with the coaching of athletic teams?

**A.** No, unless the person who is student teaching is at least 19 years old and has completed an IHSA approved coach training program. (By-law 2.070)

**50.3 Q.** May student teachers continue coaching their student teaching assignments after the regular student teaching period ends?

**A.** Yes, provided their college or university authorizes the continuation. (By-law 2.070)

**51) VOLUNTEER COACHES**

**Q.** May a person volunteer to coach without pay at a member school?

**A.** Yes. However, whether a person is paid to coach or is a non-paid volunteer, the person must meet the qualification requirements of By-law 2.070 and its sub-sections. (By-law 2.070)

**52) BY-LAW COVERAGE**

**Q.** Does By-law 2.070 require music directors, speech coaches and other activity sponsors or coaches to be certified teachers and have one of the specified employment relationships with a school?

**A.** No. This by-law applies only to coaches of athletic teams. (By-law 2.070)

**53) MINIMUM AGE OF NON-FACULTY COACHES**

**Q.** Is there an age minimum for non-faculty and/or non-certified personnel who coach?

**A.** The Board of Directors interprets the provisions of this By-law to require non-faculty and/or non-certified coaches to be at least nineteen (19) years of age. (By-law 2.070 and Constitution 1.420)

**54) PRACTICE WITH COLLEGE STUDENT OR ALUMNUS**

**Q.** May a college student or other alumnus participate in a school team practice?

**A.** No. A person who is not a student at the school and is not qualified and approved by the school as a coach under the provisions of this by-law may not participate in any respect in a school team practice.