



## **ILLINOIS HIGH SCHOOL ASSOCIATION**

2715 McGraw Drive, Bloomington, Illinois 61704

August, 2016

TO: The Principals and Athletic Directors of IHSA Member Schools

FROM: Craig Anderson, Executive Director

This memo summarizes the annual IHSA supplies included in the All-School Mailing. Member schools will be asked to access the Schools Center for a series of documents that, when coupled with the supplies found in the hard mailing, will constitute the entire All-School Mailing for the 2016-17 school year. Please note that there is no longer a Principal's packet and Athletic Director's packet in the hard mailing. The publications in the hard mailing should be dispersed to both the Principal and the Athletic Director. In the Schools Center, there will be two links, one for the principal and one for the athletic director, which schools should access to get a complete copy of the remaining documents. All the files located there will be in a PDF format and will need to be printed. Additional copies of any of the materials included in the hard mailing may be ordered from the IHSA Office.

### **HARD MAILING MATERIALS**

#### **ADMINISTRATOR'S PACKET** containing:

- 1 All School Mailing Cover Letter
- 1 New Administrators Workshop Letter
- 1 Town Meetings/Principals Rules Meetings Letter
- 1 "Do What's Right" Sportsmanship Information
- 4 Map indicating IHSA Member Schools
- 2 IHSA Handbook with Illustrations
- 4 School Calendar
- 1 Illinois Athletic Directors Association Membership Brochure
- 1 NFHS Volleyball Rule Change Poster
- 1 National Federation Poster - "Use Your Helmet Properly"
- 1 National Federation Poster-"2016 Football Rules Revisions"
- 1 Student Section Showdown Information
- 1 Athletes With Disabilities Information
- 1 Sports Medicine Information
- 1 Play Smart Play Hard Sticker Sheets

### **ON-LINE MAILING MATERIALS**

#### **PRINCIPAL'S PACKET** containing:

- 1 Letter Summarizing Supply Mailing
- 1 All-School Mailing Cover Letter
- 1 New Administrators Workshop Letter
- 1 Town Meetings/Principals Rules Meetings Letter
- 1 Rules Meeting Attendance Letter
- 1 Special Notice -- About Eligibility Rulings from IHSA
- 1 Nomination and Election Letter
- 1 Weight Control/Rating an Official Letter
- 1 School's Responsibilities Toward Hosting Officials
- 1 Scholarship Recognition Certificate Program
- 1 Illinois Athletic Directors Association Brochure
- 1 Sports Medicine Information
- 1 "Do What's Right" Sportsmanship Information
- 1 Student Advisory Committee Information
- 1 Athletes With Disabilities Information
- 1 Student Section Showdown Information
- 1 A Look at IHSA Recruitment Rules

#### **ATHLETIC DIRECTOR'S PACKET** containing:

- 1 Letter Summarizing Supply Mailing
- 1 All-School Mailing Cover Letter
- 1 New Administrators Workshop Letter
- 1 Town Meetings/Principals Rules Meetings Letter
- 1 Rules Meeting Attendance Letter
- 1 Special Notice—About Eligibility Rulings from IHSA
- 1 Nomination and Election Letter
- 1 Weight Control/Rating an Official Letter
- 1 School's Responsibilities Toward Hosting Officials
- 1 Illinois Athletic Directors Association Brochure
- 1 Sports Medicine Information
- 1 "Do What's Right" Sportsmanship Information
- 1 Student Advisory Committee Information
- 1 Athletes With Disabilities Information
- 1 Student Section Showdown Information
- 1 A Look at IHSA Recruitment Rules



## 2016-17 All-School Mailing Information

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Illinois High School Association

2715 McGraw Drive, Bloomington, IL 61704

Phone: 309-663-6377

Fax: 309-663-7479

E-mail: [general@ihsa.org](mailto:general@ihsa.org)

Web: <http://www.ihsa.org>

To: Principals/Official Representatives and Athletic Directors

From: Craig D. Anderson, Executive Director

Date: August, 2016

Subject: August All-School Mailing

Included in this mailing are the new publications for the 2016-17 school term and other brochures and information that will be helpful. A few important notes are included below:

**Eligibility Rulings:** The IHSA utilizes special forms to assist in handling your requests for eligibility rulings regarding student residency and transfers. These forms and instructions are downloadable from the IHSA web site ([www.ihsa.org](http://www.ihsa.org)).

**2016-17 IHSA Town Meetings/Principals Rules Meetings:** IHSA By-law 3.120 requires attendance by the principal or principal's designee at an annual IHSA Town Meeting/Principals Rules Meeting. The meetings will begin at 9:00 a.m. with a presentation and review of the current legislative proposals by the Legislative Commission Member representing your District and an IHSA staff member. Following the discussion regarding the new by-law proposals, the agenda items for the Principals Rules Meeting will be presented. A list of the meetings can be found in this packet and on our web site.

**2016-17 IHSA Rules Meeting Video:** IHSA By-law 2.120 requires the **head coach** from each member school, which participates in a sport or activity for which Rules Interpretation Meetings are held, to view an IHSA Rules Meeting Video in that sport or activity each year. **This shall include all individual as well as team entries.** In sports or activities where the same rules are used for boys and girls competition, both a boys **head coach** and a girls **head coach** must view the on-line Rules Meeting Video. **All rules meeting videos will be conducted on-line. The presentation will be accessed through the Schools Center and the Officials Center. Coaches and officials will be able to view the meeting and then redeem credit for viewing the rules meeting video.**

**Nominations and Elections for 2016-17:** Nominations and Elections will be conducted in the following Divisions and Districts for the 2016-17 school term: **Board of Directors** – Divisions 1, 3 and At-Large Under-Represented Gender. **Legislative Commission** – Districts 2, 7, 8, 12, 14 and 20; Athletic Administrator – Divisions 1, 4, 6 and 7; and, At-Large – Divisions 2, 5 and 6. Nomination Ballots will go on-line on August 11, 2016.

**New Administrators Workshop:** A New Administrators Workshop will be held at the IHSA Office on October 5, 2016. If you are a first-year administrator, or a new administrator in Illinois, please plan to attend this workshop. A form to attend the meeting is included in this packet.

**Manuals for Sports and Activities:** All Manuals will be on the IHSA web site and will be listed on the specific sport or activity page. There will be a Manual for Schools and a Manual for Managers with links to the Terms and Conditions and the Interactive Forms that need to be completed.

You can find a complete listing of the items that are included in this mailing and the items available on-line by reviewing our summary letter which is included in this packet.

# New Administrators Workshop



## ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61704

• www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479 •

August, 2016

To: Principal Addressed

From: Craig D. Anderson, Executive Director

The Illinois High School Association is planning its annual New Administrators Workshop to be held Wednesday, October 5, 2016, in the IHSA Office at 2715 McGraw Drive in Bloomington.

The purpose of the workshop is to acquaint new administrators--either new to Illinois or new to high school administration--with the various responsibilities and services of the Association. The meeting will begin promptly at 10:00 a.m. with an orientation to the IHSA rules and By-laws. The balance of the agenda will focus on administrative and operational questions pertaining to Association activities. Examples of specific eligibility problems are always an interesting topic of conversation at these meetings. Lunch will be served in our office at noon and the workshop will adjourn about 2:00 p.m.

Please complete this form and fax it to this office by September 28, 2016, if you plan to attend the meeting.

If you are a first-year administrator, or a new administrator in Illinois, please plan to attend this workshop. We will look forward to meeting you here.

**IF YOU PLAN TO ATTEND:**

Please complete this form and fax it to (309) 663-7479  
So it is received in the IHSA Office no later than September 28, 2016.

### ***NEW ADMINISTRATORS WORKSHOP REPLY FORM***

I plan to attend the workshop for new administrators to be held at the IHSA Office on Wednesday, October 5, 2016, beginning at 10:00 a.m.

PLEASE PRINT:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_, IL \_\_\_\_\_

(Zip Code)

School Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Requested Topics to be Reviewed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# 2016-17 IHSA Town Meetings/Principals Rules Meetings



## ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61704

• [www.ihsa.org](http://www.ihsa.org) • Phone: 309-663-6377 • Fax: 309-663-7479 •

### IHSA BY-LAW 3.120 REQUIRES ATTENDANCE BY THE PRINCIPAL OR PRINCIPAL'S DESIGNEE AT AN ANNUAL IHSA TOWN MEETING/PRINCIPALS RULES MEETING.

The meetings will begin at 9:00 a.m. with a presentation and review of the current legislative proposals by the Legislative Commission Member representing your District and an IHSA staff member. Following the discussion regarding the new by-law proposals, the agenda items for the Principals Rules Meeting will be presented.

TOWN/SCHOOL	DATE	ROOM	MGR.
Chicago (Kennedy) (Parking passes will be disbursed at the main entrance on 56th St.)	Thurs., Nov. 10, 2016	Library	Mario Silva
Clinton High School	Thurs., Nov. 10, 2016	Auditorium	Barry Gurvey
O'Fallon High School	Thurs., Nov. 10, 2016	Smiley Campus Auditorium	Rich Bickel
Plainfield (Central)	Thurs., Nov. 10, 2016	Auditorium	Dave Stephens or Mark Krusz
Carlinville High School	Mon., Nov. 14, 2016	Media Center, Rm. 353	Patrick Drew
Lisle (Benet Academy)	Mon., Nov. 14, 2016	St. Daniel's Hall	Gary Goforth
Pontiac High School (The Meeting will be held at the Rec Center, 900 N. Elm St., Pontiac)	Mon., Nov. 14, 2016	Pontiac Rec Center Classroom	Gary Brunner
Sterling (H.S.)	Mon., Nov. 14, 2016	Auditorium	Greg King
Chicago (St. Patrick)	Tues., Nov. 15, 2016	Library	Brian Glorioso
Chillicothe (IVC)	Tues., Nov. 15, 2016	Auditorium	Dan Camp
Effingham (H.S.)	Tues., Nov. 15, 2016	Office Conference Room	Jason Fox
Manlius (Bureau Valley)	Tues., Nov. 15, 2016	High School Auditorium	Eric Lawson
Addison (A. Trail)	Wed., Nov. 16, 2016	Forum Room B	Matt Thompson
Jacksonville (H.S.)	Wed., Nov. 16, 2016	High School Auditorium	Joseph Dion
Olney (Richland County)	Wed., Nov. 16, 2016	Sliva Auditorium	Curt Nealis
Wheeling High School	Wed., Nov. 16, 2016	Theater	Steve May
Algonquin (Jacobs)	Thurs., Nov. 17, 2016	Auditorium	Jeremy Bauer
Freeport (H.S.) (The Meeting will be held at Freeport Jr. High, 701 W. Empire St.)	Thurs., Nov. 17, 2016	Freeport Middle School Conference Room	Jeff Fitzpatrick
Morton High School	Thurs., Nov. 17, 2016	Bertha Frank Performing Arts Theater Lobby	Scott Jones
Tinley Park (H.S.)	Thurs., Nov. 17, 2016	Audion	Michael Mongan
Chicago (Mother McAuley) (Park in the main parking lot or circle drive & enter at the athletic center entrance)	Mon., Nov. 21, 2016	Main Gym	Laurie Jakubczak
DeKalb High School	Mon., Nov. 21, 2016	Forum Room	Nicolas Kearfott
Macomb High School	Mon., Nov. 21, 2016	Fellheimer Auditorium	David Bartlett
West Frankfort (Frankfort)	Mon., Nov. 21, 2016	Auditorium	Richard Glodich
Chicago (Whitney Young)	Tues., Nov. 22, 2016	Library	Christopher Cassidy
Grayslake (Central)	Tues., Nov. 22, 2016	Theater	Brian Moe
Mahomet (M.-Seymour)	Tues., Nov. 22, 2016	Auditorium	Matt Hensley
Mt. Vernon High School	Tues., Nov. 22, 2016	Auditorium	Doug Creel

# IHSA Rules Meeting Requirement



ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61704

• [www.ihsa.org](http://www.ihsa.org) • Phone: 309-663-6377 • Fax: 309-663-7479 •

August, 2016

To the Principal/IHSA Official Representative Addressed:

IHSA By-law 2.120 requires **that a head coach** from each member school, which participates in a sport or activity for which Rules Interpretation Meetings are held, to view an IHSA On-line Rules Meeting video in that sport or activity each year. **This shall include all individual as well as team entries.**

The purpose of this by-law is not just to insure that someone from the school views the rules meeting video. Rather, it is to insure that a coach for each sport or activity views the video since it can affect each of the school's teams in a direct way. Therefore, in sports or activities where the same rules are used for boys and girls competition, both a boys program coach and a girls program coach must view the online Rules Meeting video.

Enforcement of the requirements of By-law 2.120 will include the following provisions:

1. Any school not meeting the requirement during the 2016-17 school term for a sport/activity in which it participates and for which Rules Meetings were conducted was placed on probation in that sport/activity for one year. Schools with sports/activities programs placed on probation for this reason were notified by letter.
2. If a school is currently on probation in a sport/activity and does not meet the 2016-17 Rules Meeting requirement for the sport/activity, the school will be suspended from participation in the State Tournament Series in that sport/activity for 2016-17. Refer to the Illustrations relative to By-law 2.120 in your new 2016-17 IHSA Handbook for additional explanation, if needed.

Be sure your coaches are aware of the Rules Meeting requirements and that they refer to the IHSA web site for all Rules Meeting information. All rules meetings will be on-line. Please be sure to check the Schools Center for any changes in dates.

**BE SURE YOUR HEAD COACH VIEWS THE ON-LINE RULES VIDEOS  
AS REQUIRED TO AVOID PENALTIES TO YOUR SCHOOL.**

Sincerely,

Craig D. Anderson  
Executive Director

CDA:tb

# Eligibility Information



## ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61704

• [www.ihsa.org](http://www.ihsa.org) • Phone: 309-663-6377 • Fax: 309-663-7479 •

## **SPECIAL NOTICE -- ABOUT ELIGIBILITY RULINGS FROM IHSA** **for the 2016-17 SCHOOL TERM**

The IHSA utilizes special forms to assist in handling your requests for eligibility rulings regarding student residency and transfers. These forms are downloadable from the IHSA web site ([www.ihsa.org](http://www.ihsa.org)).

**Principals' Concurrence Regarding Transfer:** Complete this document to document concurrence with the student's transfer by *both the principal of the school from which the student transfers (Sending School) and the principal of the school into which the student transfers (Receiving School)*. This is a requirement of By-law 3.041. If you, as the receiving principal, experience any delay in obtaining the sending school principal's approval, contact the sending school and try to prompt their response. If there is a further delay, notify the IHSA Office immediately and we will intervene on the student's behalf. **Note: A student is not eligible to participate in an interscholastic contest until the Principals' Concurrence Regarding Transfer Form is fully executed by both principals and is on file in the offices of the school to which the student transfers.**

**Please note: Concurrence with a transfer by both principals does not guarantee or assure eligibility.** A ruling by the Executive Director may still be required. In all cases where a ruling is sought, a fully completed Principals' Concurrence Regarding Transfer Form must be sent to the IHSA Office along with the fully completed Transfer Eligibility Form. Please include complete, correct and accurate information on the forms.

**Transfer Eligibility Form:** Complete this form if your school receives a transfer from another school to facilitate determination of a student's compliance with IHSA eligibility by-laws for interscholastic athletics. This form is to be sent to the IHSA Office, along with the fully completed Principal's Concurrence Regarding Transfer in the event a ruling by the Executive Director on a student's eligibility in regard to transfer is to be requested.

**Residence Eligibility:** Complete this form to facilitate determination of the eligibility of a student in regard to residence. The information included on this form will substantiate whether the student is in full compliance with the residence eligibility by-laws and whether a determination of eligibility is required. If such determination is required, the completed form must be sent to the Executive Director for a ruling. In addition, an **Affidavit of Residence Form** is to be completed, signed by all appropriate parties and submitted with the Residence Eligibility Form to the IHSA Office.

**Affidavit of Residence:** The Affidavit of Residence Form must be completed and submitted along with the Residence Eligibility Form when a ruling is requested.

### **IMPORTANT OBSERVATIONS CONCERNING USE OF THE ELIGIBILITY RULING FORMS**

1. The forms do not ask the principal or representative to make any ruling nor should use of the forms suggest that any authority has been given to the principal or other school representative to make an eligibility ruling. As you are aware, the IHSA By-laws provide that eligibility rulings are the sole responsibility of the Executive Director of the IHSA. Also, interpretations of the By-laws can only be made by the IHSA Board of Directors. The IHSA staff is available to assist a member school and it is our hope that the principal or representative of a member school has become familiar with the By-laws so as to at least provide some assistance to a student, in the event of an eligibility question. However, neither the advice of the IHSA staff nor any statement by anyone other than the Executive Director or Board of Directors will constitute a ruling. If an eligibility question is raised, you are to contact or write the Executive Director for a ruling.
2. The eligibility by-laws may require you, as principal, to certify or approve a student's eligibility status or transfer. **Please note: Your approval or concurrence with an eligibility case or request does not constitute a ruling.** To certify means you acknowledge that the information provided to the IHSA for a ruling is complete and correct. Approval or concurrence constitutes acknowledgment that the information provided to the IHSA for a ruling is complete and correct. Approval of or concurrence with a transfer is an acknowledgment that you have no information to provide which is contrary to the By-laws regarding a student's residence information or the transfer. Advice to a student by a principal or school representative that he/she is eligible to participate is not binding on the IHSA and could result in sanctions involving both the student and the school if the advice is found to be inaccurate by the IHSA after full investigation and a ruling.

Because of the growing number of rulings required annually, the forms and information you provide are intended to speed up the ruling process so that minimal time is lost by a student in interscholastic activities. Your participation and cooperation is appreciated and this notice is simply intended as a reminder of your responsibility and role in the process regarding student eligibility rulings. Thank you for your continued cooperation with the IHSA.



FURTHERING OUR COMMITMENT TO ENHANCING THE SAFETY OF ILLINOIS' STUDENT-ATHLETES AND COLLABORATING WITH OTHERS WHO SHARE THAT MISSION

## 2016-17 NOMINATIONS AND ELECTIONS FOR THE IHSA BOARD OF DIRECTORS AND THE LEGISLATIVE COMMISSION

The nomination and election process for the Board of Directors and Legislative Commission will be conducted electronically. Each school will be able to nominate and elect their representatives through the Schools Center on the IHSA web site ([www.ihsa.org](http://www.ihsa.org)). Voting instructions will be included on the web site and in an email sent to the principal/official representative and the athletic director.

Nominations and Elections will be conducted in the following Divisions and Districts for the 2016-17 school term:

### **Board of Directors**

Division 1 – Three year term

Division 3 – Three year term

At-Large Under-Represented Gender – Three year term

(Note: The At-Large Under-Represented Gender Nominations may not come from Divisions 1 and 3)

### **Legislative Commission**

District 2 – Three year term

District 7 – One year of unexpired term

District 8 – Three year term

District 12 – Three year term

District 14 – Three year term

District 20 – Three year term

Athletic Administrator – Division 1 – Three year term

Athletic Administrator – Division 4 – Three year term

Athletic Administrator – Division 6 – Two years of unexpired term

Athletic Administrator – Division 7 – Three year term

At-Large – Division 2 – Three year term

At-Large – Division 5 – Three year term

At-Large – Division 6 – One year of unexpired term

### **Important Dates**

Aug. 11, 2016 -- Nomination Ballots on-line

Sept. 15, 2016 -- Nomination Ballots due on-line

Sept. 16, 2016 – Nomination Ballots counted and results on-line

Sept. 16, 2016 – Election Ballots on-line

Oct. 1, 2016 – Election Ballots due on-line

Oct. 4, 2016 – Election Ballots counted and results on-line

Please watch the Announcements section on the web site for important information about the nomination and balloting process.

Voting/16-17NominationsandElections

**ILLINOIS HIGH SCHOOL ASSOCIATION**

2715 McGraw Drive / Bloomington, Illinois 61704

Tel 309.663.6377 / Fax 309.663.7479 / [www.ihsa.org](http://www.ihsa.org)

# Officials Information



## ILLINOIS HIGH SCHOOL ASSOCIATION

2715 McGraw Drive • Bloomington, IL 61703

• [www.ihsa.org](http://www.ihsa.org) • Phone: 309-663-6377 • Fax: 309-663-7479 •

To: Principals/Official Representatives and Athletic Directors  
From: Sam Knox, Assistant Executive Director  
Subject: Important Information  
Date: August 1, 2016

I hope that your summer was a very quiet one and that you have had the opportunity to get away for a little rest and relaxation. The school year is just around the corner and the IHSA All School Mailing has officially started this year in our office.

I would like to take this time to give you information on the following topics: Certification of Body Fat Testers, Rating of Officials, Top 15 List for each sport and the Sport/Activity Tracker.

### **Certified Body Fat Testers**

The IHSA is implementing a new body fat testing program this school year. All current and future Body Fat Testers will need to attend a Body Fat Testing Class within the next two years. The classes for this year are listed below. We intend to offer this class again in the spring. We will notify all Body Fat Testers when the spring dates are finalized.

Wednesday, September 28, 2016, at 6:00 p.m.	Franklin Park-Northlake (Leyden High School)
Wednesday, October 5, 2016, at 10:00 a.m.	Dunbar High School (Chicago)
Friday, October 7, 2016, at 10:00 a.m.	Minooka High School
Tuesday, October 11, 2016, at 6:00 p.m.	Normal (Community West High School)
Wednesday, October 12, 2016, at 11:00 a.m.	Effingham High School

We need to know the number of people attending each training session as classes are limited to 30 students per class, so it is important to contact Cheryl Charlton ([ccharlton@ihsa.org](mailto:ccharlton@ihsa.org)) at the IHSA office to register for one of the training sessions.

The cost of the initial training is \$35, payable at the site of the training. Checks are payable to the IHSA. We will also gradually introduce an online recertification training course. The cost of this training will be \$10.

As a part of the new body fat testing program, all body fat testers will receive Continuing Education Units (CEUs).

The IHSA will contact all current body fat testers in early September to inform them of the new process.

If you know of people who are interested in taking the initial body fat certification training, please have them contact the IHSA office.

**Re-certified Body Fat Testers and new Body Fat testers must always make sure they have a current e-mail address listed in the Officials Center. Reminders are sent to e-mail addresses on file in the Official's Center.**



## **Rating Officials**

Over the last few years the IHSA has used the Rating of Officials as one of the components to assign officials to post season tournaments. Please take the time to ensure that the official's ratings of all the contests are completed by your school (coaches). It is very important that all the ratings be entered online in your School Center before the following dates: Fall Sports-December 7, 2016; Winter Sports-April 1, 2017; and Spring Sports-June 20, 2017.

You have the ability to check to see how many ratings you have in for each sport by going to the Schools Center using your administrative password. Please check the Sport/Activity Tracker page on your Schools Center to make sure coaches have completed the rating of officials.

## **Top 15 List**

Each school should be submitting a Top 15 Officials List to the IHSA. This list may be entered online in the Schools Center. Please have your coaches enter this list prior to the dates listed below. This list is used to help assign officials. This list must be completed by: Fall Sports (September 7, 2016); Winter Sports (December 7, 2016); and Spring Sports (April 7, 2017). This is a very simple task to do online and it really provides significant data to the IHSA in the assigning process.

Please check the Sport/Activity Tracker page on your Schools Center to make sure your coaches have completed the Top 15 List.

We have gathered a lot of very important data relating to coaches and officials. Please help us create a much improved data base by mandating that your coaches get the ratings entered online and the Top 15 Lists are completed prior to the deadline dates.

Again, thank you for all your support and remember that we are trying to do a better job for you and with your help we will be able to improve our assigning process of officials.

## **E-mail Reminders**

Continuing this school year (2016-2017) we will be sending e-mail reminders to you and your coaches when the number of ratings entered are not meeting expectations. We hope to continue increasing the number of ratings of officials over the coming year to help us with post season assignments of officials.

## **IMPORTANT**

### **Sport/Activity Tracker**

The IHSA has made available for each school a Sport/Activity Tracker page that shows each Sport/Activity your school offers along with all the information needed by the IHSA with the deadline dates. A Red Box indicates action items that need immediate attention. Please make sure you check this page frequently and get the information needed forwarded to the IHSA.

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# School's Responsibilities Toward HOSTING OFFICIALS



Illinois High School Association

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# Quality Officiating

Quality officiating makes any athletic contest run smoothly. It also creates a positive experience for the players, coaches and fans. As the host school it is your responsibility to make the officials feel welcome and comfortable when they are working a game at your facilities.

Always remember that these individuals are working these contests because of their love for their particular sport and the enjoyment they receive from working with the high school athlete.

It is the athletic department's responsibility to provide the necessary information prior to the official's assigned contest as well as being available during and following the contest.

Fine officiating and good game management often go unnoticed, but together the officials and administration can make the competitive aspect of the game a positive one. Proactive administrators control **ALL** situations.

Hopefully, the suggestions that follow will help show the necessary respect, appreciation and preparation needed before an official comes to your school.

# SCHOOL'S RESPONSIBILITY TO AN OFFICIAL PRIOR TO THE SEASON

1. Send a reminder card or email to the officials after you have them scheduled.
2. Reminder should include date of contest, time, level, location and sport.

Even though many schools and conferences have assignment chairpersons, sending a reminder is highly recommended. When an official does not show, people in your community won't know who the assignment chairperson is, but they do know the athletic director. **Avoid embarrassment.**

3. Have a standard wage scale set for your different sports and levels and a method in place to raise the pay periodically.
4. If possible, let the working officials know who their partner(s) will be.
5. Hire police and security along with medical assistant or athletic trainer coverage for events whenever possible.
6. Set a policy with your school board on fan, coach and player behavior.
7. Make sure all officials have a contract that is signed by your school—preferably by the principal or IHSA Official Representative.

## SCHOOL'S RESPONSIBILITY TO AN OFFICIAL PRIOR TO THE CONTEST

1. Prior to the contest, provide the officials with directions and inform them of any special activities that might be occurring (i.e., Homecoming, Senior Night, etc.)
2. Give the official a number they can call in case of an emergency or postponement due to weather.
3. Have competent workers assigned at all contests (scorers, announcers, chain crew, etc.). These people are of great assistance to the official during the contest.
4. Have a host assigned to meet the officials as they arrive. The host should do the following for the officials:
  - A) Provide a reserved parking space.
  - B) Meet officials and take them to the dressing room.
  - C) Have refreshments available for halftime and postgame.
  - D) Ask for any additional needs.
  - E) Introduce the officials to those game workers pertinent to the contest (i.e., scorer, announcer, chain gang, etc.).
  - F) Get the proper pronunciation of officials' names so they are correct when given by the public address announcer.
5. Athletic director should discuss with the officials any special events, conference rules, national anthem time, etc. that would affect the game.
6. Provide the officials with the name of the adult supervisor for that contest and where that person can be found in the event a challenging situation should occur.
7. Make officials aware of location of an athletic trainer or other first responders during the contest. Have a doctor on site when possible (especially at football contests).
8. Make sure all bench personnel are properly attired.
9. Do a check on game scoreboards and lighting systems prior to the game or contest.
10. Make sure the playing area is properly marked and meets National Federation guidelines for that contest.
11. Provide appropriate secured dressing area and hot water showering facilities.



# SCHOOL'S RESPONSIBILITY TO AN OFFICIAL DURING THE CONTEST

1. Insist coaches display good sportsmanship and are proper examples for your players and crowd.
2. Have your public address announcer or cheerleader read the IHSA sportsmanship statement and remain unbiased during contest.
3. Make sure the event supervisor understands the duties and responsibilities pertinent to that contest.
4. Make sure the playing area is maintained during halftime of each contest. For wrestling, make sure the mat is properly cleaned and washed.
5. Help with adverse weather conditions; monitor accordingly.
6. Make sure proper crowd control is visible and in place. Good administrative control can prevent difficult situations.
7. Observe the crowd during the contest and prevent any disturbances that may occur.
8. Work with the official during the game regarding crowd control.
9. Retrieve the game ball at the end of the contest.
10. Escort the officials back to the dressing room at halftime and at the conclusion of the contest.

## SCHOOL'S RESPONSIBILITY TO AN OFFICIAL AFTER THE CONTEST

1. Escort the officials safely back to the dressing room and parking lot.
2. Do not allow unauthorized persons in the dressing room after the game. This includes coaches.
3. Have refreshments available for the officials after the contest.
4. Be sure to thank the officials for their time and effort, regardless of the outcome of the game.
5. Make sure arrangements for paying the officials have been completed. It is preferable to pay the official the day of contest.
6. Ensure that officials are not confronted by anyone after the contest.



# Student Recognition

## TEAM ACADEMIC ACHIEVEMENT AWARD:

### How will the program work?

- When one of your qualifying teams achieves a 3.0 grade point average for their entire season, a representative at your school will simply have the sport and year engraved on the plate and attached to the plaque. A seasonal report will be submitted to the IHSA informing the IHSA on the number of teams recognized during each season.

### Who may participate?

- IHSA Member School's whose varsity teams/groups achieve a grade point average (GPA) of 3.0 or higher (Non-Weighted) collectively.
- Teams that cooperatively sponsor an activity must include GPA's of each participating school's varsity team members.
- This is a Varsity Team Award; the team/group grade averages must include EVERY member of the official varsity team. If the varsity team includes students in grades nine through twelve, their grades must be included in the team average. Team Managers are **NOT** to be included. For those sports/activities without a varsity designation, the team entered for the IHSA State Series qualifies.

### What are the Guidelines for Selection?

- The grade point average for all varsity teams must be computed on a Non-Weighted 4.0 system (A= 4, B =3, C=2, D=1).
- Must include EVERY member of the team that enters the first level of state qualifying competition.
- While every member of the official varsity team must be included, there are also a minimum number of students that must be on the team to qualify for this award. In the sports/activities where individual and team honors are available the board of directors has determined that the following minimum number of students must be included to be eligible for this award.

Chess = 6

Cross Country = 7

Debate = 5

Golf = 6

Girls Gymnastics = 10

Boys Gymnastics = 15

Scholastic Bowl = 10

Speech Individual Events = 7

Swimming & Diving = 9

Tennis = 6

Track & Field = 14

Bass Fishing = 2

Competitive Dance = 5

Competitive Cheerleading = 7

### How will the reporting work?

- Forms will be online at the IHSA website and available for submission after each of the three Sports/Activities Seasons (fall, winter, spring). The roster, including all varsity team members will be submitted with each individual members' GPA and the team total GPA. The Principal from each school will need to verify that the information submitted is accurate.

Link to Report Form:

[http://www.ihsa.org/documents/forms/Team\\_Academic\\_Achievement\\_Award\\_Submission\\_Form.pdf](http://www.ihsa.org/documents/forms/Team_Academic_Achievement_Award_Submission_Form.pdf)

- Eligible teams/groups will submit application for recognition to the IHSA according to the following schedule:

First and Second Quarter Grades:	All Fall Sports/Activities <b>Submit By January 15</b>
Second and Third Quarter Grades:	All Winter Sports/Activities <b>Submit By April 15</b>
Third and Fourth Quarter Grades:	All Spring Sports/Activities <b>Submit By June 30</b>

**NOTE:** Sports/Activities that overlap two quarters need to include the grade point average for both of those quarters.

## Awards

- The IHSA will provide the first plaque and plates to each member school, once the first plaque is full the member school will be responsible for ordering and purchasing additional plaques and plates through the IHSA Awards provider.

Link to Plaque Order Form:

[http://www.ihsa.org/documents/forms/Team\\_Academic\\_Achievement\\_Plaque\\_Order\\_Form.pdf](http://www.ihsa.org/documents/forms/Team_Academic_Achievement_Plaque_Order_Form.pdf)

## Recognition

- The IHSA will maintain records of the schools and teams honored. Such information will be included on the IHSA web page, in subsequent State Tournament programs, and in respective tournament announcements and publications.

## ALL-STATE ACADEMIC TEAM:

26 students will be selected each February to the All-State Academic Team sponsored by Caterpillar.

Every IHSA member school was invited to nominate one female student and one male student by the February deadline.

Nominees needed: minimum 3.50 grade point average on 4.0 scale after their 7th semester, have participated in at least two IHSA sponsored activities during each of the last two years and demonstrated outstanding citizenship.

The nominations will be evaluated by a committee made up of IHSA principals, representatives of the Illinois Activities Directors Association and representatives of the Illinois Athletic Directors Association. One male winner and one female winner from each of the seven IHSA Board of Directors Divisions will be selected, with the final 12 spots on the team were then rounded out with at-large candidates from anywhere in the state.

## SCHOLASTIC RECOGNITION CERTIFICATE PROGRAM

The IHSA annually sends out over 10,000 certificates to recognize students who excelled in the classroom while participating in IHSA sponsored sports or activities. The IHSA will provide certificates of recognition to all students who meet the criteria following the completion of their 5th or 7th semester in high school. Scholastic Achievement Awards Criteria:

Scholastic Achievement Awards Criteria:

1. The student must currently be a junior or senior in an IHSA member school.
2. The student must have completed at least one full season in an IHSA interscholastic activity in good standing.

What is an interscholastic activity? Any activity that the IHSA either conducts a state series in or governs through its by-laws.

Examples of what the IHSA does not govern: student council, yearbook, jets, school clubs, school newspaper, etc.

3. The student must have a cumulative GPA of at least 3.5 on a 4.0 scale, or the equivalent on an alternate scale, after the 5th or 7th semester.

Each member school principal or official representative should notify the IHSA office **in writing** as to the number of eligible students they have in their school.

## SCHOLASTIC RECOGNITION PINS

Also available to schools are Scholastic Recognition pins for **\$1.50 each**. These pins are designed to easily attach to articles of clothing and are another way to recognize the academic achievements of students who participate in interscholastic programs in IHSA member schools. An order form is available online for your convenience.

**2016-2017 ILLINOIS ATHLETIC  
DIRECTORS ASSOCIATION**  
Membership Information

**Active Members**

- \$35.00 - YEARLY MEMBERSHIP
- \$350.00 - LIFETIME MEMBERSHIP
- \$80.00 - NIAAA YEARLY MEMBERSHIP
- \$800.00 NIAAA LIFETIME MEMBERSHIP

**Retired Members**

- \$20.00 - YEARLY MEMBERSHIP
- \$100.00 - LIFETIME MEMBERSHIP
- \$30.00 - NIAAA YEARLY MEMBERSHIP
- \$300.00 - NIAAA LIFETIME MEMBER

**Apply for membership and up-  
date members' information  
online at [www.illinoisada.org](http://www.illinoisada.org)**

**Make checks payable to:**

**ILLINOIS ATHLETIC DIRECTORS  
ASSOCIATION**

**SEND TO: Stan Lewis  
Normal West High School  
501 N. Parkside Road  
Normal, IL 61761  
309-557-4976**

2016-2017

Division Liaisons and  
District Representatives

- DIVISION 1 - Tom White, DeLaSalle**  
District 1 Paul Chabura, Gordon Tech  
District 2 Frank Griseto, Jones Academy  
District 3 Phil Cahill, Brother Rice
- DIVISION 2 - John Catalano, Glenbrook North**  
District 4 John Kane, Hoffman Est. Conant  
District 5 TBA  
District 6 Tim Burkhalter, Lake Forest
- DIVISION 3 - Dan Vosnos, Homewood-Floss.**  
District 7 Tom Schergen, Elmhurst (JC Cath)  
District 8 Jim Soldan, Evergreen Park  
District 9 Barb Barrows, Nequa Valley
- DIVISION 4 - Eric Matthews, Farmington**  
District 10 Kevin Crandall, Rochelle  
District 11 Greg King, Sterling  
District 12 Michael Cooper, Ottawa
- DIVISION 5 - Dan Sheehan, Argenta-Oreana**  
District 13 Travis Flesner, Rantoul  
District 14 David Vieth, Mattoon  
District 15 Wendy Smith, Normal U-High
- DIVISION 6 - Rick Kestner, Pekin**  
District 16 Jeff Flater, Galesburg  
District 17 Rick Smith, Franklin  
District 18 Jeff Marsaglia, Auburn Jr. High
- DIVISION 7 - Joe Iorio, Columbia**  
District 19 John Moad, Granite City  
District 20 Richard Glodich, Frankfort  
District 21 Len Novara, Murphysboro

**REASONS TO SAY  
"YES" TO  
MEMBERSHIP  
IN IADA**

- Educational Leadership
- Professional Development
- NIAAA Certification Classes
- Journal Update
- Annual Conference
- Networking Opportunities
- IADA and IHSA Working Together!





# IADA

The Illinois Athletic Directors Association values your efforts and expertise and would like you to consider joining our organization as an advocate for school athletic programs throughout the state.

The IADA currently enlists the aid and advice of the Athletic Directors across the state to serve on IHSA Sport Advisory Boards, as well as the Athletic Directors' Advisory Board.

By becoming a member of our organization, you will enjoy the opportunity to network, as well as opportunities for educational leadership and professional development through the IADA Journal and annual State Conference.

Many school districts will pay for your membership as professional growth or staff development. All Athletic Administrators are eligible for membership.

2016-2017

## Executive Board Officers

President: Briant Kelly, Libertyville

President Elect: Kevin Cartee, Red Bud

Past President: John Woods, Champaign Central

Secretary: John Overstreet, Paxton-Buckley-Loda

Treasurer: Charlie Lockenour, Heyworth

Membership: Stan Lewis, Normal West

Conference Co-Chair: Dan DeBruycker, Metea Valley

Conference Co-Chair: Jason Buckley, West Aurora

NIAAA: Jon Rowley, Highland Park

Journal Editor: Darren Howard, Oswego

Web Coordinator: Robert Ruiz, Deerfield

Awards: John Young, Lemont

Public Relations: Dan Jones, Hinsdale Central

Business Manager: Eric Hill, Granite City

Hall of Fame: Steve Haines, Seneca

Professional Development: Becky Moran, Homewood-Fl.

State Certification: Tina Woolard, Grayslake North

Historian: Nick Kearfott, DeKalb

Mentor Chair: Drew Potthoff, Marian Central Catholic

Retired A.D. Liaison: Rich Platchek, Retired

IHSA Representative: Sam Knox

At Large: Vinay Mullick, Prospective Charter (Div 1)

At Large: Paul Held, Taylorville (Div 6)

## HOW TO

## BECOME A

## MEMBER OF

## IADA

Fill out the online membership form at:

**[www.illinoisada.org](http://www.illinoisada.org)**

**New Athletic Directors: There is no charge for your first year of membership if you attend the New AD's Workshop which is held each July in Bloomington.**

If you are retired, please fill out the online membership form with your current home address, the school from which you retired, as well as the number of years that you were an athletic administrator, a member of the IADA, and a member of the NIAAA. This will enable us to keep you on our active mailing list with your current address.

Join the IADA, become an active member, and begin to experience the many benefits of this professional organization.



To: Member School Principals/ADs  
From: Kurt Gibson  
Re.: Sports Medicine updates  
Date: August 1, 2016

With the start of the 2016-17 school year, there are two important initiatives related to sports medicine of which school administrators should be aware. Both of these have significant implications for schools, and it's important the principals and athletic directors are aware of each.

The first initiative concerns the **Youth Sports Concussion Safety Act**. Passed by the Illinois General Assembly in 2015, the law requires concussion education for all high school athletic coaches, marching band directors, and Concussion Oversight Team members by September 1, 2016. Considerable information regarding the law has previously been provided to your school during the 2015-16 school year.

The IHSA has developed a program that will meet the law's requirements. The IHSA program includes two video presentations and other supplementary materials that ALL high school athletic coaches, marching band directors, and Concussion Oversight Team members need to review prior to taking a required exam over the curriculum. Individuals will be required to demonstrate proficiency on the exam by scoring at least 80% in order to serve as an athletic coach or marching band director at an IHSA member school.

The program offers training in the subject matter of concussions, including evaluation, prevention, symptoms, risks, and long-term effects. Coaches, marching band directors, and Concussion Oversight Team members will be able to access the program after logging into the IHSA Schools Center and clicking on the "CON" tab, which will be located under the 'Departments' heading on the Schools Center homepage.

For more information on the Youth Sports Concussion Safety Act, including specific requirements of the law and other concussion education providers besides IHSA, individuals can access Sports Medicine resources on the IHSA website at <http://www.ihsa.org/Resources/SportsMedicine.aspx>.

The second initiative concerns a new **Managing Heat and Heat Illness Policy** adopted by the IHSA Board of Directors at their June 2016 meeting. The new policy is the product of 2+ years of work by the IHSA Sports Medicine Advisory Committee on this issue. The policy, which will be utilized during IHSA state series events, outlines procedures that should be followed when weather conditions reach prescribed levels of heat.

The policy uses readings made by a Wet Bulb Globe Thermometer (WBGT) as the guide to determine what, if any, modifications need to be made to the playing of IHSA state series events. The policy includes a conversion chart that schools and tournament managers can use in the event they don't have a WBGT, so while having a WBGT is preferred, it is NOT a requirement of the policy for schools to own one. Schools wishing to purchase a WBGT can find any number of online suppliers of the device, which can be purchased in the \$150 range, depending on supplier.

The policy will be included in all IHSA sport-specific manuals and is posted on the IHSA website on the Sports Medicine page. Heat illness is preventable, and it is the hope that this policy, when coupled with the day-to-day precautions taken by each member school in regards to heat, will continue the association's long-standing efforts to create the safest possible environment for student-athletes to participate.

Individuals with any questions about either of these initiatives can contact Kurt Gibson at the IHSA Office.



# Do What's Right!

## Sportsmanship Program



www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479

TO: IHSA Member School Principals and Athletic Directors

FROM: Beth A. Sauser, IHSA Assistant Executive Director  
IHSA Sportsmanship Advisory Comm. /Student Advisory Comm.

RE: "Do What's Right!" Program

DATE: August 2, 2016



The **DO WHAT'S RIGHT! Program** creates opportunities for teams, schools and communities to earn positive sportsmanship recognition throughout the regular season and post season. The DWR! Program outlines the expectations for all IHSA member schools, their teams, coaches, players, and communities to emulate. Defining a consistent message of good behavior for participants and fans promotes an enjoyable atmosphere at all contests throughout the state.

The IHSA would like to acknowledge the conferences and schools that registered for the DWR! Program in 2015-16:

<b>Apollo</b>
<b>Big Northern</b>
<b>Big Twelve</b>
<b>Black Diamond</b>
<b>Cahokia</b>
<b>Central Illinois</b>
<b>Central State Eight</b>
<b>Central Suburban League</b>
<b>Chicago Catholic League</b>
<b>Chicago Prep</b>
<b>Corn Belt</b>
<b>DuPage Valley</b>
<b>East Central Illinois</b>
<b>East Suburban Catholic</b>
<b>Fox Valley</b>
<b>Girls Catholic Athletic</b>
<b>Greater Egyptian</b>
<b>Heart of Illinois</b>
<b>Independent School League</b>
<b>Interstate Eight</b>
<b>Lincoln Trail</b>
<b>Little Okaw Valley</b>

<b>Metro Suburban</b>
<b>Mid-Illini</b>
<b>Mid-Suburban League</b>
<b>Mississippi Valley</b>
<b>MSM</b>
<b>North Suburban</b>
<b>Northeastern Athletic</b>
<b>Northern Illinois (NIC-10)</b>
<b>Northern Illinois Big 12</b>
<b>Northwest Upstate Illini</b>
<b>Prairie State</b>
<b>Prairieland</b>
<b>Sangamon Valley</b>
<b>South Central</b>
<b>South Suburban</b>
<b>Southern IL River to River</b>
<b>Southland Athletic</b>
<b>Southwest Prairie</b>
<b>Southwest Suburban</b>
<b>Southwestern</b>
<b>Three Rivers</b>
<b>Tomahawk</b>

<b>Upstate Eight</b>
<b>Vermillion Valley</b>
<b>West Central</b>
<b>West Suburban</b>
<b>INDEPENDENT SCHOOLS:</b>
<b>Chicago (Lane Tech)</b>
<b>Breese (Mater Dei)</b>
<b>Chicago (Hubbard)</b>

# Do What's Right!

## Sportsmanship Program



www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479

In order to register your Conference or Independent School, please follow these steps:

- ❖ Go to [IHSA.org](http://IHSA.org)
- ❖ Under the Resources tab, click on Sportsmanship
- ❖ In the left column, click on the Do What's Right link
- ❖ Under the green banner that reads DWR! Forms, you will find the Conference and Independent School registration forms link

**NOTE: *If a conference does not register for the Do What's Right! Program, an individual school from that conference may register.***

When a conference or independent school registers for the Do What's Right! Program, they agree to communicate and actively educate their students, fans and communities of the following Do **What's Right! Expectations:**

- **Represent their school and community favorably through positive interaction with opposing fans and players before, during, and after the competition.**
- **Use positive yells, chants, songs or gestures.**
- **Display modesty in victory and graciousness in defeat.**
- **Respect and acknowledge the integrity and judgment of the officials.**
- **Exhibit positive behavior in both personal interactions and social media comments.**

To familiarize yourself with the DWR! Program, please access the following link for benefits, resources, registration forms, and a full PowerPoint description:

<http://www.ihsa.org/Resources/Sportsmanship.aspx>

## **Student Advisory Committee**

We also encourage you to get to know the IHSA Student Advisory Committee. This is a group of 21 high school students representing each legislative commission district throughout Illinois. They are nominated by their principals and selected by the IHSA to provide direction and education to our member schools in the areas of leadership, sportsmanship, and communication.

To invite an SAC member to speak or participate in a school or conference presentation/assembly, please contact Beth Sauser at [bsauser@ihsa.org](mailto:bsauser@ihsa.org).

Please access the link below to see the representative for your district, and learn more about this committee.

<http://www.ihsa.org/AbouttheIHSA/AdvisoryCommittees/StudentAdvisoryCommittee.aspx>



## **IHSA Student Advisory Committee**

### **2016-17 Student Advisory Committee members:**

<b><u>District</u></b>	<b><u>School</u></b>	<b><u>Name</u></b>
1	Chicago (Resurrection College Prep)	Lorena Soria
2	Chicago (St. Ignatius College Prep)	Hannah Contreras
3	Chicago (Mother McAuley)	Grace Hynes
4	Hoffman Estates (H.S.)	Benita Varanauskaite
5	Carpentersville (Dundee-Crown)	Ali Buckley
6	Woodstock (Marian Central Catholic)	Jacob Potthoff
7	Berwyn-Cicero (Morton)	Leslie Huerta
8	Lemont (H.S.)	Celine Ratulowski
9	New Lenox (Lincoln-Way Central)	Sara Swanberg
10	Freeport (Aquin)	Patrick Gustafson
11	Orion	Koby Stropes
12	Metamora	Kelsey Bartman
13	Champaign (Central)	Kendall Woods
14	Windsor	Dalton Armes
15	Bloomington (H.S.)	Mahlik Helm
16	Knoxville	Nathan Erickson
17	Jacksonville (Routt)	Ellie Abell
18	Mackinaw (Deer-Creek-M.)	Neal Scheuermann
19	Granite City	Isaiah Mizell
20	Nashville	Paige Kasten
21	Carterville	Austin Knight

### **SAC Mission Statement**

The Student Advisory Committee is a group of students who participate in diverse interscholastic athletics and activities. The SAC promotes the sportsmanship and integrity ideals of the Illinois High School Association. We are focused on providing leadership and communication between participants, administrators and fans of IHSA activities.

## **Captain's Handbook**

Administrators, Coaches and Students will have access to an online Captain's Handbook developed and written by the Student Advisory Committee. The information will help coaches work with team captains and students to understand their role as leaders and team players.

## **SAC Nomination Process for 2016-17**

- Nomination Forms are available online from **Nov. 1, 2016 through Jan. 31, 2017.**
- All forms must be completed and in the IHSA office by **Feb. 1, 2017**
- All current Freshmen and Sophomore IHSA member school students are eligible for nomination
- A committee will meet to review and choose the finalists. A phone interview with Beth Sauser will take place to determine the final selection.
- Each new SAC member and their Administrator will receive a letter welcoming them to the committee.

To access the nomination form, please follow this link:

<http://www.ihsa.org/AbouttheIHSA/AdvisoryCommittees/StudentAdvisoryCommittee.aspx>

## **SAC District Openings**

Districts 1-2-5-10-11-12-15 will need representation beginning in April 2017.

Districts 6-7-8-9-13-14-16-17-18-19-20-21 are scheduled to be open for the following 2018-19 school year.

Nominations can still be accepted in all districts in the event the current representative is unable to continue as a member of the SAC.

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## Athletes with Disabilities Information



[www.ihsa.org](http://www.ihsa.org) • [kgibson@ihsa.org](mailto:kgibson@ihsa.org) • Phone: 309-663-6377 • Fax: 309-663-7479

For years, the IHSA has focused upon reasonable accommodations to allow student athletes with disabilities to be integrated to the maximum extent possible in IHSA sports and activities. The IHSA has promoted inclusion of student athletes with disabilities wherever possible, focusing upon the various benefits of participating in extracurricular athletics or activities, which would include socialization, improved teamwork and leadership skills, as well as fitness. Effective June 11, 2012, the IHSA announced new events for student athletes with disabilities in swimming and diving, track and field, cross-country and bowling. The IHSA has now conducted these events for student-athletes with disabilities since the 2012-13 academic year, and it has consistently attempted to promote and broaden the opportunities for student-athletes with disabilities.

Member schools can make accommodation requests for students with disabilities as a part of the association's Accommodations Policy. The Policy and the Accommodations Request Form can be found on the IHSA homepage by accessing the drop down menu under the 'About the IHSA' tab. When the drop down menu appears, simply select the link for "Accommodations for Students with Disabilities" to access the Policy, the Request Form, and other information regarding these programs.

Additionally, the IHSA's ADA Coordinator, Kurt Gibson, will be available to assist member schools during the year with any questions they might have regarding association programs for students with disabilities. His contact information is as follows:

Kurt Gibson, IHSA ADA Coordinator  
[kgibson@ihsa.org](mailto:kgibson@ihsa.org)  
309.663.6377

These programs have expanded opportunities for student athletes, and the IHSA has been encouraged by the growth of the programs in just three years. In the summer of 2016, the IHSA plans to conduct a road race with divisions for wheelchair racers and able-bodied runners. More information will become available during the course of this school year regarding this first of its kind event.

*3rd Annual Illinois High School Association*



# 2016-17 STUDENT SECTION SHOWDOWN

Presented by the IHSA Student Advisory Committee

Get your fans, video cameras, and creativity ready!

.....

We're looking for the School Student Section that  
**ROCKS** their school **spirit** and follows the

**Do What's Right!**

Expectations to the fullest!

.....

Contest details can be found on our website:

[www.ihsa.org/Resources/Sportsmanship/StudentSectionShowdown](http://www.ihsa.org/Resources/Sportsmanship/StudentSectionShowdown)

Deadline for video submission is Feb. 7, 2017

*You will be competing against high schools from all over Illinois,  
so show us what makes YOUR school outstanding in  
Spirit and Sportsmanship!*



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# OVERVIEW

**FILM YOUR STUDENTS:** Get your video camera and film your student section in action on game nights. Don't forget to film your student body at pep assemblies, school events, activities, etc.

**POST TO YOUTUBE:** Edit your video to no more than 3 minutes, and after showing it to and receiving approval from a school administrator (principal, athletic director, etc.) post to YouTube entitled "2017 IHSA SS Showdown: School Name". Be sure to include your high school name in the video description as well as the submitter's name. The deadline is Tuesday, Feb. 7, 2017 at 11:59 p.m.

**EMAIL US YOUR LINK:** Email your YouTube link to Beth Sauser at [bsauser@ihsa.org](mailto:bsauser@ihsa.org). We'll add it to our IHSA Student Section Showdown Playlist and page on the IHSA State webpage.

**FINALISTS:** Four (4) finalists from Class1/2A will be announced on Tuesday, February 28, 2017. Four (4) finalists from Class3/4A will be announced on Tuesday, March 7, 2017.

**WINNERS:** Will be chosen by the IHSA SAC.

**Class 1/2A:** The winner will be announced on Saturday, March 11, 2017 at the 1A Boys Basketball State Final.

**Class 3/4A:** The winner will be announced on Saturday, March 18, 2017 at the 3A Boys Basketball State Final.

## JUDGING CRITERIA/RULES:

### *Show us your version of the DWR! Expectations:*

Coaches, Players and Fans who follow the DWR! Expectations will represent their school well and create a positive game experience.

- Represents their school and community well with positive interaction with opposing fans and players before, during and after the competition.
- Use positive yells, chants, songs or gestures.
- Display modesty in victory and graciousness in defeat.
- Respect and acknowledge the integrity and judgment of officials.
- Exhibit positive behavior in both personal interactions and social media comments.

### **Other Judging Criteria:**

- Positive Sportsmanship (any negative cheering will automatically result in disqualification)
- Overall Fan Participation
- School Spirit
- Creativity
- Organization
- Overall Impression



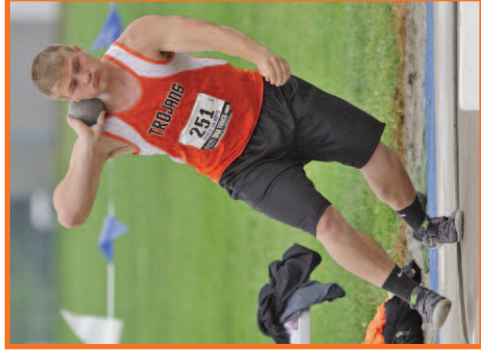
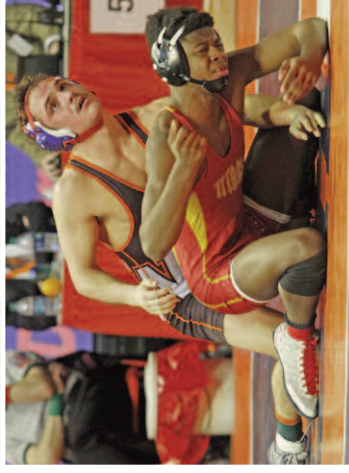
IHSA rules are established through a formal process by IHSA Member Schools to create an equal opportunity for participation by all schools and students. Schools that are IHSA members have agreed to comply with these rules in all matters pertaining to athletic and activity programs, competition and other events. Please refer to the IHSA Handbook with Illustrations for a complete explanation of the Recruiting By-law (3.070 inclusive.)

# A Look At IHSA Recruitment Rules

(By-law 3.070 inclusive)

## Penalties for violation of the Recruiting Rules include, but are not limited to:

- Loss of eligibility of the student.
- Forfeiture of contests by the school.
- Suspension of the school and/or coach from the IHSA.



**ILLINOIS HIGH SCHOOL ASSOCIATION**  
2715 McGraw Drive  
Bloomington, IL 61704



**The Illinois High School Association prohibits the recruitment of grade school and high school students for the purpose of being an athlete at the school. General recruitment programs must be designed to present the overall educational and extracurricular programs of the school and not be used as a tool for recruiting students for athletic purposes. Included in the IHSA Handbook are the Recruiting By-laws (3.070 inclusive) with question and answer illustrations.**



The illustrations provided are only an overview of the rules.

Please refer to the IHSA Handbook for a complete explanation of the By-laws.



### The following are examples of IHSA recruiting violations

- Scholarships based upon athletic ability or athletic potential.
- Financial assistance given on the basis of or with special consideration to athletic talent.
- Items of value (for example, clothing) given to prospective students who are athletes, unless all prospective students receive identical items as promotional material or as a general marketing device.
- Attendance by coaches at youth games in order to influence prospective student-athletes or their families.
- Contact related to athletic participation with a prospective student-athlete or his/her family outside the school and prior to the student's enrollment at the school by a coach, alumnus or booster, *even if the family initiates the contact.*
- Contact related to the athletic participation with a prospective student-athlete or his/her family within the school and prior to the student's enrollment at the school by a coach.
- Contact with families for the purposes of athletic recruitment (including home visits, phone calls and letters).
- A guarantee of playing time and/or starting opportunities upon enrollment in the high school.
- Distributing information about the school and its athletic programs at any meeting that is **not** an open house at the member school or a school housing grades below the ninth from which the member school can normally expect enrollment.

### The following are examples of acceptable practices:

- Summer camps that are not limited to certain individuals, where all students have an opportunity to attend and have access to the same information and instruction.
- Literature on school events sent to grade schools or junior highs for distribution to all students.
- School literature and camp information sent to people who request it.
- School open houses, as long as the format showcases all services and programs the school offers in academics, activities and athletics equally.
- Presentations in grade schools or junior highs by authorized administrators of member high schools, by invitation or during specified "high school exposure days."
- Meetings with prospective students conducted by school administrators/counselors, provided the discussion centers on the overall educational and extracurricular programs of the school.

### Coaches demonstrate their knowledge of the Recruiting Rules and their respect for their school and students who are athletes that may attend their school when:

- They do not risk the eligibility of any student.
- They do not pressure students who are athletes into feeling they must attend the school to insure the athletic success of the school's teams.
- They spend their time coaching students who are athletes **after** they enroll at their school and not in recruiting them to attend the school.
- They support and promote their school's appreciation for well-balanced students and their individual talents, not just their athletic talents.

