



The IHSA governs the equitable participation in interscholastic athletics and activities that enrich the educational experience.

To: Principal/Official Rep  
From: Sam Knox  
Date: November 2018  
Re.: State Final Information

Congratulations! Your football team is playing in the State Finals!

Please review the materials in this document to prepare for your team's game in Champaign on Thanksgiving weekend.

- State Playoff Info from the University of Illinois
- Trainer Pass Requests - **Fax to IHSA by November 19**
- Student Media/Video Taping Credentials – email [mtroha@ihsa.org](mailto:mtroha@ihsa.org) by November 20
- 2018 IHSA State Final Football Playoff Information - **Fax to IHSA by November 19**
- Cheerleading Info
- Band Directors Info

If your school has student media personnel, the principal will need to e-mail [mtroha@ihsa.org](mailto:mtroha@ihsa.org) with the names of the students that will need the media passes by 3:00 p.m. November 20, 2018. They will be able to pick them up at Will Call when they get to Champaign. Will Call is located at the ticket office in the State Farm Center. Enter the State Farm Center through the doors on the west side.

If your school has a certified trainer and will need a pass for your trainer, please include this information on the Trainer Pass Request and the trainer's pass will be given to the coach when they get off the bus at the state finals. You may bring up to two (2) athletic trainers.

Please let your coaches know that there will be a doctor on duty from Carle Hospital. This doctor will have the ultimate control over a situation on the field. I know that some teams have physicians that travel with them and I wanted to make sure that everyone understands ahead of time that the assigned doctor from Champaign will have control if we would have such an unfortunate situation develop. Additionally, the ruling on concussions of athletes will be determined by this doctor.

**We would like to meet with the principal and athletic director of both schools at the north goalpost with fifteen (15) minutes remaining in pregame warmups.**

On behalf of our office, I'd again like to congratulate your school on this accomplishment.

**2018 IHSA State Final Football Playoff Information**

**Please fax the following information to the IHSA Office by 1:00 p.m. on Monday, November 19, prior to the Championship game. With the Thanksgiving Holiday being in the same week as the State Final Football Championship, we need to have this information early so that it can be forwarded to the University of Illinois for distribution.**

School: \_\_\_\_\_ School Phone: \_\_\_\_\_

Head Coach: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Principal: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Athletic Director: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Who is the Team contact person? \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Number of Team buses: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Number of Fan buses: \_\_\_\_\_ Arrival Time: \_\_\_\_\_  
(Estimate, if not sure)

Is your band attending? \_\_\_\_\_ Number of band buses: \_\_\_\_\_

Arrival Time: \_\_\_\_\_

Will your band perform at halftime? \_\_\_\_\_

If not, will your poms perform at halftime? \_\_\_\_\_

Will your team stay overnight? \_\_\_\_\_ If so, which night? \_\_\_\_\_

Who is the Booster Club or Pep Club representative that will work with Tent City?

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_

**This form should be scanned and e-mailed to Lauren Matson ([lmatson@ihsa.org](mailto:lmatson@ihsa.org)) OR faxed (309/663-7479) to the IHSA Office on Monday, November 19 by 1:00 p.m.**



Phone: 309/663-6377

Fax: 309/663-7479

To: Sam Knox, Assistant Executive Director

From: \_\_\_\_\_ High School

Date: \_\_\_\_\_, 2018

Subject: Request for School Certified Athletic Trainer

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Our high school team has qualified for the 2018 Boys Football State Finals held at Memorial Stadium, University of Illinois at Urbana-Champaign. Our school is sending one (1) or two (2) certified athletic trainer(s) to cover the medical needs of our team.

Please issue an athletic training pass for the state finals to:

Name

\_\_\_\_\_

\_\_\_\_\_

The Pass for the Trainer(s) will be in the packet given to the coach as they arrive on the bus for the championship game.

Principal/Athletic Director signature: \_\_\_\_\_

***This form should be scanned and e-mailed to Lauren Matson ([imatson@ihsa.org](mailto:imatson@ihsa.org)) OR faxed (309/663-7479) to the IHSA Office on Monday, November 19 by 1:00 p.m.***

AT request

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## State Final Student Media/Video Taping



Contact: Matt Troha • [mtroha@ihsa.org](mailto:mtroha@ihsa.org) • Phone: 309-663-6377 • Fax: 309-663-7479

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### STUDENT MEDIA CREDENTIALS FOR PARTICIPATING SCHOOLS

Congratulations on qualifying for an IHSA state final in a team sport. In order to provide the best possible coverage of this event for your school newspaper, yearbook and AV club, etc. you are entitled to have up to three students receive credentials to cover this event as official media members. In the event that you have less than three students, an adult sponsor may be included on this list. To apply for student media credentials, please have your Athletic Director or an individual involved with the aforementioned programs email Matt Troha ([mtroha@ihsa.org](mailto:mtroha@ihsa.org)) at the IHSA with the following information:

- 1) The names of individuals attending
- 2) Whether they are students or adults
- 3) If the attending individuals will serve as reporters, photographers, videographers, etc.

Student media who are registering for credentials are expected to maintain a level of professionalism while covering this event. That includes no cheering while in the press box or game coverage area. Proper attire is also required. Wearing school shirts and colors is acceptable, but students wearing face paint, costumes, carrying props, etc. will be required to change before receiving credential clearance.

The individual applying for student media credentials will receive specific information on credential pick-up and media regulations at the event via email in the days leading up to the state final.

Please note that student media credentials are only available for state final events in team sports. Due to the sheer volume of schools who qualify in individual sports, our press facilities would be unable to accommodate student media from all participating schools in individual sports. Student media are also welcome to cover IHSA state final activities. Credentials are not required for these events, but please have your students check-in with state final personnel upon arrival for media coverage regulations.

### VIDEO TAPING STATE FINALS FOR COACH FILM BREAKDOWN

Each school will be eligible to receive a pass for an individual attending the state final event to shoot game film that is for the sole purpose of being used by the coaching staff for postgame breakdown. Passes for videographers shooting highlight videos, documentaries, etc. should be included in student media application reference above. Additional passes for videotaping purposes will need to come from the allotment of state final passes given to school/head coach at or prior to the state final event.

To apply for a credential to shoot video, please have your Athletic Director email Matt Troha ([mtroha@ihsa.org](mailto:mtroha@ihsa.org)) at the IHSA with the name of the individual who will be taping and whether they are an adult or a student.

*Please contact Matt Troha (309-663-6377) at the IHSA for any questions related to this document.*

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# IHSA Information



[www.ihsa.org](http://www.ihsa.org) • [general@ihsa.org](mailto:general@ihsa.org) • Phone: 309-663-6377 • Fax: 309-663-7479

To: Band Directors

From: Susie Knoblauch, IHSA Assistant Executive Director

RE: Football State Final Protocol

Congratulations on qualifying for the IHSA State Finals in football. It is a great honor and privilege to be involved with an IHSA State Final and through this memo we want to remind you of a few things to make your experience at the IHSA Football State Final game the best ever.

- State Final workers will be located throughout the stadium on game day to direct and assist you with any questions.
- Bona-fide students of your school in uniform are the only participants eligible to play in your band.
- Appropriate sportsmanlike pep music is allowed to be played. Bands must stop playing prior to the snap of the ball (when the team comes to the line of scrimmage).
- The marching band of each competing school may perform at half-time of the game in which their school is involved. Each band will be allotted a maximum of six (6) minutes for its half-time performance. The band representing the visiting team shall perform first. Should only one band perform at half-time, the time allotment shall be twelve (12) minutes.
- At the state final, the National Anthem will only be played prior to the first game on Friday and the first game on Saturday.
- The band is an instrumental part of the energy and excitement of a football game and we encourage you to work in conjunction with your fans and spirit teams to promote positive sportsmanship throughout your game.

Thank you for taking the time to review these important requirements. We trust that you will have a great experience at the IHSA Football State Finals and remember that the games are televised and watched by millions of viewers! So, have a great day and enjoy your performances.

Feel free to contact the IHSA if you have any questions and have a wonderful State Final experience.

# **IHSA Cheerleading Information**



[www.ihsa.org](http://www.ihsa.org) • [general@ihsa.org](mailto:general@ihsa.org) • Phone: 309-663-6377 • Fax: 309-663-7479

**To: IHSA Spirit Coaches**

**From: Susie Knoblauch, IHSA Assistant Executive Director**

**RE: Protocol for Spirit Participants at the IHSA Football State Final**

Congratulations on qualifying for the IHSA State Final in Football. It is a great honor and privilege to be on the sidelines of an IHSA State Final and through this memo we want to remind you of a few things to make your experience at the Football State Final the best ever. State Final workers will be located throughout the stadium on game day to direct and assist you with any questions.

I would recommend that you review the enclosed Spirit NFHS Rules Book prior to game time. Bona-fide students of your school are the only participants eligible to participate on the sideline Spirit Teams. Some additional important points of emphasis in the NFHS Rules Book with IHSA interpretations to keep in mind for the state final are listed below:

1. Rule 2 General Risk Management-Participants must not chew gum or have candy in their mouths at any time (2-1-7).
2. Rule 2 General Risk Management-Jewelry must not be worn (exception medical or religious medals taped to the body under the uniform) (3-1-1).
3. Rule 2 General Risk Management-Hair must be worn in a manner to minimize risk for the participants (away from the face and eyes and off the shoulders) (3-1-3).
4. Rule 2 General Risk Management-Performing surface must be suitable for stunting (2-1-4 - 2-1-5). If there is any moisture on the surface participants must not stunt.
5. Rule 2 General Risk Management-School issued uniforms must be appropriate for the activity (no midribs showing and if the weather is cold no extended stunting with gloves and wet/slippery warm up slickers). Extended stunting may be done with gloves that have a non-slip substance applied to the palm-side fingers (stunt gloves). (3-1-4)

High School Dance Teams are permitted to perform at halftime. If your Dance Team will be performing, please alert IHSA personnel at the venue in order to coordinate times.

Mascots, flags, signs and megaphone used appropriately by spirit participants are allowed in front of your fans only. Remember mascots must be bona fide students and should not be stunting.

Thank you for taking the time to review these important rules with your team. We trust that you will have a great experience and remember that the games are televised and watched by millions of viewers. Occasionally sideline spirit teams are interviewed by media so have your teams ready!

Feel free to contact the IHSA if you have any questions and have wonderful Football State Final experience.

# **2018 IHSA<sup>®</sup> State Football Championship Games at The University of Illinois at Urbana-Champaign**

## **Instructions for Competing Teams**

School Officials of teams eligible to advance to the Championship Game in their class at Memorial Stadium on the campus of University of Illinois at Urbana-Champaign, are urged to thoroughly discuss this set of instructions with the school's coaches, administration, spectators, and media.

**Be sure to complete and return the form enclosed with this set of instructions on or before noon on Wednesday, November 21, 2018.** Because of possible delays in the U.S. Mail, it is imperative that all information on these forms be **faxed** to Holly Stalcup at (217) 244-9753 or emailed to [stalcup@illinois.edu](mailto:stalcup@illinois.edu).

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## Contact Guide

### ADDRESSES:

IHSA Office  
2715 McGraw Drive  
Bloomington, IL 61704

Holly Stalcup  
IHSA Football Playoff Manager  
The University of Illinois  
Division of Intercollegiate Athletics  
1700 South Fourth Street  
Champaign, IL 61820

### PHONE:

<b>Position</b>	<b>Contact</b>	<b>Phone</b>
<b>IHSA Office</b>	Sam Knox/Kurt Gibson/Matt Troha	(309) 663-6377
<b>Playoff Manager</b>	Holly Stalcup, Illinois Event Management	(217) 244-6518
<b>Ticket Manager</b>	Katie Taylor, Illinois Ticket Office	(217) 300-6415
<b>News &amp; Publication</b>	Kent Brown, Illinois Media Relations	(217) 244-6533
<b>Head Trainer</b>	Randy Ballard, Illinois	(217) 244-9160
<b>Equipment</b>	Rick Raven, Illinois	(217) 333-1498
<b>Team Escort</b>	SGT Olmstead, Champaign Police	(217) 202-1518
<b>Tent City</b>	Ryan Reid, Champaign County Visitors Bureau	(217) 351-4133

<b>Memorial Stadium</b>	<b>Phone</b>
<b>Press Box</b>	(217) 333-1227
<b>Memorial Stadium Guest Services</b>	
West Guest Service	(217) 265-0200
East Guest Service	(217) 649-3231
<b>Carle Emergency Medical Care Center</b>	
Participant and Fan Injuries	(217) 383-3313

## TEAM

### **Emergency Medical Care:**

**Ambulance-**Ambulance service will be maintained throughout the weekend of the Championship games. Should such service be necessary, all patients will be taken to the Carle Emergency Medical Center, located on University Avenue in Urbana.

**Carle Emergency Medical Care Center** – (217) 383-3313

**Directions to Carle Emergency Medical Care Center from Memorial Stadium-**Take Kirby Avenue East to Fourth Street, turn left (North) on Fourth Street to University Avenue. Turn right (East) on University. Proceed past Lincoln Avenue to Orchard Avenue; Carle Hospital is on the left.

### **Programs:**

**Media Information Requirements-** Each team winning the quarterfinal round (November 9<sup>th</sup> or 10<sup>th</sup> games) is required to complete the State Final Qualifier Information found in their School Center.

- Properly identified photographs of the team including cutlines and a maximum of five (5) school administration.
- A complete numerical team roster including, position, height, weight, year in school.
- Captains
- Specialists
- Athletic Trainer
- Head Coach and Assistant Coaches
- Head Coach career record (year by year)
- Up to date stats (after the semi-final game)

**Participant Programs-** In accordance with the Terms and Conditions, each team participating in the Championship games will be provided by the IHSA with a number of copies of the Playoff Program equal to the number of players dressed plus 15. The programs will be distributed when the team assembles in the locker room to which it has been assigned.

Additional copies (if available) may be purchased from vendors inside Memorial Stadium.

### **Team Credentials:**

**Quantity and Rules-** Each school advancing to the Championship game, according to the Terms and Conditions, will be issued Sideline Passes (good for access to the team box and locker room) which were included in the packet of all tickets received by the principal (or designee) at the Semifinal Game. The Participant Passes will admit the bearer to enter Memorial Stadium as a general admission (unreserved) spectator throughout the Playoffs at any game. Sideline Passes will allow the bearer to accompany the team on the field **ONLY** during its game.

**No one will be allowed to enter the stadium field without a Participant Pass unless in game football uniform.**

Players in uniform will be admitted to the stadium field only during their contest. Players must be accompanied by their coach(es) at all other times in order to be admitted to the stadium.

Every member of a school's coaching staff, as well as other members of the school's designated sideline contingent, must wear (clearly displayed) an authorized Participant Pass tag while occupying the playing field or adjacent sideline area during the game in which their team is competing.

Persons not displaying a Participant Pass tag will be asked to leave the sidelines by the stadium security, and persistent disregard for this regulation will result in expulsion from the premises.

**Travel & Housing Arrangements:**

Each team advancing to the championship game(s) is responsible for arranging its own travel and housing (if needed). Champaign County Convention and Visitors Bureau: <http://www.visitchampaigncounty.org/>

Hotel and motel rooms in the Urbana-Champaign area for the Playoffs have **NOT** been reserved for any competing teams. Schools must secure overnight lodging on their own.

Teams advancing to the Championship game will be reimbursed in amounts specified in the Terms and Conditions.

**Team Parking (See Map 2):**

*Home 1A, 3A, 5A, 7A:* Team buses carrying members of the school football squad have been assigned to the Activities and Recreation Center (ARC) for their locker room and shall discharge players and equipment on Irwin Drive near the team locker rooms and warm-up area.

*Visiting 1A, 3A, 5A, 7A:* Team buses carrying members of the school football squad have been assigned to the Activities and Recreation Center (ARC) for their locker room and shall discharge players and equipment on Irwin Drive near the team locker rooms and warm-up area.

*Home 2A, 4A, 6A, 8A:* Team buses carrying members of the school football squad have been assigned to the Activities and Recreation Center (ARC) for their locker room and shall discharge players and equipment on Irwin Drive near the team locker rooms and warm-up area.

*Visiting 2A, 4A, 6A, 8A:* Teams that have been assigned to the Visiting Team Locker Room within Memorial Stadium shall discharge team and equipment on Irwin Drive near the team locker rooms and warm-up area.

Team buses shall park according to directions received from the University of Illinois police officer or parking attendant at that time. When departing, buses shall pick up passengers and equipment at the same location.

**NOTE:** Team buses and **ONLY** team buses will be allowed onto Irwin Drive. All other vehicles including, but not limited to: equipment vehicles, cheerleader buses, band buses, and fan buses, will **NOT** be allowed onto Irwin Drive. These respective vehicles should park in their designated areas.

**Game Day Up-to-Date Team Information:**

A member of the IHSA Football Playoff Publicity Staff will make contact with the head coach of each competing team prior to each game to obtain the following information to be supplied to the public address announcer, the media, official statistician's crew and Playoff Television:

Any changes in numbers for player(s) and additions or subtractions in the roster

Any changes in starting assignments from what were reported to the IHSA Office for Flip Card purposes

Up-to-date information about players who are injured or absent

**NOTE:** Please make arrangements for delivery of copies of final statistics following conclusion of game, and reaffirm Post-game interview session procedures at this time.

**Dressing Room Assignments:**

**(Class 1A, 3A, 5A, 7A)**

**Visiting Team- East Bench (White Jerseys-Top Team in Bracket)** will use the Men's Locker Room located in the Activities and Recreation Center (ARC) north of Memorial Stadium, just off of Irwin Drive. Access to the locker room will be through the south doors of the ARC. Buses will unload team and staff personnel on Irwin Drive by their locker rooms. After all equipment and personnel has been unloaded, the bus driver will be directed to a parking location by a University of Illinois police officer or parking attendant. Please note that

locker rooms must be cleared one hour after the conclusion of the Championship. Post game meals are prohibited in team locker rooms.

**Home Team-West Bench (Dark Jerseys-Bottom Team in Bracket)** will use the Women's Locker Room located in the Activities and Recreation Center (ARC) north of Memorial Stadium, just off of Irwin Drive. Access to the locker room will be through the south doors of the ARC. Buses will unload team and staff personnel on Irwin Drive by their locker rooms. After all equipment and personnel has been unloaded, the bus driver will be directed to a parking location by a University of Illinois police officer or parking attendant. Please note that locker rooms must be cleared one hour after the conclusion of the Championship. Post game meals are prohibited in team locker rooms.

**(Class 2A, 4A, 6A, 8A)**

**Visiting Team-East Bench (White Jerseys-Top Team in Bracket)** will use the Visiting Football Team Locker Room located in the Northwest corner of Memorial Stadium. Access to the locker room will be off of Irwin Drive north of Memorial Stadium. Buses will unload team and staff personnel on Irwin Drive by their locker room. After all equipment and personnel has been unloaded, the bus driver will be directed to a parking location by a University of Illinois police officer or parking attendant. Please note that locker rooms must be cleared one hour after the conclusion of the Championship. Post game meals are prohibited in team locker rooms.

**Home Team-West Bench (Dark Jerseys-Bottom Team in Bracket)** will use the Men's Locker Room located in the Activities and Recreation Center (ARC) north of Memorial Stadium, just off of Irwin Drive. Access to the locker room will be through the south doors of the ARC. Buses will unload team and staff personnel on Irwin Drive by their locker rooms. After all equipment and personnel has been unloaded, the bus driver will be directed to a parking location by a University of Illinois police officer or parking attendant. Please note that locker rooms must be cleared one hour after the conclusion of the Championship. Post game meals are prohibited in team locker rooms.

**Dressing Room Accommodations-** Chalk and blackboards will be set up in the assigned locker rooms or meeting rooms of each competing team for use during pre-game and half time of each game.

Locker rooms must be cleared of all personnel and equipment one hour after the conclusion of the competing team's game. Post game meals are prohibited in team locker rooms.

**NOTE:** A press contingent is expected, and although post-game interview sessions are scheduled for the head coaches and requested standout players, members of the media may wish to visit your dressing room after the game. If your policy during regular season has been not to allow the media into your dressing room, by all means continue that policy with an explanation when required.

**Medical Arrangements:**

**Trainers-** Athletic trainers on the University of Illinois staff and local volunteer certified athletic trainers will be available prior to each game to assist in the taping of participants, and will be available for sideline duty if a school so desires. The head coach (or designee) of each competing team should make requests for help in taping and/or sideline duty from the University of Illinois training staff if desired. The enclosed "Football Playoff Medical-Equipment Request Form" must be on file with Holly Stalcup by Wednesday, November 21<sup>st</sup>. **Teams MUST provide their own athletic tape for the Championship games.**

**Doctors-** Licensed physicians are contracted to attend each game. Doctors will be instructed to meet the head coach prior to the game(s). In addition, they will visit the dressing room at half-time to provide any service that may be needed and again following the game. IEMS protocols are that the attending physician, from Carle Hospital, is the primary responder and decision maker for all student-athlete injuries and concussions.

Should a team bring its own licensed physician, schools may choose to issue one of its allotted Sideline Passes or provide the physician with a paid ticket for admission for a seat in the stands. Should a school choose the latter, the principal of the school is responsible for informing the usher in the doctor's seating area of the

physician's location and to obtain procedure for getting the doctor to the team's player box in case of emergency.

**Warm-Up:**

**Practice Facility (available ninety (90) minutes prior to scheduled game time)-** The Irwin Indoor Football Practice Facility or the East Practice Fields are available for team warm-ups prior to the playing surface of Memorial Stadium being available. Home teams will be assigned the north half of the building or the fields for warm-up and visiting teams must use the south half of the building or fields. A large net will divide the Irwin Indoor building into halves. Kicking is prohibited in the indoor facility as well as food and any type of beverage (with the exception of water). Only team members in uniform and coaches/administrators with field access passes will be allowed in the Irwin Indoor Practice Facility or on the East Practice Fields. The playing surface in the indoor facility is FieldTurf, which is the same surface as Memorial Stadium.

***\*\*Due to Illinois Football practice the Irwin Indoor Football Practice Facility will not be available for warm-up between 7:30am and 8:30am on Friday.***

**Memorial Stadium-** There will be a minimum of 20 minutes warm-up practice on the artificial turf allotted to competing teams. The coin flip will take place approximately 20 minutes before the start of each game, (10 minutes into the warm-up) at midfield with the captain(s) of each competing team and game officials involved.

**Coaches' Communication:**

**Sidelines- *Neither the IHSA nor the University of Illinois will be responsible for furnishing sideline or press box headsets or phones.*** A golf cart will be available to transport items from the locker area to the sideline. Each team's pre-game warm-up area will be assigned and posted in the locker room. Please see the Map 4 for specifications.

**Booths-** Coaches' booths are located on Level 8 in the Press Box. Access to the Press Box is via the north service elevator located on the West Side of Memorial Stadium, through gate 10. The elevator operator will help direct coaches to the appropriate booths. 5 passes have been designated as "spotters" for the coaches serving as spotters for their team. Only these coaches will be allowed to enter the elevator and access Level 8.

**Home Team-**Press Box booth #8027

**Visiting Team-**Press Box booth #8022

**Access to the Press Box-** Coaches who are assigned responsibilities in the Press Box should report to the north service elevator personnel no earlier than 15 minutes before the start of the game. Proper identification (field pass) of the coaches and the school they represent must be given to the gate personnel at the elevator. Access to the north service elevator is through gate 10. Coaches who are on the playing field for warm-up/practice prior to assuming responsibilities in the Press Box may gain access through the West Great Hall of the stadium by going up Aisle 131 in the West Main Stands.

**Game Video:**

If a school wishes to film or videotape its own game at Memorial Stadium, the 50 yard-line TV platform in the west balcony is available for use. Each participating school is allotted a number of photo credentials to be used as determined by the principal (or designee). Schools can set up their end zone cameras behind the end zone on the south end of the field.

**Time-Out Policy:**

The length of all time-outs will be at least 60 seconds. Following a score (and PAT), however, a minimum of 60 seconds will be used to put the ball in play to allow television and radio stations originating a broadcast of the contest to take commercial breaks.

**Tie-Breaker Procedure:**

The tie-breaker format listed in the Terms and Conditions shall be used in the event the score is tied at the end of regulation time.

### **Equipment:**

**Game Balls-** Each competing team must supply two (2) legal Wilson footballs of its choice, provided the Referee of their game has approved them prior to the opening kickoff. The Referee will inspect the team's legal Wilson game balls during the pre-game warm-up period inside the stadium.

**Ball Boys-** One Ball Boy, provided by each school and properly identified, will be used during each contest and will be charged with the responsibility of keeping wet balls dry, keeping the proper ball(s) in play, etc. They will obtain a school's "personal" ball(s) from the head coach (or designee) prior to the opening kickoff, and will return it to the head coach (or designee) at the conclusion of the game. Credentials for the ball boys, will be included in the box delivered to the principal (or designee).

**Shoes-** Neither the IHSA nor the University of Illinois will be responsible to furnish this equipment. It has been found that most players prefer to use the same shoes they have competed in during other games, since no single type of shoe has been found to be superior for use on the artificial surface. All cleats, however, should be in good repair.

**Towels-** The University of Illinois will provide participating schools with towels for use during and after their game.

**Foul Weather Gear-** The University of Illinois **WILL NOT** provide any foul weather gear. Each school competing in the Championship games will be responsible for all equipment it will need, including cold weather parkas or the like.

The University of Illinois will provide two (2) salamander heaters for each sideline. Any additional heating devices to be used by competing teams and/or cheerleaders must be approved by Playoff Manager, Holly Stalcup, in advance of the scheduled starting time of the game in which the school will participate.

**Valuable Personal Belongings-** The IHSA and the University of Illinois will not be responsible for personal belongings or valuables.

### **Post-Game Meals:**

Teams are **NOT** allowed to use their locker room or meeting room for a post-game meal. Tent City is available post-games for meals.

Champaign Restaurant Guide: <http://www.visitkampaigncounty.org/>

Schools that make advance reservations for a post-game meal at a restaurant in the Champaign-Urbana area, or on the way home, are responsible for all expenses incurred.

### **Press Conference:**

**Post-Game Press Interview Session-** A press conference involving the head coach of each of the participating teams, as well as players from both teams who played outstanding games and/or who figured prominently in the outcome of the game, will be conducted on the 8<sup>th</sup> level of the Press Box. It is mandatory that each head coach participate in the press conference according to the following procedure:

**All Interviews-** The IHSA Publicity Staff member who made contact with each head coach prior to the game clarifying up-to-date information will escort the head coach and selected players to the interview room at the conclusion of the Trophy Presentation Ceremony.

**Losing Team Interviews-** The formal Press Conference will last no longer than ten (10) minutes. The IHSA Publicity Staff member who accompanied the head coach and players to the Press Interview Room will announce the close of the formal press conference at such time as momentum of the press conference declines. The losing team interviews will precede the winning team interviews.

**NOTE:** The coach and players involved in the first interview session may be asked for an interview area after the formal press conference if news media personnel desire one-on-one personalized interview for one (1) hour, after which all Press Interview Rooms will be cleared.

**Winning Team Interviews-** The formal Press Conference will last no longer than ten (10) minutes. An IHSA Publicity Staff member will accompany the head coach and team members to the press conference. The winning team will meet the press after the losing team.

**NOTE:** The coach and players involved in the interview session may remain in the area after the formal Press Conference if news media personnel desire one-on-one personalized interviews.

## **SPIRIT**

### **Emergency Medical Care:**

**Ambulance-** Ambulance service will be maintained throughout the weekend of the Championship games. Should such service be necessary, all patients will be taken to the Carle Emergency Medical Center, located on University Avenue in Urbana.

**Carle Emergency Medical Care Center – (217) 383-3313**

**Directions to Carle Emergency Medical Care Center from Memorial Stadium-** Take Kirby Avenue East to Fourth Street, turn left (North) on Fourth Street to University Avenue. Turn right (East) on University. Proceed past Lincoln Avenue to Orchard Avenue; Carle Hospital is on the left.

On Monday preceding the championship games, the principal of each school advancing to the championship game in each class will receive a telephone call from a member of the IHSA Office staff to confirm the number of personnel in his/her school's Cheerleading and Marching Band contingent. Your band's participant numbers must be approved by the Assistant Executive Director.

### **Cheerleaders:**

**Cheerleader Parking (See Map 3)-** Bus(es) carrying cheerleaders shall park in E-14, located directly west of State Farm Center, enter southern most entrance off of First Street. University of Illinois Parking Attendants will direct bus drivers to the proper parking location. A bus carrying only cheerleaders will not be charged for parking; if the bus has fans on it as well the \$10 charge will apply. A school can choose to use one or more of the "Special Parking" passes for vehicles carrying its cheerleaders, the responsibility for distribution of the passes rests with the principal. No additional "Special Parking" passes for vehicles transporting cheerleaders will be issued.

**Squad Size-** Each school competing in the Championship games will be allowed to use the same number of cheerleaders who have cheered in the current season's playoff games, as well as the school's varsity mascot, during the school's game. *The Playoff Manager, Holly Stalcup, and IHSA must approve, in advance, any live mascots other than humans in costume.*

**Tickets-** Varsity school mascots and varsity cheerleaders, **in uniform** must accompany the cheerleader moderator to a gate at Memorial Stadium. A school's varsity cheerleading squad (and its coaches) will be admitted as a group, free of charge, one time only. Non-varsity cheerleaders will be admitted to Memorial Stadium only with a paid ticket of admission.

**Seating When Team is Not Playing-** Prior to and following the conclusion of your team's Championship game, members of a school's cheerleading squad must sit in their school's designated section (see School Administration/Spectators section and Map 1). Varsity cheerleader coaches may sit in their school's cheering section as a general admission spectator during their school's game.

**Where to Perform-** Cheerleaders whose fans are in the East stands will be allowed to perform on the field in front of the East main stands, and cheerleaders whose fans are in the West stands will be allowed to perform on the field in front of the West main stands. Cheerleaders are not allowed beyond the yellow dotted line surrounding the team box and field prior to halftime. At halftime, Cheerleaders may perform as part of the team's six minute show.

### **Marching Band:**

**Band Parking (See Map 3)-** Bus(es) carrying school marching band members shall park on Kirby Avenue, south of Memorial Stadium. University of Illinois Parking Attendants will direct bus drivers to the proper parking location.

**Unloading and Loading-** Each bus shall unload and load passengers from the same location the bus is parked.



**Admittance to Memorial Stadium-** All approved members of the Marching Band **in uniform** shall be admitted free of charge. Approved Marching Band personnel include: students who play instruments, flag bearers, pom pon squad members (performing in the half-time show), band director(s), PA announcer, drum major(ette)s, and baton twirlers. Each approved member of the school's Marching Band **in uniform** must enter through the South Center Horseshoe gates off of Kirby Avenue.

**Seating Arrangement in Stands at Memorial Stadium-** Bands will sit in the East or West main stands near the seating area adjacent to their fan seating area (see School Administration/Spectators section and Map 1).

**Access to the Stadium Field for Pre-game and Halftime Performances-** Personnel should exit the stands and proceed directly onto the field from the North or South Field gates, depending on seating location.

**Access of Marching Band PA Announcer to the PA System-** Should a school band have an announcer for its presentation at halftime, a headset and microphone, connected to Memorial Stadium's Public Address system, will be accessible on the field at the West 50-yard line. The announcer will be allowed to perform his/her duties during the time that his/her school's band is performing and then must return to his/her seat in the stands. For more information, contact Holly Stalcup, Playoff Manager at (217) 244-6518.

**NOTE:** A Memorial Stadium representative will seek out the BAND DIRECTORS of each school during the first quarter to coordinate the halftime performances. The location of the on-field audio station will be provided to the band director and announcer at that time.

**Leaving Memorial Stadium-** All band members will exit Memorial Stadium through the South Center Horseshoe. Bus(es) will be waiting where the band members off-loaded.

#### **Performance Terms and Conditions:**

**Weather Advisory-** In the event of extreme weather conditions, all band personnel are encouraged to use the East and West Great Halls as a location to warm up and reduce chances of frostbite, hypothermia, or other weather related injuries. **Please dress according to late November forecasted weather.**

**National Anthem-** The playing of the National Anthem prior to the first game of each day of the Championships will be performed by the home school band unless it is mutually agreeable that the visiting team's band, or both school bands, should play.

If both school bands will play, each band should be in formation facing the 50-yard line beginning at its 40-yard line and in rows back toward the end zone. Drum major/majorette should be in front of the band (toward the 50-yard line).

**Halftime-** The marching band of each competing school may perform at halftime of the game in which the school is involved. Each band will be allotted a maximum of six (6) minutes for its halftime performance. The six (6) minutes includes getting on and off the field. The band representing the visiting school shall perform first. Should only one band perform at halftime, the time allotment shall be twelve (12) minutes.

If a school's marching band is not going to perform at halftime, the school's dance team may perform. The school's dance team will be allotted a maximum of six (6) minutes for its halftime performance. The six (6) minutes includes getting on and off the field.

**NOTE:** If a school's dance team is performing at halftime, a Memorial Stadium representative will seek out the dance team coach during the first quarter to coordinate the halftime performance. Coaches must bring their music in an electronic format (phone, tablet, or other device).

## **SCHOOL ADMINISTRATION/SPECTATORS**

### **Emergency Medical Care:**

**Ambulance-** Ambulance service will be maintained throughout the weekend of the Championship games. Should such service be necessary, all patients will be taken to the Carle Emergency Medical Center, located on University Avenue in Urbana.

**Carle Emergency Medical Care Center – (217) 383-3313**

**Directions to Carle Emergency Medical Care Center from Memorial Stadium-** Take Kirby Avenue East to Fourth Street, turn left (North) on Fourth Street to University Avenue. Turn right (East) on University. Proceed past Lincoln Avenue to Orchard Avenue; Carle Hospital is on the left.

### **Sportsmanship:**

**Responsibility of Fans-** Spectators attending the games in Memorial Stadium are expected to conduct themselves in a proper manner, and to practice good sportsmanship. A ticket for admission does not allow access to restricted areas. All spectators attending the games at Memorial Stadium are guests of the University of Illinois and will be treated as such. In turn, they should be reminded that as guests they have responsibilities. Spectators who violate University regulations and IHSA by-laws concerning crowd behavior, alcoholic beverages in the stadium, etc., are subject to arrest.

**Responsibility of the Principal-** The principal of each member school is the official representative to the IHSA (Constitution 1.830) and is responsible for the conduct of official representatives of the school at activities conducted by the IHSA. By-laws 2.030 and 3.151 shall be strictly enforced.

### **Alcoholic Beverages and IHSA State Series Events:**

The possession, distribution, sale and/or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premise, and law enforcement officials will be called as warranted. No ticket refunds will be granted in such cases.

### **State Final Ticket Distribution:**

**Families and Students-** At the conclusion of the Semifinal game, the Host School Principal (or designee) must meet with the principal (or designee) from the school winning the semifinal game. At that time, the school's allotment of tickets for the day in which the school is scheduled to compete will be given to the principal (or designee). The principal (or designee) shall be responsible for the advance sale of tickets in this allotment at the school in such manner as is determined by the principal (or designee).

Ticket sales may begin immediately. These tickets are priced at \$10.00 per day.

The principal of a school scheduled to participate in a championship game is responsible for all tickets received. A school must present a check for the amount equal to the number of tickets in its original allotment (\$10.00 each) minus the number of unsold tickets returned.

A final ticket report and payment, along with any unsold tickets, is due at the Illinois Ticket Office located on the West side of the State Farm Center, at least 2 hours before the scheduled start of the championship game in which the school will compete.

Checks for the proper remittance for all ticket allotments should be made payable to: **The University of Illinois.**

If there is demand for additional tickets for the day in which your school will compete, contact University of Illinois Assistant Ticket Manager, Katie Taylor, at (217) 300-6415. Additional tickets can be ordered for re-sale

by participating schools, or fans can be directed to purchase tickets directly from the University of Illinois Athletic Ticket Office by calling 1-866-ILLINI-1.

**General Public-** Fans in the community will be able to purchase tickets from participating schools or by calling the Illinois Ticket Office at 1-866-ILLINI-1.

Tickets will go on sale at the Ticket Booths located just South of Memorial stadium off of Kirby Ave. and at Tent City located just west of Memorial Stadium, at **8:30 a.m.** on both championship days.

**NOTE:**

Every person entering Memorial Stadium, regardless of age **must** have a ticket.

Patrons will be able to re-enter the stadium throughout the day by receiving a re-entry stamp.

The following items are not allowed in Memorial Stadium: alcoholic beverages of any type, backpacks and bags, banners and signs, bota bags/wine skins, coolers and containers, fireworks, whistles, horns, bottles (glass or plastic) and cans, strollers, tri-pods, umbrellas, and weapons of any kind. **Small purses 8.5" x 11" or smaller are allowed but are subject to being searched by University personnel.**

Smoking is prohibited on all campus property at the University of Illinois at Urbana-Champaign, both indoors and outdoors, in university-owned vehicles and in privately-owned vehicles parked on campus property. This includes Memorial Stadium and the parking lots surrounding it.

All patrons are subject to search. The University of Illinois reserves the right to remove disruptive individuals.

Patrons will be allowed to bring in noisemakers and posters but are subject to be checked by university staff.

**Parking:**

**Special Parking-** Each school receives three (3) "Special Parking" passes for use in Lot E-24 (west of ARC) in the packet containing tickets, team passes, etc. delivered at the site of the Semifinal Game. These parking passes are for use by the principal as desired, but generally have been used in the past by the superintendent, principal and/or athletic director. The passes are for passenger cars, trucks or vans **only**; buses, RV's etc., are **not** allowed in the lot. There will be **no** additional "Special Parking" passes issued.

**Spectator Parking (See Map 3)**

Bus(es) and RVs carrying student/adult fans shall park in the public parking lots surrounding Memorial Stadium. There will be a \$10.00 fee for bus and RV parking.

**Unloading and Loading:** Each bus shall unload and load passengers from the same location the bus is parked.

Fans who drive their own automobiles shall park in the public parking lots surrounding Memorial Stadium. There will be a \$5.00 fee for public parking.

**Fan Information:**

**Seating-** All seats are general admission.

**Handicap Seating-** Wheelchair accessible seats are located in row 25 of the horseshoe (South end of Memorial Stadium).

**Home Team: (Bottom Team on Bracket)**

1A, 3A, 5A and 7A fans shall be seated in the West Main stands north of the 50-yard line.  
2A, 4A, 6A and 8A fans shall be seated in the West Main stands south of the 50-yard line.

**Visiting Team: (Top Team on Bracket)**

1A, 3A, 5A and 7A fans shall be seated in the East Main stands north of the 50-yard line.  
2A, 4A, 6A and 8A fans shall be seated in the East Main stands south of the 50-yard line.

**Official Souvenirs-** The Official apparel souvenirs of the State Championship games will be on sale at two locations in Memorial Stadium, one booth in each of the East and West Great Halls of Memorial Stadium.

## **MEDIA**

### **Post-Game Press Interview Session:**

**Post-Game Press Interview Session-** A press conference involving the head coach of each of the participating teams, as well as players from both teams who played outstanding games and/or who figured prominently in the outcome of the game, will be conducted on the 8<sup>th</sup> level of the Press Box. It is mandatory that each head coach participate in the press conference according to the following procedure:

**All Interviews-** The IHSA Publicity Staff member who made contact with each head coach prior to the game clarifying up-to-date information will escort the head coach and selected players to the interview room at the conclusion of the Trophy Presentation Ceremony.

**Losing Team Interviews-** The formal Press Conference will last no longer than ten (10) minutes. The IHSA Publicity Staff member who accompanied the head coach and players to the Press Interview Room will announce the close of the formal press conference at such time as momentum of the press conference declines. The losing team interviews will precede the winning team interviews.

**NOTE:** The coach and players involved in the first interview session may be asked for an interview area after the formal press conference if news media personnel desire one-on-one personalized interview for one (1) hour, after which all Press Interview Rooms will be cleared.

**Winning Team Interviews-** The formal Press Conference will last no longer than ten (10) minutes. An IHSA Publicity Staff member will accompany the head coach and team members to the press conference. The winning team will meet the press after the losing team.

**NOTE:** The coach and players involved in the interview session may remain in the area after the formal Press Conference if news media personnel desire one-on-one personalized interviews.

### **School Reporter/Photographer Credential:**

Each school participating in the championship games may be allotted a maximum of 3 press/photo credentials. It is recommended that the press/photo credential be used by a representative of the school newspaper, a representative of the school printed yearbook, and the football teams videographer. It is the responsibility of the principal of the school to contact the IHSA Office for these credentials. Passes or credentials must be picked up at will call, which is located at the State Farm Center Ticket Office. It is the responsibility of the person(s) using the credentials to conduct themselves in a professional manner and in compliance with the IHSA News Media Credential Policy and State Finals News Media Policy as recommended by the IHSA News Media Advisory Committee and approved by the IHSA Board of Directors.

Duplicate credentials **Will Not** be issued at Memorial Stadium in the event of loss or theft. The designated school reporter(s), photographer(s) and Team Videographer is responsible for the credentials upon receipt of the credentials from will call window.

## Friday, November 23, 2018 Class 1A Game Schedule

### Pre-Game

<u>Actual Time</u>	<u>Time on Clock</u>	<u>Event</u>
7:30 a.m.	---	Dressing facilities available to competing teams
9:30 a.m.	---	Playing surface open to competing teams. <i>Visiting team warms up on South end of field and its kicker(s) uses the East side of the playing surface. Home team warms up on the North end of the field and its kicker(s) uses the West side of the playing surface.</i>
9:38 a.m.	20:00	Clock begins 20-minute countdown
9:46 a.m.	12:00	Officiating Crew photo Northwest goal line <i>Form a line from the north (left) facing the west main stands in this order: referee, umpire, head linesman, line judge, and back judge. An IHSA television crew member and an Illinois staff member will meet the officials prior to their taking the field to review this procedure and the procedures to be used in working the field microphone by the referee for announcing penalties, etc.</i>
9:48 a.m.	10:00	Captains report to 50-yard line for coin flip with officials
9:58 a.m.	0:00	Warm-up ends. Field is cleared
9:59 a.m.	0:00	National Anthem
10:03 a.m.	0:00	<b>Home team gathers in the NE corner. Visiting team gathers in the NW corner. Visiting team will run out first. Home team will run out second.</b>
10:08 a.m.	12:00	Kickoff Class 1A Game

## Friday, November 23, 2018 Class 2A Game Schedule

### Pre-Game

<u>Actual Time</u>	<u>Time on Clock</u>	<u>Event</u>
10:30 a.m.	---	Dressing facilities available to competing teams
12:30 p.m.	---	<i>Visiting team warms up on South end of field and its kicker(s) uses the East side of the playing surface. Home team warms up on the North end of the field and its kicker(s) uses the West side of the playing surface.</i>
12:38 p.m.*	20:00	Clock begins 20-minute countdown
12:46 p.m.*	12:00	Officiating Crew photo Northwest goal line <i>Form a line from the north (left) facing the west main stands in this order: referee, umpire, head linesman, line judge, and back judge. An IHSA television crew member and an Illinois staff member will meet the officials prior to their taking the field to review this procedure and the procedures to be used in working the field microphone by the referee for announcing penalties, etc.</i>
12:48 p.m.*	10:00	Captains report to 50-yard line for coin flip with officials
12:58 p.m.*	0:00	Warm-up ends. Field is cleared
1:01 p.m.*	0:00	<b>Home team gathers in the NE corner. Visiting team gathers in the NW corner. Visiting team will run out first. Home team will run out second.</b>
1:06 p.m.*	12:00	Kickoff Class 2A Game

\*- Approximate Times

## Friday, November 23, 2018 Class 3A Game Schedule

### Pre-Game

<u>Actual Time</u>	<u>Time on Clock</u>	<u>Event</u>
2:00 p.m.	---	Dressing facilities available to competing teams
3:30 p.m.	---	Playing surface open to competing teams. <i>Visiting team warms up on South end of field and its kicker(s) uses the East side of the playing surface. Home team warms up on the North end of the field and its kicker(s) uses the West side of the playing surface.</i>
3:38 p.m.*	20:00	Clock begins 20-minute countdown
3:46 p.m.*	12:00	Officiating Crew photo Northwest goal line <i>Form a line from the north (left) facing the west main stands in this order: referee, umpire, head linesman, line judge, and back judge. An IHSA television crew member and an Illinois staff member will meet the officials prior to their taking the field to review this procedure and the procedures to be used in working the field microphone by the referee for announcing penalties, etc.</i>
3:48 p.m.*	10:00	Captains report to 50-yard line for coin flip with officials
3:58 p.m.*	0:00	Warm-up ends. Field is cleared
4:01 p.m.*	0:00	<b>Home team gathers in the NE corner. Visiting team gathers in the NW corner. Visiting team will run out first. Home team will run out second.</b>
4:06 p.m.*	12:00	Kickoff Class 3A Game

\*- Approximate Times



## Friday, November 23, 2018 Class 4A Game Schedule

### Pre-Game

<u>Actual Time</u>	<u>Time on Clock</u>	<u>Event</u>
5:00 p.m.	---	Dressing facilities available to competing teams
6:30 p.m.	---	Playing surface open to competing teams. <i>Visiting team warms up on South end of field and its kicker(s) uses the East side of the playing surface. Home team warms up on the North end of the field and its kicker(s) uses the West side of the playing surface.</i>
6:38 p.m.*	20:00	Clock begins 20-minute countdown
6:46 p.m.*	12:00	Officiating Crew photo Northwest goal line <i>Form a line from the north (left) facing the west main stands in this order: referee, umpire, head linesman, line judge, and back judge. An IHSA television crew member and an Illinois staff member will meet the officials prior to their taking the field to review this procedure and the procedures to be used in working the field microphone by the referee for announcing penalties, etc.</i>
6:48 p.m.*	10:00	Captains report to 50-yard line for coin flip with officials
6:58 p.m.*	0:00	Warm-up ends. Field is cleared
7:01 p.m.*	0:00	<b>Home team gathers in the NE corner. Visiting team gathers in the NW corner. Visiting team will run out first. Home team will run out second.</b>
7:06 p.m.*	12:00	Kickoff Class 4A Game

\*- Approximate Times

## Saturday, November 24, 2018 Class 5A Game Schedule

### Pre-Game

<u>Actual Time</u>	<u>Time on Clock</u>	<u>Event</u>
7:30 a.m.	---	Dressing facilities available to competing teams
9:30 a.m.	---	Playing surface open to competing teams. <i>Visiting team warms up on South end of field and its kicker(s) uses the East side of the playing surface. Home team warms up on the North end of the field and its kicker(s) uses the West side of the playing surface.</i>
9:38 a.m.	20:00	Clock begins 20-minute countdown
9:46 a.m.	12:00	Officiating Crew photo Northwest goal line <i>Form a line from the north (left) facing the west main stands in this order: referee, umpire, head linesman, line judge, and back judge. An IHSA television crew member and an Illinois staff member will meet the officials prior to their taking the field to review this procedure and the procedures to be used in working the field microphone by the referee for announcing penalties, etc.</i>
9:48 a.m.	10:00	Captains report to 50-yard line for coin flip with officials
9:58 a.m.	0:00	Warm-up ends. Field is cleared
10:03 a.m.	0:00	<b>Home team gathers in the NE corner. Visiting team gathers in the NW corner. Visiting team will run out first. Home team will run out second.</b>
10:08 a.m.	12:00	Kickoff Class 5A Game

## Saturday, November 24, 2018 Class 6A Game Schedule

### Pre-Game

<u>Actual Time</u>	<u>Time on Clock</u>	<u>Event</u>
10:30 a.m.	---	Dressing facilities available to competing teams
12:30 p.m.	---	Playing surface open to competing teams. <i>Visiting team warms up on South end of field and its kicker(s) uses the East side of the playing surface. Home team warms up on the North end of the field and its kicker(s) uses the West side of the playing surface.</i>
12:38 p.m.*	20:00	Clock begins 20-minute countdown
12:46 p.m.*	12:00	Officiating Crew photo Northwest goal line <i>Form a line from the north (left) facing the west main stands in this order: referee, umpire, head linesman, line judge, and back judge. An IHSA television crew member and an Illinois staff member will meet the officials prior to their taking the field to review this procedure and the procedures to be used in working the field microphone by the referee for announcing penalties, etc.</i>
12:48 p.m.*	10:00	Captains report to 50-yard line for coin flip with officials
12:58 p.m.*	0:00	Warm-up ends. Field is cleared
1:01 p.m.*	0:00	<b>Home team gathers in the NE corner. Visiting team gathers in the NW corner. Visiting team will run out first. Home team will run out second.</b>
1:06 p.m.*	12:00	Kickoff Class 6A Game

\*- Approximate Times

## Saturday, November 24, 2018 Class 7A Game Schedule

### Pre-Game

<u>Actual Time</u>	<u>Time on Clock</u>	<u>Event</u>
2:00 p.m.	---	Dressing facilities available to competing teams
3:30 p.m.	---	Playing surface open to competing teams. <i>Visiting team warms up on South end of field and its kicker(s) uses the East side of the playing surface. Home team warms up on the North end of the field and its kicker(s) uses the West side of the playing surface.</i>
3:38 p.m.*	20:00	Clock begins 20-minute countdown
3:46 p.m.*	12:00	Officiating Crew photo Northwest goal line <i>Form a line from the north (left) facing the west main stands in this order: referee, umpire, head linesman, line judge, and back judge. An IHSA television crew member and an Illinois staff member will meet the officials prior to their taking the field to review this procedure and the procedures to be used in working the field microphone by the referee for announcing penalties, etc.</i>
3:48 p.m.*	10:00	Captains report to 50-yard line for coin flip with officials
3:58 p.m.*	0:00	Warm-up ends. Field is cleared
4:01 p.m.*	0:00	<b>Home team gathers in the NE corner. Visiting team gathers in the NW corner. Visiting team will run out first. Home team will run out second.</b>
4:06 p.m.*	12:00	Kickoff Class 7A Game

\*- Approximate Times

## Saturday, November 24, 2018 Class 8A Game Schedule

### Pre-Game

<u>Actual Time</u>	<u>Time on Clock</u>	<u>Event</u>
5:00 p.m.	---	Dressing facilities available to competing teams
6:30 p.m.	---	Playing surface open to competing teams. <i>Visiting team warms up on South end of field and its kicker(s) uses the East side of the playing surface. Home team warms up on the North end of the field and its kicker(s) uses the West side of the playing surface.</i>
6:38 p.m.*	20:00	Clock begins 20-minute countdown
6:46 p.m.*	12:00	Officiating Crew photo Northwest goal line <i>Form a line from the north (left) facing the west main stands in this order: referee, umpire, head linesman, line judge, and back judge. An IHSA television crew member and an Illinois staff member will meet the officials prior to their taking the field to review this procedure and the procedures to be used in working the field microphone by the referee for announcing penalties, etc.</i>
6:48 p.m.*	10:00	Captains report to 50-yard line for coin flip with officials
6:58 p.m.*	0:00	Warm-up ends. Field is cleared
7:01 p.m.*	0:00	<b>Home team gathers in the NE corner. Visiting team gathers in the NW corner. Visiting team will run out first. Home team will run out second.</b>
7:06 p.m.*	12:00	Kickoff Class 8A Game

\*- Approximate Times

## **Post- Game Instructions**

Trophy Presentation will be on the field with each team facing its fans. Immediately upon conclusion of the trophy presentation, there is a mandatory team photo in the north stands, followed by a mandatory press conference on the 8<sup>th</sup> level of the Press Box.

- A. The captain(s), head coach, athletic director, principal, and superintendent of each team** are asked to accept the trophy and individual medallions won by the team during the Awards Ceremony, which will begin immediately after the conclusion of the game.
- B.** IHSA board members will award the runner-up medals and trophy first.
- C.** IHSA board members will award the championship medals and trophy second.
- D.** After teams receive their trophies, they will have a group photo taken in the bleachers at the north end of the stadium.
- E. Post-game Press Conference:** The head coach of both teams, as well as players from both teams who played outstanding games and/or who figured prominently into the outcome of the game, will be escorted to the Press Interview Area (8<sup>th</sup> level of the Press Box) by a member of the IHSA Publicity Staff after the coach and team have re-grouped in the dressing room for a maximum of five minutes according to the following schedule:
  - i.** The runner-up coach and players will be escorted to the Press Interview Area first.
  - ii.** The champion coach and players will be escorted to the Press Interview Area second.
  - iii.** See Item No. 15 (Post Game Press Interview Session) for details of the procedures.

## **IHSA Football Playoff Medical/Equipment Request Form**

This form must be completed and be on file with the Playoff Manager, Holly Stalcup, by **noon** on **Wednesday, November 21, 2018**.

**Medical Arrangements:** (Check those which are applicable) **Teams are responsible for providing their own athletic tape for the championship games.**

Will you be traveling with the following:

<b>Athletic Trainer</b>	<b>Yes</b> _____	<b>No</b> _____
<b>Physician</b>	<b>Yes</b> _____	<b>No</b> _____

**Yes** \_\_\_\_\_      **No** \_\_\_\_\_

We request assistance from the University of Illinois training staff for **pre-game taping**.

**Yes** \_\_\_\_\_      **No** \_\_\_\_\_

We request assistance from the University of Illinois training staff **on the field during the game**.

**Game Balls:**

Each school is to furnish two (2) of its own game balls and will have them inspected by the Referee prior to giving them to the ball boys at the start of the game.

**Game Shoes:**

Each school is to furnish its own shoes. It has been found that most players prefer to use the same shoes they have competed in during other games, since no single type of shoe has been found to be superior for use on the artificial turf. All cleats, however, should be in good repair.

School Name: \_\_\_\_\_

Name of Principal: \_\_\_\_\_

Name of Coach: \_\_\_\_\_

Address: \_\_\_\_\_

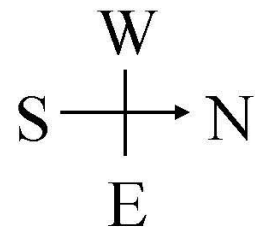
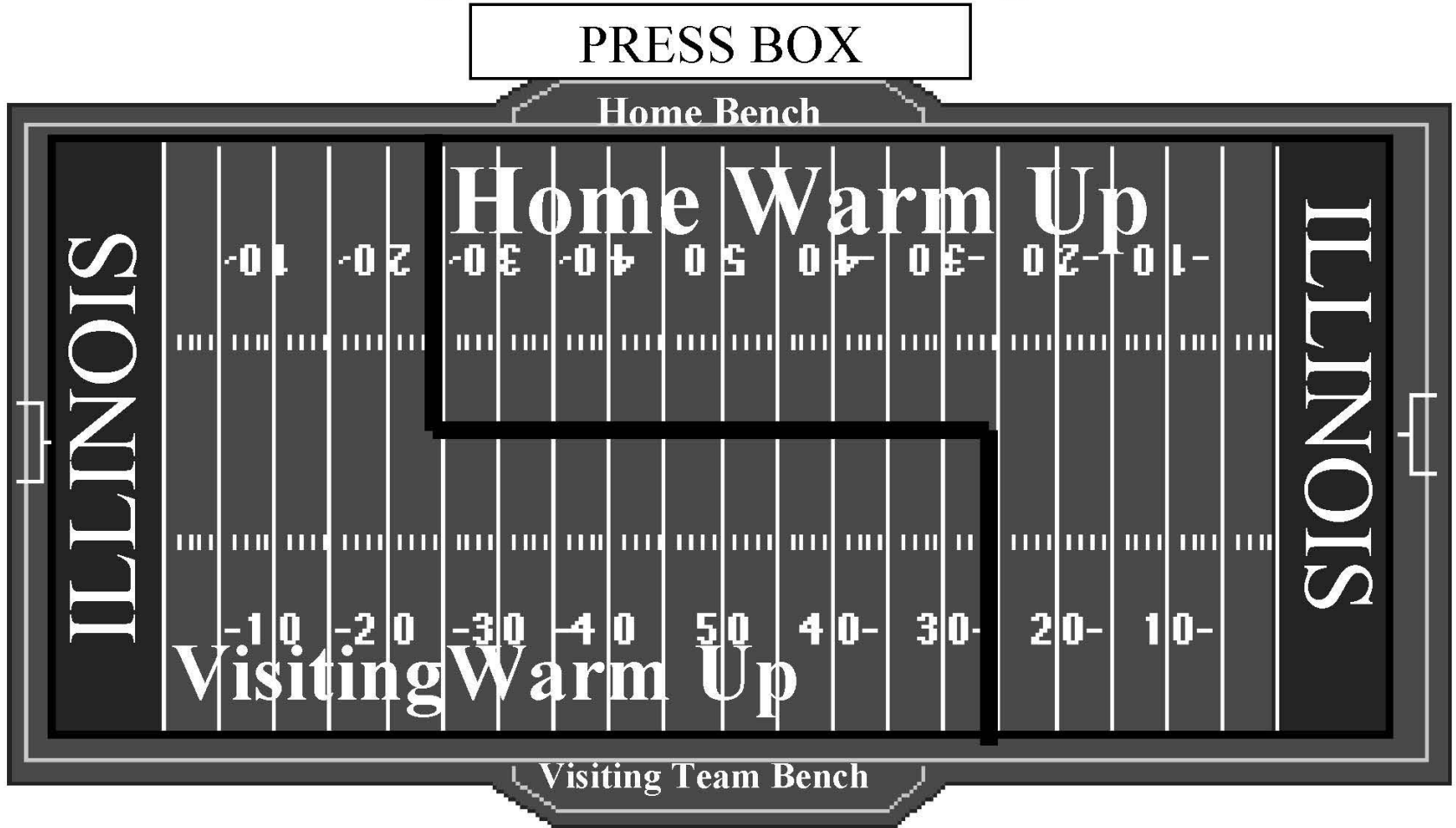
City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

Date: \_\_\_\_\_

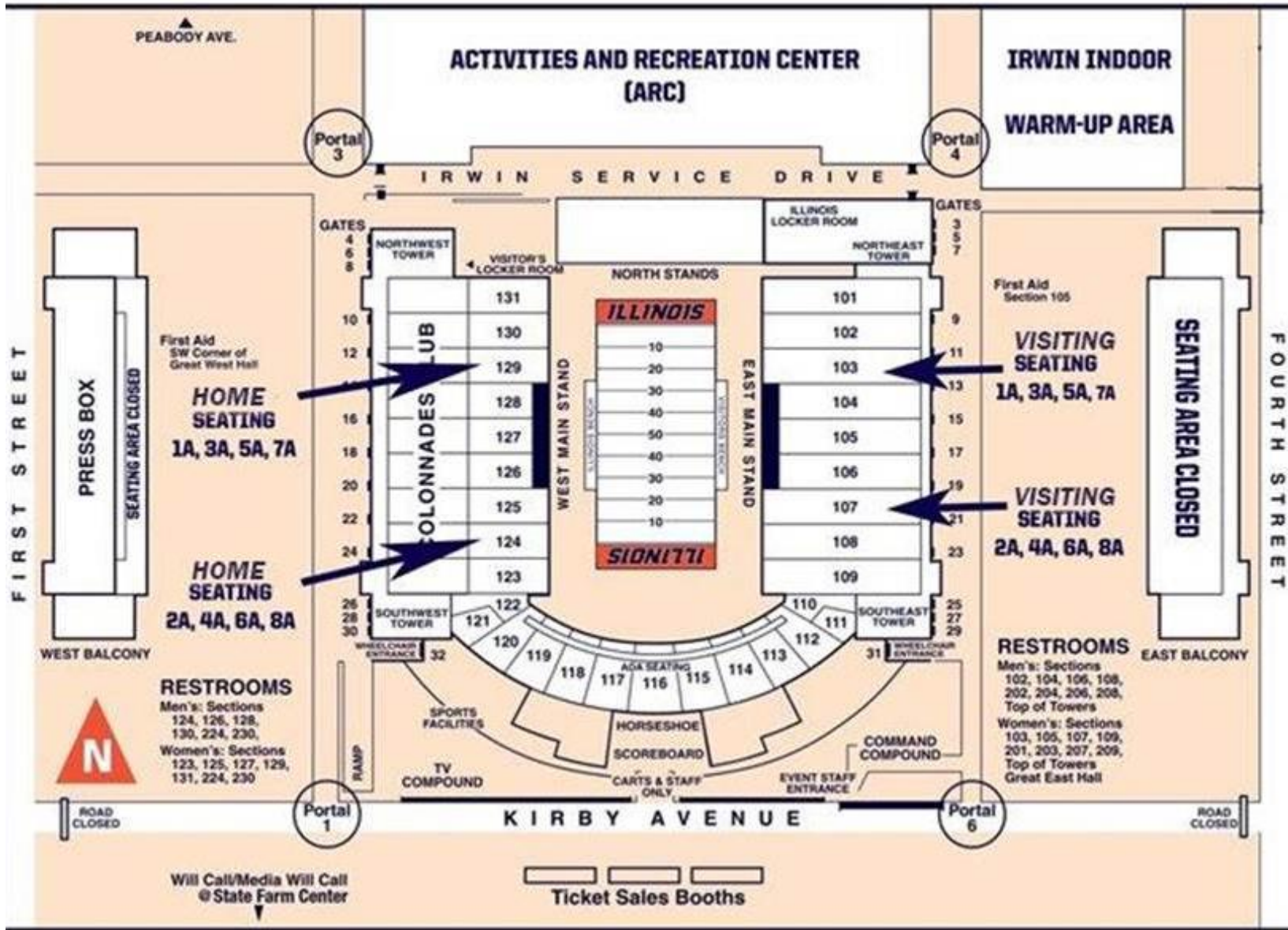
**Please return form to Holly Stalcup by Wednesday, November 21, 2018**  
**Fax: 217/244-9753**  
**Email: stalcup@illinois.edu**

# Pre-game "L" Warm-Up Configuration





Map 2



Map 3



Map 4

