



Softball State Final Information



www.ihsa.org • thenry@ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479

To: Principal, Athletic Director, Head Coach
From: Tracie Henry
Date: May 29, 2015
Re.: State Final Information

Congratulations on qualifying for the IHSA Girls Softball State Finals! What a tremendous accomplishment for your team, school, and community! This week promises to be an exciting and quick one for you and your school, so we hope that this state final qualifier information packet is of value to you in preparing for your trip to East Peoria.

The following items are included in this packet:

- Cover letter (includes Tournament Management Contact List)
- Area Hotel Information
- Tournament Time Schedule
- Pre-Game Player Introduction Format
- Trophy Presentation Instructions
- Team Dinner Agenda
- Student Media Pass(es) Request Form

It is imperative that you print out copies of each – plus the IHSA Girls' Softball Manual for Schools and the softball Terms and Conditions – and review all these documents prior to coming to East Peoria.

Tournament Management Contact List: *(These phone numbers should be used by school personnel only)*

| | |
|---------------------------|--------------|
| IHSA Office | 309-663-6377 |
| IHSA Fax | 309-663-7479 |
| East Peoria HS | 309-694-8300 |
| Tracie Henry (IHSA) cell | 309-531-1191 |
| EastSide Centre press box | 309-698-8406 |

Please call tournament manager Tracie Henry on her cell phone by Wednesday afternoon to confirm the number of people who will attend the Team Dinner on Thursday. Also, if your school wishes to practice at EastSide Centre on Thursday, Tracie will be able to arrange that as well. Should weather prevent Thursday's practices from occurring, the Avanti's Dragon Dome in Pekin (14 miles from East Peoria) has indoor fields that schools can schedule at their own expense. The Dragon Dome phone number is 309-346-3663.

Qualifying schools may also independently schedule a practice at a local high school or other facility Thursday or during the day on Friday/Saturday if you play during the second session. Please note that the batting cages on the EastSide Centre will not be available for use by state final qualifiers. Schools bringing pitching machines will need an extension cord that is at least 60 feet long.

Also, please email Tracie Henry (thenry@ihsa.org) with cell phone numbers for any school administrators who will be in Peoria (Head coach, Athletic Director, Principal, etc.) as well as the hotel your team will be staying at if applicable.

Finally, state final tickets will be \$6 per session at the EastSide Centre and available at the gate. No presales.



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The IHSA does not have an official hotel or special hotel rates for the softball state finals, but you should be able to find accommodations at any of these nearby hotels. *1A/2A schools should note that the 1A/2A baseball state finals are now being played in Peoria, so rooms may be at more of a premium the first weekend.*

| Hotel | Telephone | Address | Distance From East Side |
|-------------------------|--------------|--------------------------------------------------|-------------------------|
| Super 8 | 309-698-8889 | 725 Taylor St. East Peoria IL, 61611 | 1.9 Miles |
| Motel 6 | 309-699-7281 | 104 w. Camp St. East Peoria IL, 61611 | 2.6 Miles |
| Best Western Plus | 309-694-4959 | 300 Eastlight Ct. East Peoria, IL, 61611 | 2.8 Miles |
| Fairfield Inn & Suites | 309-399-4100 | 200 Eastlight Ct. East Peoria IL, 61611 | 2.8 Miles |
| Holiday Inn & Suites | 309-690-3333 | 101 Holiday St. East Peoria IL, 61611 | 3.2 Miles |
| Par-A-Dice Hotel Casino | 309-699-7711 | 21 Blackjack Blvd. East Peoria IL, 61611 | 3.5 Miles |
| Embassy Suites | 309-694-0200 | 100 Conference Center Dr. East Peoria, IL, 61611 | 3.6 Miles |
| Hampton Inn | 309-694-0711 | 11 Winner Way East Peoria IL, 61611 | 3.6 Miles |

| | | | |
|----------------------------------------------------------------|--------------|--------------------------------------------------------|-----------|
| Peoria Marriott Pere Marquette | 309-637-6500 | 501 Main Street Peoria IL, 61602 | 4.4 Miles |
| Mark Twain Boutique Hotel | 309-676-3600 | 225 N.E. Adams St. Peoria IL, 61602 | 4.4 Miles |
| Courtyard Peoria Downtown | 309 671-5050 | 533 Main Street, Peoria, IL 61602 | 4.5 Miles |
| Staybridge Suites | 309-673-7829 | 300 W. Romeo B. Garrett Ave. Peoria IL, 61605 | 4.7 Miles |
| Stoney Creek Hotel & Conference Center | 309-694-1300 | 101 Mariner's Way East Peoria IL, 61611 | 5 Miles |
| Baymont Inn & Suites | 309-266-8888 | 210 E. Ashland Ave. Morton IL, 61550 | 6.4 Miles |
| Best Western Ashland House Inn & Conference Center | 309-263-5116 | 201 E. Ashland Ave. Morton IL, 61550 | 6.4 Miles |
| Holiday Inn Express & Suites | 309-263-4400 | 140 E. Ashland St. Morton IL, 61550 | 6.4 Miles |
| Quality Inn | 309-266-8310 | 115 E. Ashland Ave. Morton IL, 61550 | 6.4 Miles |
| Travelodge | 309-266-1600 | 101 E. Ashland Ave. Morton IL, 61550 | 6.4 Miles |
| America's Best Value Inn | 309-266-9933 | 150 W. Ashland Ave, Morton IL, 61550 | 6.5 Miles |
| Super 8 | 309-444-8881 | 1884 Washington Road, Washington, IL 61571 | 7.9 Miles |

| | | | |
|--------------------------|--------------|------------------------------------------------|------------|
| Sleep Inn & Suites | 309-481-0450 | 1101 N. Cummings Lane, Washington, IL 61571 | 8 Miles |
| Red Roof Inn | 309-685-3911 | 1822 West War Memorial Drive, Peoria, IL 61614 | 8.3 Miles |
| Super 8 | 309-688-8074 | 1816 West War Memorial Drive, Peoria, IL 61614 | 8.4 Miles |
| Baymont Inn & Suites | 309-686-7600 | 2002 West War Memorial Drive, Peoria, IL 61614 | 8.5 Miles |
| Comfort Suites | 309-688-3800 | 1812 West War Memorial Drive, Peoria, IL 61614 | 8.8 Miles |
| Quality Inn & Suites | 309-685-2556 | 4112 N Brandywine Drive, Peoria, IL 61614 | 8.9 Miles |
| Springhill Suites | 309-681-2700 | 2701 West Lake Avenue, Peoria, IL 61615 | 9 Miles |
| Econolodge Inn & Suites | 309-682-3322 | 4244 North Brandywine Drive, Peoria, IL 61614 | 9 Miles |
| Residence Inn | 309-681-9000 | 2000 West War Memorial Drive, Peoria, IL 61614 | 9.5 Miles |
| Courtyard Marriott | 309-686-1900 | 1928 West War Memorial Drive, Peoria, IL 61614 | 9.6 Miles |
| AmericInn Lodge & Suites | 309-692-9200 | 9106 North Lindbergh Drive, Peoria, IL 61615 | 12 Miles |
| Concorde Inn & Suites | 309-347-5533 | 2801 Court Street Pekin IL, 61554 | 12.7 Miles |

| | | | |
|----------------------|--------------|--------------------------------------------|------------|
| Candlewood Suites | 309-691-1690 | 5300 West Landens Way, Peoria, IL 61615 | 13.7 Miles |
| Country Inn & Suites | 309-589-0044 | 5309 W. Landens Way, Peoria, IL 61615 | 13.6 Miles |
| Wingate by Wyndham | 309-589-0033 | 7708 North Route 91, Peoria, IL 61615 | 14 Miles |
| Hampton Inn & Suites | 309-589-0001 | 7806 Illinois 91 Peoria, IL | 14 Miles |
| Holiday Inn Express | 309-353-3305 | 3615 Kelly Ave. Pekin, IL, 61554 | 14.1 Miles |
| Super 8 Motel | 309-347-8888 | 3830 Kelly Ave. Pekin, IL 61554 | 14.2 Miles |



Questions?

Please call the Peoria Area Convention and Visitors Bureau at 309-676-0303.

2015 IHSA State Softball Tournament Time Schedule
Class 1A and 2A: EastSide Centre, East Peoria, June 5 & 6
Class 3A and 4A: EastSide Centre, East Peoria, June 12 & 13

| Session #1 Friday | Actual Time | Minutes Before Game Time | Minutes Elapsed |
|----------------------|-------------|-----------------------------|--------------------|
|----------------------|-------------|-----------------------------|--------------------|

Game No. 1: 10:00 a.m.

| | | | |
|---------------------------------------------------------------------------|------------|---------|----|
| Visiting team infield | 9:27 a.m. | 33 min. | 0 |
| Advise visiting team that they have two minutes remaining on infield | 9:35 a.m. | 25 min. | 8 |
| Clear infield | 9:37 a.m. | 23 min. | 10 |
| Home team begins infield | 9:38 a.m. | 22 min. | 11 |
| Advise home visiting team that they have two minutes remaining on infield | 9:46 a.m. | 14 min. | 19 |
| Clear infield | 9:48 a.m. | 12 min. | 21 |
| Umpire conference with coaches | 9:48 a.m. | 12 min. | 21 |
| Begin introduction of all players on roster and coaches | 9:50 a.m. | 10 min. | 23 |
| National Anthem (Tape or Soloist) | 9:57 a.m. | 3 min. | 30 |
| Sportsmanship Handshake on Field | 9:59 a.m. | 1 min. | 32 |
| Home team on field | 9:59 a.m. | 1 min. | 32 |
| Start Game | 10:00 a.m. | 0 min. | 33 |

Between Game #1 & Game #2 - IESA Champion introduction on field

Game No. 2: 12:30 p.m. or when field is ready

| | | | |
|------------------------------------------------|----------------------|---------|----|
| Warm-up (Practice Fields) | | | |
| Visiting team infield | 10 min. | 33 min. | 0 |
| 2 minute warning after 8 minutes | | 25 min. | 8 |
| Clear infield | 1 min. | 23 min. | 10 |
| Home team infield | 10 min. | 2 min. | 11 |
| 2 minute warning after 8 minutes | | 14 min. | 19 |
| Clear infield | 1 min. | 12 min. | 21 |
| Umpires conference with coaches | 2 min. | 12 min. | 21 |
| Introduce all players on roster and coaches | 7 min. | 10 min. | 23 |
| Sportsmanship Handshake/ Home team on field | 1 min. | 1 min. | 32 |
| Start game | 12:30 p.m. (Approx.) | 0 min. | 33 |

| Session #2 | | Minutes Before | Minutes |
|-------------------|--------------------|-----------------------|----------------|
| Friday | Actual Time | Game Time | Elapsed |

Game No. 3: 3:00 p.m. or when field is ready

| | | | |
|----------------------------------------------------------------------|---------------------|------------------|----------|
| Visiting team infield | 2:27 p.m. | 33 min. | 0 |
| Advise visiting team that they have two minutes remaining on infield | 2:35 p.m. | 25 min. | 8 |
| Clear infield | 2:37 p.m. | 23 min. | 10 |
| Home team begins infield | 2:38 p.m. | 22 min. | 11 |
| Advise home team that they have two minutes remaining on infield | 2:46 p.m. | 14 min. | 19 |
| Clear infield | 2:48 p.m. | 12 min. | 21 |
| Umpire conference with coaches | 2:48 p.m. | 12 min. | 21 |
| Begin introduction of all players on roster and coaches | 2:50 p.m. | 10 min. | 23 |
| National Anthem (Tape of Soloist) | 2:57 p.m. | 3 min. | 30 |
| Sportsmanship Handshake/ Home team on field | 2:59 p.m. 1 min. | 1 min. 1 min. | 32 32 |
| Start Game | 3:00 p.m. | 0 min. | 33 |

| Friday (Continued) | Actual Time | Minutes Before | Minutes |
|---------------------------|--------------------|-----------------------|----------------|
| | | Game Time | Elapsed |

Game No. 4: 5:30 p.m. or when field is ready

| | | | |
|------------------------------------------------|---------------------|------------------|----------|
| Warm-up (Practice Fields) | | | |
| Visiting team infield | 10 min. | 33 min. | 0 |
| 2 minute warning after 8 minutes | | 25 min. | 8 |
| Clear infield | 1 min. | 23 min. | 10 |
| Home team infield | 10 min. | 22 min. | 11 |
| 2 minute warning after 8 minutes | | 14 min. | 19 |
| Clear infield | 1 min. | 12 min. | 21 |
| Umpires conference with coaches | 2 min. | 12 min. | 21 |
| Introduce all players on roster and coaches | 7 min. | 10 min. | 23 |
| Sportsmanship Handshake/ Home team on field | 1 min. 1 min. | 1 min. 1 min. | 32 32 |
| Start game | 5:30 p.m. (Approx.) | 0 min. | 33 |

| Session #3 | | Minutes Before | Minutes |
|-------------------|--------------------|-----------------------|----------------|
| Saturday | Actual Time | Game Time | Elapsed |

Game No. 5: 10:00 a.m.

| | | | |
|---------------------------------------------------------------------------|------------|---------|----|
| Visiting team infield | 9:27 a.m. | 33 min. | 0 |
| Advise visiting team that they have two minutes remaining on infield | 9:35 a.m. | 25 min. | 8 |
| Clear infield | 9:37 a.m. | 23 min. | 10 |
| Home team begins infield | 9:38 a.m. | 22 min. | 11 |
| Advise home visiting team that they have two minutes remaining on infield | 9:46 a.m. | 14 min. | 19 |
| Clear infield | 9:48 a.m. | 12 min. | 21 |
| Umpire conference with coaches | 9:48 a.m. | 12 min. | 21 |
| Begin introduction of all players on roster and coaches | 9:50 a.m. | 10 min. | 23 |
| National Anthem (Tape or Soloist) | 9:57 a.m. | 3 min. | 30 |
| Sportsmanship Handshake on Field | 9:59 a.m. | 1 min. | 32 |
| Home team on field | 9:59 a.m. | 1 min. | 32 |
| Start Game | 10:00 a.m. | 0 min. | 33 |

Game No. 6: The Championship Game has no official start time and will begin as soon as the field is ready (coaches will be given exact start time after third-place medal ceremony ends)

| | | | |
|------------------------------------------------|----------------------|---------|----|
| Warm-up (Practice Fields) | | | |
| Visiting team infield | 10 min. | 33 min. | 0 |
| 2 minute warning after 8 minutes | | 25 min. | 8 |
| Clear infield | 1 min. | 23 min. | 10 |
| Home team infield | 10 min. | 22 min. | 11 |
| 2 minute warning after 8 minutes | | 14 min. | 19 |
| Clear infield | 1 min. | 12 min. | 21 |
| Umpires conference with coaches | 2 min. | 12 min. | 21 |
| Introduce all players on roster and coaches | 7 min. | 10 min. | 23 |
| Sportsmanship Handshake/ Home team on field | 1 min. | 1 min. | 32 |
| Start game | 12:30 p.m. (Approx.) | 0 min. | 33 |

| Session #4 Saturday (Continued) | Actual Time | Minutes Before Game Time | Minutes Elapsed |
|--------------------------------------------|--------------------|-------------------------------------|----------------------------|
|--------------------------------------------|--------------------|-------------------------------------|----------------------------|

Game No. 7: 3:00 p.m. (Third-Place Game)

| | | | |
|----------------------------------------------------------------------|---------------------|------------------|----------|
| Visiting team infield | 2:27 p.m. | 33 min. | 0 |
| Advise visiting team that they have two minutes remaining on infield | 2:35 p.m. | 25 min. | 8 |
| Clear infield | 2:37 p.m. | 23 min. | 10 |
| Home team begins infield | 2:38 p.m. | 22 min. | 11 |
| Advise home team that they have two minutes remaining on infield | 2:46 p.m. | 14 min. | 19 |
| Clear infield | 2:48 p.m. | 12 min. | 21 |
| Umpire conference with coaches | 2:48 p.m. | 12 min. | 21 |
| Begin introduction of all players on roster and coaches | 2:50 p.m. | 10 min. | 23 |
| National Anthem (Tape of Soloist) | 2:57 p.m. | 3 min. | 30 |
| Sportsmanship Handshake/ Home team on field | 2:59 p.m. 1 min. | 1 min. 1 min. | 32 32 |
| Start Game | 3:00 p.m. | 0 min. | 33 |

Game No. 8: The Championship Game has no official start time and will begin as soon as the field is ready (coaches will be given exact start time after third-place medal ceremony ends)

| | | | |
|------------------------------------------------|---------------------|------------------|----------|
| Warm-up (Practice Fields) | | | |
| Visiting team infield | 10 min. | 33 min. | 0 |
| 2 minute warning after 8 minutes | | 25 min. | 10 |
| Clear infield | 1 min. | 23 min. | 10 |
| Home team infield | 10 min. | 22 min. | 11 |
| 2 minute warning after 8 minutes | | 14 min. | 19 |
| Clear infield | 1 min. | 12 min. | 21 |
| Umpires conference with coaches | 2 min. | 12 min. | 21 |
| Introduce all players on roster and coaches | 7 min. | 10 min. | 23 |
| Sportsmanship Handshake/ Home team on field | 1 min. 1 min. | 1 min. 1 min. | 32 32 |
| Start game | 5:30 p.m. (Approx.) | 0 min. | 33 |

Girls Softball Tournament Pre-game Player Introduction Format

Uniformed coaches and each uniformed player will be introduced by the State Final Site Public Address Announcer prior to the start of each semifinal game played in the tournament. However, only the starting line-ups will be announced prior to the start of the 3rd place and championship games. The visiting team will be introduced first (occupying the first base dugout) and the home team will be introduced second (occupying the third base dugout). The format will be:

1) Visiting Team: Head coach, followed by the non-starting players in numerical order, then the starting lineup (9 or 10 players depending upon use of the D.P./Flex) in the proper batting order (from leadoff hitter through last batter).

2) Home Team: Head coach, followed by the non-starting players in numerical order, then the starting lineup (9 or 10 players depending upon use of the D.P./Flex) in the proper batting order (from leadoff hitter through last batter).

Procedure: As each person is introduced, the person takes a position on the base line in front of the person's team dugout, working from home plate toward the base. The head coach should be adjacent to home plate, followed by assistant coaches, then non-starters, then starters.

For the Games 1, 3, 6, and 8: all members of both teams SHALL REMAIN on the base lines for the announcement of umpires and playing of the National Anthem. After the completion of the anthem or of the other teams lineup in games without the anthem, the Sportsmanship Handshake will take place (see below).

For Games 2, 4, 5, 7: the personnel from the visiting team shall remain on the base line until the completion of introductions for personnel from the home team and the announcement of umpires. After the completion of the anthem or of the other teams lineup in games without the anthem, the Sportsmanship Handshake will take place (see below).

Sportsmanship Handshake: The last announcement before the start of the game will be the Sportsmanship Handshake. It will follow the national anthem in games featuring the anthem or occur immediately after the teams are introduced in games without the anthem. Both teams will be lined up from home to the first- or third-base bag based on their dugout. They will remain in their lines and step toward one another, meeting inside of the lines in front of home plate to shake the hand of the player across from them. The players should shake one or two hands and then return to their dugout to begin the game.

Post-game Press Interview Procedure

The coach of each team participating in the tournament should be prepared to meet with members of the news media covering the tournament immediately following the conclusion of each game played in the tournament. Coaches should be prepared to go to the designated areas to meet with the media after each game, with the exception of the 3rd place and championship games. For those games, the media will be allowed to speak with coaches on the field.

After each game, teams should exit the dugout area as quickly as possible. The coach of the home team should, upon exiting the dugout, be prepared to go to the pavilion behind the 3rd base dugout to meet with the media. The coach of the visiting team should, upon exiting the dugout, be prepared to go to the medical tent behind the 1st base dugout to meet with the media. If no media are present, coaches are not required to wait around for them.

Following the 3rd place and championship games, coaches will be allowed to speak briefly with the media while the state final management team sets up for the awards presentation. Once they are ready, coaches will be required to stop their interviews and participate in the awards ceremony. Once the ceremony is finished, coaches may speak with the media for as long as they wish.

Coaches are reminded they are representing their schools and communities during all interview sessions. Coaches should remain positive at all times.

Trophy Presentation Instructions

(Teams Playing in Third Place and/or Championship Game)

Immediately following the conclusion of both the third place and championship games, the IHSA will announce the field that will be used for the awards presentation. These procedures will be implemented:

- 1) Teams return to their benches, and players prepare to line up in the order that they will receive medallions as outlined below:

The 27 representatives of the teams finishing 4th/2nd and 3rd/1st in the Tournament are to assemble in order on the diamond. The home team shall line up between 2nd and 3rd base, while the visiting team shall line up between 1st and 2nd base. Order shall be: Superintendent, Principal, Athletic Director, Athletic Trainer (if applicable), Head Coach, Assistant Coaches, Manager(s) (if applicable), the twenty-two players (maximum) in numerical order of their jersey, with the administrators lining up closest to 2nd base. *Per the Terms and Conditions only 27 individuals, other than the first four names listed above will be allowed to participate in the Awards Ceremony.*

- 2) As teams are assembling, State Final Management Team rolls table holding trophies to the mound area.
- 3) Members of IHSA Board of Directors and staff who will present medallions and trophies walk as a group from the gate next to the third base dugout to the mound area, lining up to face the main grandstand.

NOTE: Persons assigned to hold medallions for presenter should drape the complete set of medallions for that team over their arm in advance. This will help to speed up the ceremony and will also eliminate snags which may occur because of twisted ribbons or tangled medallions that lay on a table or other surface.

- 4) **Fourth/Second Place Medallions:** State Final Site Public Address Announcer reads script for awarding of medallions to the fourth/second place team as outlined below:

- a) IHSA Representatives drape medallions over heads of all in team contingent as house PA announces respective names.
- b) Then team members and coaches remain in position on base line while presentation of medallions is made to third/first place team.

- 5) **Third/First Place Medallions:** State Final Site Public Address Announcer reads script for awarding of medallions to the third/first place teams as outlined below:

- a) IHSA representatives drape medallions over heads of all in team contingent as house PA announces respective names.
- b) Then team members and coaches remain in position on base line while presentation of fourth/second place trophy is made to the fourth/second place team.

- 7) **Fourth/Second Place Team Trophy:** State Final Site Public Address Announcer reads script for awarding of trophy to the fourth/second place team, as outlined below:

- a) IHSA representatives award fourth/second place trophy to head coach and captain(s).

- 8) **Third/First Place Team Trophy:** State Final Site Public Address Announcer reads script for awarding of trophy to the third/first place team, as outlined below:

- a) IHSA Representatives award third/first place trophy to head coach and captain(s).

- 9) **Team Photos:** After medallions and trophies are awarded, teams will be directed to a designated spot for an official team photo by the IHSA photographer. After the official team photo is taken, parents and media will be allowed access to the teams.

2015 IHSA Softball State Final Team Dinner

WHERE: East Peoria High School (1401 East Washington Street, East Peoria, IL 61611-2895)
Take East Washington Street to Harding Blvd, park buses on Harding alongside school

WHEN: Class 1A & 2A - Thursday, June 4 – 6:00 p.m.
Class 3A & 4A - Thursday, June 11 – 6:00 p.m.

WHO: Team personnel...Coaches, players, managers, trainers, statisticians and school administrators.

ATTIRE: Teams should wear/bring jersey tops and arrive at 5:30 to have their individual medallion photos taken by VIP. Jeans and shorts are acceptable. Banquet officially begins at 6:00 p.m.

SCHEDULE:

Opening from Tracie Henry, Master of Ceremonies and IHSA Softball Administrator

- I. Welcome & Introduction of head table – Chuck Nagel, Superintendent/Principal, East Peoria High School
- II. Introduction of Umpire-In-Chief and State Final Officials
- III. Highlight Video from 2015 State Tournament - Direct to Dinner lines
- IV. Coin Tosses
The Umpire-In-Chief will conduct a coin flip with the team coaches to determine the home team for Friday's games. At the conclusion of the Friday coin tosses, all coaches will be called to the front for a coin flip to determine Saturday's home teams.
- V. Team Introductions
* After the completion of the Saturday coin tosses, coaches will remain standing and introduce their team personnel.
- VI. Closing Remarks

Coaches must remain at EPHS at conclusion of banquet for brief meeting with tournament personnel

STUDENT MEDIA CREDENTIALS FOR PARTICIPATING SCHOOLS

Congratulations on qualifying for an IHSA state final in a team sport. In order to provide the best possible coverage of this event for your school newspaper, yearbook and AV club, etc. you are entitled to have up to three students receive credentials to cover this event as official media members. In the event that you have less than three students, an adult sponsor may be included on this list. To apply for student media credentials, please have your Athletic Director or an individual involved with the aforementioned programs email Matt Troha (mtroha@ihsa.org) at the IHSA with the following information:

- 1) The names of individuals attending
- 2) Whether they are students or adults
- 3) If the attending individuals will serve as reporters, photographers, videographers, etc.

Student media who are registering for credentials are expected to maintain a level of professionalism while covering this event. That includes no cheering while in the press box or game coverage area. Proper attire is also required. Wearing school shirts and colors is acceptable, but students wearing face paint, costumes, carrying props, etc. will be required to change before receiving credential clearance.

The individual applying for student media credentials will receive specific information on credential pick-up and media regulations at the event via email in the days leading up to the state final.

Please note that student media credentials are only available for state final events in team sports. Due to the sheer volume of schools who qualify in individual sports, our press facilities would be unable to accommodate student media from all participating schools in individual sports. Student media are also welcome to cover IHSA state final activities. Credentials are not required for these events, but please have your students check-in with state final personnel upon arrival for media coverage regulations.

VIDEO TAPING STATE FINALS FOR COACH FILM BREAKDOWN

Each school will be eligible to receive a pass for an individual attending the state final event to shoot game film that is for the sole purpose of being used by the coaching staff for postgame breakdown. Passes for videographers shooting highlight videos, documentaries, etc. should be included in student media application reference above. Additional passes for videotaping purposes will need to come from the allotment of state final passes given to school/head coach at or prior to the state final event.

To apply for a credential to shoot video, please have your Athletic Director email Matt Troha (mtroha@ihsa.org) at the IHSA with the name of the individual who will be taping and whether they are an adult or a student.

Please contact Matt Troha (309-663-6377) at the IHSA for any questions related to this document.

Drug Testing Notice

Congratulations on your school's qualification for the girls' softball state finals, which will be held this weekend. This is a tremendous accomplishment, and one of which your school should be proud.

Please note that, in accordance with the policy adopted by the IHSA Board of Directors, performance-enhancing drug testing may take place at the state finals this weekend. Any student-athlete who competes this weekend is eligible for testing. When testing occurs during any IHSA state series competition, schools will need to provide assistance to IHSA and Drug-Free Sport staff and ensure that any student(s) from your school selected for testing reports to the test site by established time. Additional notification regarding testing will be provided to those schools who have student-athletes selected for testing. School officials and coaches are encouraged to keep that notification confidential and not inform those selected student-athletes prior to their competition in the state finals.

As a reminder, selected individuals who fail to report for post-competition testing will be found to have violated the IHSA's Performance-Enhancing Drug Testing Policy and be subject to the appropriate penalties.