

Be sure to number all lines!

## **A Resolution to [Action Word] [article] [Object] to [Summarize the Solution Specifically]**

- 1    **WHEREAS,**    State the current problem (this needs to be accomplished in one brief  
2                    sentence); and
- 3    **WHEREAS,**    Describe the scope of the problem cited in the first whereas clause (this  
4                    clause needs to flow logically from the first) and the inherent need for a  
5                    solution; and
- 6    **WHEREAS,**    Explain the impact and harms perpetuated by the current problem (once  
7                    again, the clause needs to flow in a logical sequence); and
- 8    **WHEREAS,**    Use additional “whereas” clauses to elaborate rationale for the problem  
9                    that needs to be solved; now, therefore, be it
- 10   **RESOLVED,**   That the Congress here assembled make the following recommendation  
11                    for solution (a call for action); and, be it
- 12   **FURTHER RESOLVED,** That (this part is an **OPTIONAL** additional recommendation; if not  
13                    used, end the previous “resolved” clause with a period).

*Respectfully submitted to the Committee of \_\_\_\_\_,*

AUTHOR NAME

SCHOOL NAME