

PLAY SMART.  **PLAY HARD.**[®]

2016-17

Competitive Cheerleading
Manual for Managers





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Revision History



2016-2017 Competitive Cheerleading Series Terms and Conditions

In accordance with Section 1.450 of the IHSA Constitution, the IHSA Board of Directors has approved the Terms and Conditions governing the 2016-2017 IHSA Competitive Cheerleading Tournament Series.

I. SCHOOL CLASSIFICATION

Competition in the IHSA 2016-17 Cheerleading Tournament Series will be determined on an enrollment basis.

A. The classification of a school shall be determined on the basis of its total student enrollment figure reported to the Illinois State Board of Education in its Fall Housing Report on September 30 of the preceding school year. Non-boundaried schools will have their total student enrollment multiplied by 1.65.

B. For classification purposes, the total student enrollments for one-year high school, two-year high schools, three-year high schools and high schools which enroll boys only or girls only shall be calculated as follows:

1. For one-year high schools, the total student enrollment figure reported shall be quadrupled.

2. For two-year high schools, the total student enrollment figure reported shall be doubled.

3. For three-year high schools, one-third of the total student enrollment figure shall be added to the student enrollment figure reported.

4. For schools which enroll boys only or girls only, the total student enrollment figure reported shall be doubled.

C. A multiplier of 1.65 will be added to all non-boundaried schools. Member schools shall be categorized for participation in competitive cheerleading on the basis of the three divisions of allowable team size: Large Team with a school enrollment of 1686.01 and over (Up to 24 rostered participants with 20 allowed on the competition floor), Medium Team with a school enrollment between 660.01 to 1686.00 (Up to 20 rostered participants with 16 allowed on the competition floor) and Small Team with a school enrollment up to 660.00 (up to 16 rostered participants with 12 allowed on the competition floor). Coed (two males on the competition floor) shall be an open division (Up to 24 rostered participants with 20 on the competition floor). All Coed teams need to be announced to the IHSA by Nov. 1. Teams who miss this deadline may be penalized \$100. Request to play up a division may be made

through the IHSA by Sept. 1. A mascot is considered part of the team and will be counted as a part of the maximum number of cheerleaders allowed on the competition floor.

D. Classifications shall be determined on an annual basis.

II. DATES AND SITES

A. Sectional Tournaments: The Sectional tournaments will be held on week 30 of the IHSA Standardized Calendar (Saturday, January 28, 2017) at five proportional sites per division which will be announced in November and posted on the IHSA website at www.ihsa.org.

B. State Final Tournament: The State Final tournament will be held on week 31 of the Standardized IHSA Calendar (Friday and Saturday, February 3 & 4, 2017). The U.S. Cellular Coliseum in Bloomington will host the state final.

III. ON-LINE ENTRIES, WITHDRAWAL PROCEDURE, ELIGIBILITY, AFFIRMATIVE ACTION AND ON-LINE LIST OF PARTICIPANTS

The policy for Original Entry Deadlines, Late Entries and Late Withdrawals shall be the policies and procedures regarding entry for all IHSA sponsored sports included in the 2016-17 Entry Policies and Procedures which can be found in the Schools Center on the IHSA website.

A. On-line Entries: All member schools must enter their school into the state series competition through the IHSA School Center on the IHSA Website at www.ihsa.org. The deadline for entry is November 1, 2016. The 2016-17 Entry Policies and Procedures outlining the on-line entry procedures for all IHSA-sponsored tournaments can be found in the Schools Center on the IHSA website.

B. Late Entries: Any attempt to enter a sport on-line after the established deadlines will be denied. Schools that wish to enter after the deadline will be considered late. To be considered for late entry, the Principal/Official Representative must contact the IHSA administrative officer in charge of that sport or activity to request late entry. The penalty for late entry shall be a payment of \$100.00 for that sport/activity by the school.

C. Breach of Contract By-law 6.041 (Withdrawal Procedures):

1. To withdraw without penalty, the Principal must notify the IHSA Office, in writing, of the school's withdrawal from the respective sport prior to the date the List of Participants is due for that sport (January 9, 2017).

2. If a school withdraws after the List of Participants due date the school will be charged a \$100 penalty and if applicable, the school may be charged for any additional financial loss sustained by the offended school(s) or the Association as a result of such breach. If a school does not withdraw and does not show up for competition, the school will be charged a \$100 penalty and if applicable, the school may be charged for any additional financial loss sustained by the offended school(s) or the Association as a result of such breach.

D. Eligibility: All member schools in good standing may enter one team under the provisions of IHSA By-law 3.000.

E. Affirmative Action: Boys and girls shall be permitted to participate in the state series as provided in the IHSA Affirmative Action Policy.

F. On-line List of Participants: Each school must complete the On-line List of Participants by the deadline date of January 9, 2017.

If a school does not submit the On-line List of Participants by the deadline, coaches and/or participants are subject to penalties, which could include but not limited to being ruled ineligible to compete in the State Series and/or charged \$100.00. Confirmation of receipt of Online List of Participants: Schools should login to their School Center site on the IHSA website and go to the Activity Tracker. The Activity Tracker will show "Completed", if you have checked the button indicating you have finished with your report. If it doesn't indicate "Completed", then you must go back into your school's List of Participants and check the button on the Online List of Participants indicating you are finished with your report.

IV. HOST FINANCIAL ARRANGEMENTS

A. Sectional Host School Expenses: Sectional host schools shall receive a guarantee of \$540 and shall be reimbursed the cost of officials for hosting a sectional cheerleading competition. The host school shall pay for all local expenses and issue checks to officials.

After these guaranteed expenses are deducted from the gross income, including gate receipts, the host school shall retain 20% of the net income and submit the remainder to the IHSA. In the event of a negative balance, the host shall be reimbursed the entire deficit.

B. Sites Other Than Member Schools: When a Sectional tournament is held at a site other than an IHSA member school, the IHSA administration will determine the financial arrangements with the host using current financial arrangements as guidelines.

C. Contestant Expenses: Neither the State Association nor the local tournament management will assume responsibility for any contestant expenses of any kind.

D. Admission Prices: The Board of Directors has established the following ticket prices for Sectional and State Final Competition. Ticket Prices: Sectional: \$5.00, State \$10.00 per day general admission. Child in arms requires no ticket for all levels of competition.

E. Tickets: General seating tickets may be purchased in advance for the State Final Tournament by contacting the U.S. Cellular Coliseum ticket office at 309-434-2679. Tickets will also be available for purchase on-line at www.uscellularcoliseum.com.

F. Refunds: Under no circumstances shall there be a refund of ticket money for tickets sold.

V. TOURNAMENT ASSIGNMENTS

Sectional Assignments: All IHSA member schools entered in the Competitive Cheerleading State Series will be assigned by the IHSA to one of the five (5) proportional divisions for Sectionals. These assignments will appear on-line at www.ihsa.org after the Nov. 1 entry deadline. Assignments are made according to the IHSA Grouping Policy # 19. The number of competing schools, travel distance, geographical location and the number of entries shall be primary factors in the determination of number and boundary lines for these Sectionals. Sectional competition order will be randomly determined at the IHSA office and be posted on-line and provided to the sectional managers. No local manager shall be permitted to change the order in which the schools compete unless given permission by the IHSA office. The top five qualifying teams in each division from each sectional will advance to the state competition.

VI. TOURNAMENT STRUCTURE AND TIME SCHEDULES

A. Tournament Structure: The successive series shall be designated respectively, Sectional and State Final. The Sectional contest will be held on Saturday, January 28, 2017. Sectional competition times will be posted on-line at IHSA.org on the IHSA cheer menu page. All schools entered in the IHSA Competitive Cheerleading State Series will be assigned to compete in proportional divisions of Sectional competition on a geographical basis. There will be a site manager at each sectional site. The top five (5) qualifiers in each division from the Sectional competition will advance to compete in the State Final.

B. Coaches State Final Meeting: A State Final coaches meeting will be conducted prior to each division of competition. A coach (or their school representative) from each school qualifying a team for the State Final must attend that meeting. The assistant coach, Athletic Director and/or Principal may attend in place of the head coach as the Official School Representative. The purpose of the meeting is to review policies, procedures and local rules governing the conduct of the state final. Coaches will be responsible for the information reviewed at that meeting regardless of their attendance or non-attendance at the meeting.

C. State Final Time Schedule: On Friday, February 3, 2017 preliminary rounds of competition will begin at 9:00 a.m. On Saturday, February 4, 2017 preliminary rounds may continue along with the final rounds of competition. The State Final time schedule shall be as follows:

Friday, February 3, 2017

SESSION 1 Small and Medium Team Preliminaries

8:00 a.m.—Coaches Meeting (in The Club)
8:15 a.m.—Doors of the U.S. Cellular Coliseum open to public
9:00 a.m.—Welcome
9:10 a.m.—Announcements & National Anthem
9:15 a.m.—First Performance (Small and Medium team performances alternate)
1:25 p.m.—Last Performance
1:45 p.m.—Announcement of Small Division Finalists
1:55 p.m.—Announcement of Medium Division Finalists

SESSION 2 Large and Coed Team Preliminaries

2:15 p.m.—Coaches Meeting (in The Club)
3:15 p.m.—Welcome
3:25 p.m.—Announcements & National Anthem
3:30 p.m.—First Performance (Large and Coed team performances alternate)
7:40 p.m.—Last Performance
8:00 p.m.—Announcement of Large Division Finalists
8:15 p.m.—Announcement of Coed Division Finalists

Saturday, February 4, 2017

SESSION 3

10:00 a.m.—Doors of the U.S. Cellular Coliseum open to public
10:55 a.m.—Announcements & National Anthem
11:00 a.m.—Small and Medium Team Finals (Small and Medium team performances alternate)
12:50 p.m.—Small Team Awards
1:15 p.m.—Medium Team Awards
2:15 p.m.—IESA Exhibition
2:55 p.m.—Announcements & National Anthem
3:00 p.m.—Large and Coed Team Finals (Large and Coed team performances alternate)
4:55 p.m.—Large Team Awards
5:30 p.m.—Coed Team Awards

D. State Final School Packets: At the State Final, school packets which include state final passes and programs may be picked up Thursday evening, February 2, 2017 from 6:30 pm to 8:30 pm at the VIP entrance and Friday, February 3, 2017 at the Pepsi Ice Rink Main Entrance located on the south entrance of the U.S. Cellular Coliseum. (Note: performance schedules will be posted on-line). A coach/school official is the only person permitted to pick up the schools' packet. The U.S. Cellular Coliseum in downtown Bloomington is tournament central.

E. Time Schedules: The IHSA office will determine the performance order for Sectional and State level competition. This order will be posted on-line on the cheerleading link at www.ihsa.org. A random sort by the IHSA office will determine the performance order for sectional. The following formula shall be used to determine the performance order for the State Final:

1. Each sectional is randomly assigned a letter code (A to E) prior to the start of the state series.
2. The chart below, and the sectional code, is published at the same time as the sectional performance order.

3. Each team's performance order within a particular division is determined by the place the team won at the sectional tournament, according to the table.

4. In case of a tie for 5th place at a sectional, an additional entry will be added at the end of the order.

5. In case of a tie for any particular place at a sectional, the teams will perform in the opposite order in the state finals. For example, at sectional A, two teams tie for 2nd (and 3rd) place. In the chart, the order assigned to A-2 is #14. The order assigned to A-3 is #18. Reversing the order, the team that performed first in the sectional is assigned order #18. The team that performed last in the sectional is assigned order #14.

Order	Sectional	Place
1	A	5
2	B	4
3	C	3
4	D	2
5	E	1
6	B	5
7	C	4
8	D	3
9	E	2
10	A	1
11	C	5
12	D	4
13	E	3
14	A	2
15	B	1
16	D	5
17	E	4
18	A	3
19	B	2
20	C	1
21	E	5
22	A	4
23	B	3
24	C	2
25	D	1

F. Warm-up Time: A seven (7) minute warm-up time at the Sectional tournament shall be posted on-line at www.ihsa.org. prior to competition. An eight (8) minute warm-up time at the State Finals will be posted online at ihsa.org. Competitors must report in person at the designated time to the warm-up site director at Sectionals and the State Final for warm-up check in.

1. At Sectional and State competition the host shall not make its performance area available earlier to the teams for practice sessions. When a part of the state series is played at a facility other than a member school's facility, none of the teams entered, including a hosting member school shall be permitted to practice at the facility.

2. Schools entered in the competition will be allowed warm-up/practice time as scheduled by the IHSA.

3. In the Sectional and State series uninterrupted clock minutes shall be provided for warm-up prior to competition. Teams may not be on the official warm up floor prior to the designated time.

4. Only competitors and coaches will be allowed in the warm-up area.

G. Competition Disruption: Tournament management reserves the right to cease competition under the following conditions:

1. a. At the Sectional and State prelims the IHSA Official reserves the right to stop a routine due to an obvious injury. In the event that an injury causes the team's routine to be interrupted during a performance, the head official and tournament management shall determine the time for the team to feed back into the warm up and competition order to complete their performance. This time should not exceed 30 (thirty) minutes for the team to perform their routine again. Judging will resume from the point at which the injury/interruption occurred as determined by the head official. The routine must be performed full-out from the beginning. All point deductions accumulated to the point of injury will carry over. If a team prefers not to re-work the routine, then at the coaches' discretion they may take the score they have received up to that point. If a skill has not been performed a "0" will be given in that category. If multiple injuries occur, the same process will be in effect.

b. In the event that an injury occurs during warm-up and the athlete is no longer able to participate, the head official and tournament management shall determine the time for the team to feed back into the warm up and competition order. This time should not exceed 30 (thirty) minutes from the time of injury in the warm-up area.

2. If, in the opinion of the tournament officials, a team's routine is interrupted because of failure of the tournament equipment, facilities, or other factors attributable to the tournament rather than the team the Head Official should stop the routine. The tournament officials will determine the degree and effect of the interruption. The team will be allowed to present its routine from the place in the routine where the interruption occurred.

3. In the event a team's routine is interrupted because of failure of the teams own equipment the team must either continue the routine or take the score earned to that point.

H. Sectional Management: In all cases in which a member school is selected as a competition site, the IHSA Official Representative of the high school shall automatically assume entire responsibility for the competition. The Official Representative may delegate the authority to manage the competi-

tion to another staff member. In case the site is not located at a member school, then the IHSA Board of Directors shall appoint a local manager with like responsibilities.

I. Sectional Manager: The local manager shall have authority to take proper and appropriate action in any case of unusual situations arising during the competitions. However, no part of the terms and conditions may be set aside. In all cases involving an interpretation not specifically covered by the rules, the competition manager shall consult with the Head Official before the announcement of results or the presentation of awards.

The Sectional Manager or appointed manager shall conduct a meeting for coaches prior to each division at the sectional tournament on the Saturday morning of sectionals. The Sectional manager will introduce the Head Official and any other personnel that they deem necessary to introduce to the coaches. The Sectional manager will discuss items on the sectional agenda (tournament logistics) and answer any questions regarding the competition.

VII. ADVANCEMENT OF WINNERS

A. The first, second, third, fourth and fifth place teams in each cheerleading competition division from the Sectional shall advance to the state final and compete in the division in which they qualified.

B. Should a qualifying team withdraw or be disqualified before the state final tournament, the remaining qualifier from the same Sectional in that division shall be moved up.

C. A team moving up due to withdrawal or disqualification may be entered into the State Final up to the competition time. It is the responsibility of the principal or coach to notify the IHSA office at the earliest possible time that another advancing team may be necessary. The IHSA office is responsible for informing the school's administration/coach that they will replace a regular qualifier.

D. The school winner will be determined in accordance with the scoring system described in Article VIII.

E. A random sort at the IHSA office will determine the performance order for sectional and state. This order will be posted on-line on the cheerleading link at www.ihsa.org.

VIII. TOURNAMENT RULES

The current National Federation Spirit Rules published by the NFHS are the official rules governing the competition in all state series competitions. The National Federation of State High School Association's Official High

School Spirit Rules Book is the minimum safety guide for the state series.

A. Competition Guidelines

Each team will present one competitive routine.

1. Timing

a. Competition will consist of a three (3) minute time limit.

b. The team may use a maximum of one minute and thirty seconds (1:30) of the three-minute time limit for music. The timing begins with the team's first movement, voice, or note of music, whichever comes first, on the competition floor. Timing ends with the last motion, word, or beat of music. There will be an official timer at each level of competition. All participants must start in the competition area with at least one foot on the floor. Entrances and exits are not considered part of the routine and should not be organized.

c. All competition rules will apply until the team completely clears the competition floor.

2. Competition Area

a. The competitive cheering surface shall be a matted area of 54 feet wide x 42 feet deep (9 strips). The mats should cover the entire area, provide uniform thickness and be a flat, consistent surface with no cracks, obstructions, or untaped seams. The competition mats will run vertical to the panel officials at all competition sites.

b. Teams may line up anywhere inside the competition area. A participant can step on the white boundary line, but if he/she steps completely over the white boundary line during competition it is considered out of bounds.

c. Members of your competitive team must fulfill all spotting requirements as governed by the NFHS Spirit Rules.

3. Music can be on a CD or digital format with a back-up. In addition, it is the coach's responsibility to start and stop the music. Coaches will be allowed to check their music directly before performance. Music should not contain any suggestive lyrics. The association assumes no responsibility for the payment of copyright, royalty, or any other fees connected to the performances of any material in the competitive cheer state series.

4. Only appropriate poms, signs and school flags/banners used in a safe manner by competing teams to lead the crowd during their performance are allowed. Megaphones appropriately used by competitors will be permitted. (Teams shall be permitted to place the above listed items on the competition floor before timing begins). Teams should avoid stepping on poms, signs, school flags/banners and megaphones. After use,

items must be placed safely on the floor. Glitter may be used on signs if laminated or sealed as per the NFHS Spirit Rules Book. No other props may be allowed.

B. Scoring: Refer to the score sheet and rubric in the competition manual.

1. Sectional: The official IHSA score sheet will be used for the scoring of all competitive cheerleading routines. The total accumulative point value of the officials score sheets will be averaged. There shall be one (1) IHSA head official, three (3) IHSA technical officials, and three (3) IHSA panel officials assigned by the IHSA for each Sectional site.

2. State: The official IHSA score sheet will be used for the scoring of all competitive cheerleading routines. The total accumulative point value of the officials score sheets will be averaged. There shall be five (5) IHSA hired panel officials for the State competition. There shall be one (1) head official for State. There shall be three (3) technical officials for State.

3. When five panel officials are used at the State Final, the high and low scores will be dropped. The remaining scores are averaged.

4. For both the Sectional and the State Final, Deductions/Penalties shall be subtracted from the total accumulative point value average.

C. Team Ties: Ties affecting advancement from preliminaries to finals: At all competitions, teams tied for a position which qualifies for advancement from preliminaries to finals shall be advanced without the tie being broken.

D. Coaching: At the Sectional and State Series, eligible high school coaches shall follow this procedure:

1. A maximum of four (4) competitive cheerleading coaches shall be allowed to coach on the competition floor. Only coaches whose names appear on the List of Participants will be allowed to coach unless written notification from the school's Principal verifies the eligibility of a coach. Schools may only submit the names of those coaches who are in compliance with IHSA By-law 2.070.

2. Eligible coaches shall receive four (4) coaching passes in their team packet for the State Final.

3. The eligible coaches shall wear the coaching pass on the outside of his/her clothes while coaching.

4. Only coaches wearing this pass will be allowed into designated areas to coach.

5. Violation of ineligible coaching or being inappropriately involved with a competing high school athlete during a Sectional or

State competition may be considered gross misconduct, and could result in penalty deductions to dismissal from coaching at the event.

6. Coaches should remain in the designated areas at all times during warm-ups and competition and not disrupt the competition. Coaching should be limited to words of help and encouragement, and the ethics of good sportsmanship must be observed.

E. Unsportsmanlike Conduct:

Managers and officials have the strictest instructions to disqualify any competitor, coach and/or person guilty of profane or indecent language or of gross unsportsmanlike conduct. The IHSA By-laws give the Board of Directors complete authority to penalize a school for any unsportsmanlike conduct on the part of the principal, the coach, the athletes, the faculty, the board of education or any other official representative of any participating school. The Board of Directors will definitely exercise this authority.

F. Videotaping: The IHSA prohibits any taping for the purpose of video reviewing during the tournament.

G. Substitutions: After the List of Participants have been entered (after Jan. 9, 2017), competing schools may use any student whose name appears on the List of Participants as competitors. No substitution of names to the List of Participants shall be made after January 9, 2017. Alternates on this list may be used for competition at any time.

H. Refusing to Participate: If an IHSA member team refuses to compete after being assigned to a competition, the tournament manager shall report the incident to the IHSA office. The withdrawing team will be responsible for all applicable fees. (Refer to Article III-C in the terms and conditions regarding Breach of Contract)

I. Competitor's Apparel:

1. Team Uniform:

All competitors shall wear only school issued uniforms for competition during the Sectionals and the State Final. All uniforms shall be devoid of commercial advertising except for the manufacturer's logo/trademark which shall not exceed two and one quarter (2 1/4) square inches with no dimension exceeding 2 1/4 inches. It may appear only once on each piece of wearing apparel. All briefs should be a solid color and devoid of any markings including but not limited to sequins, prints, wording, and symbols larger than NFHS specifications. Teams shall wear official school issued uniforms that are of similar color and/or marking. All uniforms, including footwear

must be in compliance with the NFHS Spirit Rules Book. Participants will not be permitted to compete in illegal attire. Sectional and/or State Final site managers shall have authority to assess penalties for failure to comply with this requirement.

NOTE: All uniforms must have some school designation (i.e. school name, logo, mascot or monograms) visibly printed on the uniform.

2. Participant Limitations:

a. The NFHS Spirit Rules Book governs all participant apparel/accessories.

b. Fingernails, including artificial nails must be kept at an appropriate length (short, near the end of the fingers) to minimize risk for the participant.

c. Hair must be worn in a manner to minimize risk to participants (away from the face and off of the shoulders).

d. Glitter (that does not readily adhere on the hair, face, uniform or body) is illegal.

e. Jewelry must not be worn except for religious or medical medals, which shall be taped to the body (without a chain) under the uniform.

J. Disqualification:

Any team that does not adhere to these terms and conditions may be subject to disqualification from the tournament and will automatically forfeit any right to awards received at the tournament.

IX. TOURNAMENT POLICIES

A. Tickets: Tickets will be available one hour prior to the competition on the day of the event. Sectional ticket prices shall be \$5.00 per person (Child in arms requires no ticket). Ticket prices shall be \$10.00 per day for general seating at the State series (Child in arms requires no ticket). Presale tickets will be arranged through the U.S. Cellular Coliseum (309-434-2679) for the State tournament only. Spectators are not allowed on or near the warm-up or competition areas.

B. All-Star Teams: No officers of the tournament, game official or anyone serving under the supervision of the Illinois High School Association may cooperate in any way in the selection of an All-Star Tournament team.

C. Consolation Competition: There shall be no consolation competition.

D. State Final Passes: State Final passes will be provided to all competing schools and eligible coaches and school officials/administrators. All participants are required to wear their passes at all time. Competitors' passes can be kept with the

coaching staff while the team is in uniform and competing. Competitors must have their passes visible to be allowed entry into the Coliseum. State Final passes allow entry into the State Final at any time during the competition.

E. Artificial Noisemakers: All artificial noise-making devices shall be excluded from the performance area. Tournament managers should not permit spectators to use air horns at the competition venue. Cheerleaders may use megaphones during competition only.

F. Signs and Banners: The displaying of signs, banners, placards or similar items at IHSA state series is permitted, provided:

1. They are in good taste and reflect good sportsmanship in their message and use;

2. They reflect identification and encouragement to participants and their respective school/community;

3. They are not displayed in the area of competition or in a manner which does not interfere with competition;

4. They do not obstruct the view of participants or spectators or cover other signage; and

5. They are not safety hazards.

G. Damage to Property or Equipment: If contestants or people from any school entered in a state series are found guilty of carelessness or maliciously breaking, damaging or destroying property or equipment belonging to the host school, such school shall be held responsible for costs incurred in replacing or repairing such property or equipment.

H. Media Requirements: Space shall be set aside to provide for news media representatives (school, local or national) covering the state series whether they are from newspapers, radio stations, commercial television stations, and/or cable television stations.

1. Radio and TV Originators: It is the responsibility of the Local Manager to accept applications, approve requests to originate, collect proper rights fees payment (where required) and make cancellation refunds for television and/or radio origination, according to the IHSA Television and/or IHSA Radio Broadcast Policy.

a) Television Rights Fees for all levels of competition below the State Final level shall be paid to the host school and shall become part of the revenue to be shared by the member school(s) and the Association according to the financial terms stipulated in these Terms and Conditions.

b) Radio Broadcast Rights Fees are not required for any level of competition in this series. Local Managers shall permit radio originations of the competition.

c) Television and/or Radio

Stations which do not apply in advance, or which do not pay required rights fees prior to the start of the competition in each respective level in this state series shall not be given credentials nor allowed access to the facility to originate. Sponsors of the originations for television and radio shall be only those so stipulated in the respective IHSA Television and Broadcast policies.

2. Administrative Detail: Reporting information to the news media shall be the responsibility of each local Manager.

3. Provisions for Media Photographers and/or Television: Photographers or television personnel with cameras may enter the performance area to take pictures provided that:

a) The individual is wearing the IHSA media/photographers pass;

b) The individual reports to the site manager and shows the pass;

c) The individual stays off the matted areas and remains at least five feet away from the competition floor;

d) The individual remains seated when taking pictures;

e) The individual only walks when the competitors are exiting;

f) The individual refrains from speaking to the competitor(s) during competition.

g) Media is not allowed in the warm up area or locker rooms.

4. Rights Fees for TV and Radio: Television Rights Fees to be charged by Local Managers and/or the IHSA are contained in the IHSA Television Policy.

Radio Fees:

a) Sectional Contest = No Charge

b) State Final = No Charge

Policy regarding media requirements for each Local Manager is contained in the current IHSA Handbook.

Contact Matt Troha for media passes at the IHSA office at 309-663-6377.

I. Videotaping by Schools or Spectators: The local manager may provide videotaping for purchase. Spectators will be allowed to videotape in the stands, provided they remain in their seat and do not obstruct the view of participants and spectators.

J. Flash Photography: No flash cameras can be used during competition. News media may use non-distracting lighting if the manager has given permission. News media photographers are allowed to use filtered electronic flashes. However, if the manager and contest officials agree that the flashes are causing interference with the conduct of the contest, then they can require the photographer to cease use of the flash.

K. Tobacco/Liquid Nicotine Products:

The use of tobacco or liquid nicotine products in any competition area, either during a practice or while a contest is in progress, or affiliated property of any IHSA state series contest by any coach, player, any other person connected with a team, or fan shall be prohibited. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, tobacco/liquid nicotine free zones on the date or dates of any IHSA event being held at the site.

L. Medical Provision (Use of inhalers):

A student with asthma may possess and use his/her medication during an IHSA competition, while under the supervision of school personnel, provided the school meets the outlined procedures of self administration in the Illinois school code.

M. Alcoholic Beverages and IHSA State Series:

The possession, distribution, sale and/or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliate property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by an event host will subject the host to a penalty for violation of IHSA By-law 2.020. Such penalty may include but not necessarily be limited to prohibition against subsequent event hosting assignments. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premise, and law enforcement officials will be called as warranted. No ticket refunds will be granted in such cases.

N. Prayer at IHSA State Series Contest:

Prayer at an IHSA state series contest that takes place over the public address system is prohibited.

X. AWARDS

A. Sectional: In all Sectional competitions a plaque will be awarded to the school winner of the competition in each respective division.

B. State: A trophy will be awarded to teams finishing first, second and third in the State Final competition in each respective division.

C. Team Awards: Medallions will be presented to the schools of the first three placing teams in each respective division at the state final tournament. In addition, four (4) Coaches, Superintendent, Principal, Athletic Director and Athletic Trainer will be presented with a medallion. No other trophy or awards of any kind may be presented in the tournament series. Only the team/school representatives, Superintendent, Principal, Athletic Director and Athletic Trainer may participate in the awards presentation. Competitors participating in the awards presentation shall wear their school's official warm-up or team uniform. If a school fails to comply, they shall not be allowed to participate.

D. The awards will be furnished by the State Association and are not an expense charged upon the individual tournament.

XI. OFFICIALS

Tournament officials will be assigned through the IHSA office. In all tournaments, the decisions of the official shall be final. The IHSA Board of Directors will not review decisions of officials, whether alleged errors are due to faulty judgment or misinterpretation of the rules.

A. Number of Officials Assigned: In each Sectional level of competition, three (3) panel officials and one head official; and three (3) technical officials shall be provided. State Final: At the State level competition, five (5) panel officials and one head official; and three (3) technical officials shall be provided.

B. Tournament officials for the respective division must be in the designated official's area when the warm-up period begins.

C. The head coach may meet with the head official and Sectional manager briefly at the conclusion of the contest during packet pick up. All other tournament communication must be directed to the host manager. Normal conversation that must take place between the host school/manager, the officials, coaches, squad members or school representatives is allowed.

D. Officials will turn the score sheets in to the head official at the competition for each division. It is the head official's responsibility to verify all scores and order of finish. The site manager will include score sheets and order of finish after the completion of each division in the team exit packets. The manager will forward copies of the official score sheets to the IHSA office.

E. Sectional Tournaments: Each panel and technical official shall receive a flat fee of \$228.50. Each head official shall receive a flat fee of \$267.50.

F. Mileage Reimbursement Policy: In the state series, to assist officials for out-of-pocket expenses, a voucher system will be used to compensate officials when they actually drive in excess of 70 miles round trip per competition. Payment will be made through the IHSA office, after completion of the tournament series, at a rate of thirty (30) cents per mile for all mileage in excess of 70 miles round trip. No compensation will be permitted for trips of less than 70 miles round trip.

G. State Final Tournament: Each appointed panel and technical official shall receive a flat fee of \$408 for the entire State Final tournament plus lodging at a hotel designated by the IHSA. Each appointed head official shall receive a flat fee of \$432.50 for the entire State Final tournament plus lodging at a hotel designated by the IHSA. The mileage reimbursement policy shall also be in effect for the state final for an official that travels in excess of 70 miles round trip.



Important Dates



• www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479 •

2016-17 Competitive Cheerleading Important Dates to Remember

- Tues., Nov. 1 Deadline to enter state series. Entries after this date are late entries
- Tues., Nov. 1 Sectional Assignment posted online sometime after November 1
- Mon., Oct. 31 First Contest may be held
- Mon., Jan. 9 List of Participants Online Entry due
- Wed. Jan. 11 All teams must submit a team photo and cutline through the IHSA Schools Center
- Sat., Jan. 28 Sectional level of competition
- Tues., Jan. 31 12:01 p.m. deadline for schools advancing to State Final to confirm hotel reservations.
- Thurs., Feb. 2 State Qualifying packet pick up at the VIP entrance of the U.S. Cellular Coliseum, Bloomington, IL from 6:30 p.m. to 8:30 p.m.
- Fri., Feb. 3 State Qualifying packet pick up will also be on Friday, Feb. 3 after 7:00 a.m. in the lobby of the Pepsi Ice Rink.
- Fri,-Sat., Feb. 3-4 State Final to be held at the U.S. Cellular Coliseum in Bloomington, IL
(Time schedule posted on IHSA.org)



Managers' Safety Information



• www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479 •

Healthy Environment

School administrators, coaches and officials share a very important responsibility to the student-athletes that are participating in the state series contest, to provide equipment, facilities and an environment that is as free of risk as possible. The concern for the health of our high school athletes in our programs should be primary.

Responsibility

Crowd supervision is critical. Administrators and other supervisors should observe the crowd and react quickly and reasonably when conduct becomes negative and drops below the level of expected behavior. To ignore inappropriate behavior by any spectator will only enable a person or people to continue in the same fashion.

The role of an official in this regard is with the competition. The role of the host school management is outside the lines. Any act dangerous to others, is an unsafe behavior, incites participants or spectators to violent or abusive action, exhibits obscene gestures, or yells profanity and/or provocative type language toward an official, student-athlete, coach, spectator, bench and/or score table personnel is considered unsportsmanlike. Such undesirable behavior requires immediate attention by the officials and/or the host school.

Procedure

If a situation occurs outside the lines, therefore outside the jurisdiction of the rulebook, the official shall instruct the host manager to take care of the problem. If possible this should be done without stopping the performance (i.e. between teams). If not possible, the official should stop competition until the host management takes care of the situation. If the manager, athletic director and/or local school principal is not in the gym, it becomes the responsibility of the host school coach.

The posting of the expected behavior at the gymnasium entrance clarifies to everyone the IHSA's expectation of all participants.

Preventative

Host School: Fans must be seated in an area that is carefully monitored. The IHSA suggests the first couple rows can be reserved for senior citizen, handicapped seating, press or other teams.

S:\carol\cheerleading\manual\managers safety info.

Do What's Right!

Sportsmanship

DWR! EXPECTATIONS

- ❖ *Represent their school and community favorably through positive interaction with opposing fans and players before, during, and after the competition.*
- ❖ *Use positive yells, chants, songs or gestures.*
- ❖ *Display modesty in victory and graciousness in defeat.*
- ❖ *Respect and acknowledge the integrity and judgment of officials.*
- ❖ *Exhibit positive behavior in both personal interaction and social media comments.*

Acceptable Behavior...

- During the National Anthem, students, participants and fans should remove any hats, face the flag, not talk, place the right hand on the heart, and remain still until the end of the anthem.
- Applause during introduction of players, coaches and officials.
- Players shaking hands with opponents while both sets of fans recognize player's performance with applause.
- Accept all decisions of the game officials.
- Spirit Participants lead fans in positive support.
- Handshakes between participants and coaches at the end of contests, regardless of the outcome.
- Treat competition as a game, not a war.
- Coaches/players search out opposing participants to recognize them for outstanding performance or coaching.
- Applause at the end of the contest for performance of all participants.
- Everyone showing concern for an injured player, regardless of the team.
- Encourage surrounding people to display sportsmanlike conduct.

Unacceptable Behavior...

- Disrespectful or derogatory yells, chants, songs or gestures.
- Booing or heckling an official's decision.
- Criticizing officials in any way; displays of temper with an official's call.
- Yells that antagonize opponents.
- Refusing to shake hands or give recognition for good performances.
- Blaming the loss of the game on officials, coaches or participants.
- Laughing or name calling to distract an opponent.
- Use of profanity or displays of anger that draw attention away from the game.
- Doing own yells instead of following the lead of spirit participants.



STUDENT MEDIA CREDENTIALS FOR PARTICIPATING SCHOOLS

Congratulations on qualifying for an IHSA state final in a team sport. In order to provide the best possible coverage of this event for your school newspaper, yearbook and AV club, etc. you are entitled to have up to three students receive credentials to cover this event as official media members. In the event that you have less than three students, an adult sponsor may be included on this list. To apply for student media credentials, please have your Athletic Director or an individual involved with the aforementioned programs email Matt Troha (mtroha@ihsa.org) at the IHSA with the following information:

- 1) The names of individuals attending
- 2) Whether they are students or adults
- 3) If the attending individuals will serve as reporters, photographers, videographers, etc.

Student media who are registering for credentials are expected to maintain a level of professionalism while covering this event. That includes no cheering while in the press box or game coverage area. Proper attire is also required. Wearing school shirts and colors is acceptable, but students wearing face paint, costumes, carrying props, etc. will be required to change before receiving credential clearance.

The individual applying for student media credentials will receive specific information on credential pick-up and media regulations at the event via email in the days leading up to the state final.

Please note that student media credentials are only available for state final events in team sports. Due to the sheer volume of schools who qualify in individual sports, our press facilities would be unable to accommodate student media from all participating schools in individual sports. Student media are also welcome to cover IHSA state final activities. Credentials are not required for these events, but please have your students check-in with state final personnel upon arrival for media coverage regulations.

Please contact Matt Troha (309-663-6377) at the IHSA for any questions related to this document.

Internet Video Broadcasting Information



Contact: Matt Troha • mtroha@ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479

IHSA Tournament Managers/Hosts,

The advent of greater broadcasting technology over the past few years has brought about many new potential broadcasters and many new broadcasting platforms and mediums, especially as it pertains to broadcasting video over on the internet. It is important to remember that most internet video streams of IHSA State Series (Regionals, Sectionals, Super-Sectionals, Football Playoffs) events will require that a broadcast rights fee be paid by the broadcasting individual/company. A new internet video broadcasting fee schedule has been developed and is located below, but first please read these reminders on how to determine if a fee is necessary should you be approached about a video webcast of the State Series event you are hosting. If at any time you ever have questions on the fees or any other matters related to broadcasting or media, please call Matt Troha at the IHSA office (309-663-6377).

BROADCAST RIGHTS FEE PAYMENT REQUIRED

There is an IHSA broadcast rights fee required with the broadcast if any one of the options below is applicable...

- 1) The internet video webcast is originated and accessible to viewers on any third-party website (i.e. media website, IHIGH, UStream, High School Cube, fan site, etc.).
- 2) If the crew producing the internet video webcast is not affiliated with the high school or not composed entirely of high school students and/or high school personnel.

BROADCAST RIGHTS FEE PAYMENT NOT REQUIRED

There is no IHSA broadcast rights fee required if both guidelines below are met...

- 1) The internet video webcast is produced and the crew populated entirely by high school students and high school personnel as a part of a high school tv station, AV Club, etc.
and
- 2) The internet video webcast is originated on and accessed by viewers on the high school website, the website of the city or on the school's IHSA.tv website (www.IHSA.tv/schoolname).

Internet Video Broadcast Rights Fee Schedule

BOYS BASKETBALL

Per Regional Game-\$125

Per Sectional Game-\$150

Per Super-Sectional Game-\$225

GIRLS BASKETBALL

Per Regional Game-\$125

Per Sectional Game-\$150

Per Super-Sectional Game-\$225

FOOTBALL

Per 1st Round Playoff Game-\$250

Per 2nd Round Playoff Game-\$325

Per Quarterfinal Playoff Game-\$400

Per Semifinal Playoff Game-\$475

ALL OTHER SPORTS

Per Regional Game/Meet-\$75

Per Sectional Game/Meet-\$100

Per Super-Sectional Game/Meet-\$150



IHSA SECTIONAL MANAGER'S COMPETITIVE CHEER CHECKLIST

SECTIONAL MANAGER

- Check web site for assignments _____
- Secure and finalize flow of event _____
(warm-up area, entrance/exits, matting,
sound system, performance space)
- Check school site for officials assigned to
your contest (2 weeks prior to competition) _____
- Contact Head official _____
- Verify computer and internet access at your site _____
- Each official will need a computer for scoring _____
- Hire/confirm Event Workers _____
(announcer, security, concessions, ticket gate,
custodial, timers)
- Secure volunteers _____
- Programs created/Video sales (optional) _____
- Confirm receipt of awards _____
- PA Announcements reviewed _____
- Report results online (Winner Report) _____
- Complete and submit Financial Report _____

SAFETY

- Enough seats to accommodate fans _____
- All entrances and exits controlled _____
- Secure posting area for performance order _____
- Plan for teams going in and out of gym and school _____
- Plan for fans going in and out of gym and school _____
- Parking adequate for fans _____
- Parking lot patrolled _____
- All handicap and safety areas reserved and
not blocked off _____
- Adequate lighting in parking lot if applicable _____
- Adequate restrooms _____
- Check equipment (PA, sound system) _____
- If fans must be seated behind officials,
monitor carefully. IHSA recommends that the
first couple rows be reserved for press,
administrators, handicap and/or senior citizens _____

SUPERVISORY STAFF

- Hire enough people to cover the event _____
- Train workers and assign specific sections
of the facility to workers _____
- Workers are easily identifiable _____
- Key people with walkie-talkies, mobile phones _____
- Athletic trainer/water available _____

SPORTS INFORMATION

- Set up area for working press _____
- Inform local media of event and results _____

COMPETITION DAY

- Competition Areas/Gymnasium prepared _____
- Verify competition mats are secure _____
- Verify internet access at your site _____
- Verify sound system _____
- Officials table _____
- Scorers' table _____
- Scoring Program _____
- Public Address System and materials _____
- Stopwatch for timing _____
- Bleachers and handicap seating identified _____
- Trainer/Water for teams and officials _____
- Set up for ticket takers and sellers _____
- Officials: Determine if officials will be announced _____
- Officials: One person assigned to officials to get
on and off the performance area _____
- Officials: Let the officials know who is the
administrator in charge of the contest _____

POST COMPETITION

- Pay officials _____
- Sectional managers/Head Official distribute
state final winners packets to winning team _____
- Complete Winner Report via TourneyWire _____
- Complete Financial Report _____

SCHOOL'S RESPONSIBILITY TO AN OFFICIAL PRIOR TO THE SEASON

1. Send a reminder card or email to the officials after you have them scheduled.
2. Reminder should include date of contest, time, level, location and sport.

Even though many schools and conferences have assignment chairpersons, sending a reminder is highly recommended. When an official does not show, people in your community won't know who the assignment chairperson is, but they do know the athletic director. **Avoid embarrassment.**

3. Have a standard wage scale set for your different sports and levels and a method in place to raise the pay periodically.
4. If possible, let the working officials know who their partner(s) will be.
5. Hire police and security along with medical assistant or athletic trainer coverage for events whenever possible.
6. Set a policy with your school board on fan, coach and player behavior.
7. Make sure all officials have a contract that is signed by your school—preferably by the principal or IHSA Official Representative.

SCHOOL'S RESPONSIBILITY TO AN OFFICIAL PRIOR TO THE CONTEST

1. Prior to the contest, provide the officials with directions and inform them of any special activities that might be occurring (i.e., Homecoming, Senior Night, etc.)
2. Give the official a number they can call in case of an emergency or postponement due to weather.
3. Have competent workers assigned at all contests (scorers, announcers, chain crew, etc.). These people are of great assistance to the official during the contest.
4. Have a host assigned to meet the officials as they arrive. The host should do the following for the officials:
 - A) Provide a reserved parking space.
 - B) Meet officials and take them to the dressing room.
 - C) Have refreshments available for halftime and postgame.
 - D) Ask for any additional needs.
 - E) Introduce the officials to those game workers pertinent to the contest (i.e., scorer, announcer, chain gang, etc.).
 - F) Get the proper pronunciation of officials' names so they are correct when given by the public address announcer.
5. Athletic director should discuss with the officials any special events, conference rules, national anthem time, etc. that would affect the game.
6. Provide the officials with the name of the adult supervisor for that contest and where that person can be found in the event a challenging situation should occur.
7. Make officials aware of location of an athletic trainer or other first responders during the contest. Have a doctor on site when possible (especially at football contests).
8. Make sure all bench personnel are properly attired.
9. Do a check on game scoreboards and lighting systems prior to the game or contest.
10. Make sure the playing area is properly marked and meets National Federation guidelines for that contest.
11. Provide appropriate secured dressing area and hot water showering facilities.



SCHOOL'S RESPONSIBILITY TO AN OFFICIAL DURING THE CONTEST

1. Insist coaches display good sportsmanship and are proper examples for your players and crowd.
2. Have your public address announcer or cheerleader read the IHSA sportsmanship statement and remain unbiased during contest.
3. Make sure the event supervisor understands the duties and responsibilities pertinent to that contest.
4. Make sure the playing area is maintained during halftime of each contest. For wrestling, make sure the mat is properly cleaned and washed.
5. Help with adverse weather conditions; monitor accordingly.
6. Make sure proper crowd control is visible and in place. Good administrative control can prevent difficult situations.
7. Observe the crowd during the contest and prevent any disturbances that may occur.
8. Work with the official during the game regarding crowd control.
9. Retrieve the game ball at the end of the contest.
10. Escort the officials back to the dressing room at halftime and at the conclusion of the contest.

SCHOOL'S RESPONSIBILITY TO AN OFFICIAL AFTER THE CONTEST

1. Escort the officials safely back to the dressing room and parking lot.
2. Do not allow unauthorized persons in the dressing room after the game. This includes coaches.
3. Have refreshments available for the officials after the contest.
4. Be sure to thank the officials for their time and effort, regardless of the outcome of the game.
5. Make sure arrangements for paying the officials have been completed. It is preferable to pay the official the day of contest.
6. Ensure that officials are not confronted by anyone after the contest.



Competitive Cheerleading Scoresheet


 Sectional

School: _____

 State

Division: _____

Official: _____

COMPETITION CATEGORY

TEAM SCORE

COMMENTS

PROJECTION/SHOWMANSHIP 10 _____

JUMPS

Difficulty 8.5 _____

Execution 1.5 _____

TUMBLING

Difficulty 8.5 _____

Execution 1.5 _____

PYRAMIDS/TOSSES

Difficulty 8.5 _____

Execution 1.5 _____

PARTNER STUNTS

Difficulty 8.5 _____

Execution 1.5 _____

MOTIONS/DANCE

10 _____

ROUTINE COMPOSITION

Creativity 5 _____

Transitions/Formations 5 _____

Skill Utilization 5 _____

RAW SCORE _____ / **75** = _____ %

— **DEDUCTIONS** _____

— **LEGALITIES** _____ = **TOTAL SCORE**



IHSA COMPETITIVE CHEERLEADING Rubric

Degree of difficulty ranges are based on a *majority* of the team performing skills within each level. Placement within a specific range is determined by the difficulty of the skills performed, the percentage of athletes performing the skills, and additional skills performed above the level of difficulty achieved by the team. Not performing a majority of any skill in a given category will result in a difficulty score of 3.5-4.5.

JUMPS

Level 1: 4.5-5.5	Level 2: 5.5-6.5	Level 3: 6.5-7.5	Level 4: 7.5-8.5
-One full team synchronized advanced jump*.	-Two different advanced jumps* including: •One full team synchronized advanced jump.	-Three different advanced jumps* including: •One full team synchronized advanced jump. •One combination jump.	-Four advanced jumps* including: •Three different advanced jumps. •One full team synchronized advanced jump. •One combination jump.

*Advanced jumps include: toe touch, hurdler, herkie, pike, double nine, around the world.

TUMBLING

Level 1: 4.5-5.5	Level 2: 5.5-6.5	Level 3: 6.5-7.5	Level 4: 7.5-8.5
-Basic roll (forward or backward) -Handstand -Cartwheel -Roundoff -Front/back walkover	-Front handspring -Aerial cartwheel -Running/standing back handspring -Jump to back handspring	-Front aerial walkover -Punch front -Running/standing back tuck -Running/standing pike -Advanced single jump to back tuck	-Advanced combination jump to back tuck -Layout -Arabian -Full -Specialty passes with two or more no-handed skills

PYRAMIDS/TOSSES

Level 1: 4.5-5.5	Level 2: 5.5-6.5	Level 3: 6.5-7.5	Level 4: 7.5-8.5
-Pyramid must include: •One extended single leg position. •One release transition. and/or -One skill toss	-Pyramid must include: •One extended single leg position. •One release that ends in an extended position. and/or -Two skill toss	-Pyramid must include: •Two extended single leg structures. •Two release transitions - one that ends in an extended single leg position. and/or -Two skill toss including a twist	-Pyramid must include: •Three extended single leg structures. •A variety of top people in extended positions. •Two release transitions – one inversion AND one that ends in an extended single leg position. and/or -Three skill toss including a twist

*Note: See Instruction and Definition document.



IHSA COMPETITIVE CHEERLEADING Rubric

PARTNER STUNTS

Level 1: 4.5-5.5	Level 2: 5.5-6.5	Level 3: 6.5-7.5	Level 4: 7.5-8.5
<ul style="list-style-type: none"> -Intermediate level partner stunts -Prep level skills -Extensions -¼ or ½ up to prep level -¼ or ½ up to extension -Single leg extended skills -Full up to prep level -Non-twisting dismounts 	<ul style="list-style-type: none"> -Extended single leg variations with a full twisting dismount -Switch up, quick toss, ¼ up, or ½ up to extended level with one advanced body position* with a full twisting dismount -Low to low full around -Unassisted single base prep level skills -Assisted single base extended skill 	<ul style="list-style-type: none"> Must demonstrate at least one (1) skill listed below with two (2) different advanced body positions AND a full twisting dismount from an extended advanced body position* or a single based extended stunt. -Switch up to advanced body position -Switch up with ¼ turn to liberty or other advanced body positions -Full up to extension -Low to high tick-tock beginning in a liberty -Low to high full arounds -Unassisted single base extended skills 	<ul style="list-style-type: none"> Must demonstrate at least two (2) different skills listed below with three (3) different advanced body positions* AND a full twisting dismount from an extended advanced body position or a single based extended stunt. -Switch up with at least a ½ twisting rotation to an extended advanced body position -1 ½ up to extension -Full up to an extended single leg skill -Low to high tick-tock advanced to advanced body positions -Low to high full around to an extended single leg skill -High to high full arounds -Double up to an extension -Unassisted toss hands continuing to an extended skill

*Extended advanced body positions include: heel stretch, over stretch, bow and arrow, scale, arabesque, scorpion, needle, etc.

*Not a comprehensive list of skills.

MOTIONS/DANCE

Technique = A team's effectiveness in demonstrating proper form, synchronization, precision, and uniformity. Errors that distract from the performance will also be factored.

Level 1: 6.0-7.0	Level 2: 7.0-8.0	Level 3: 8.0-9.0	Level 4: 9.0-10.0
<ul style="list-style-type: none"> Below average level of technique, little to no visual effects*, slow pace 	<ul style="list-style-type: none"> Average level of technique, basic visual effects*, average pace 	<ul style="list-style-type: none"> Above average level of technique, multiple visual effects*, fast pace 	<ul style="list-style-type: none"> Exceptional level of technique, multiple visual effects*, fast pace

* Visual effects include: level changes, ripples, transitional movements, foot and floor work.



IHSA COMPETITIVE CHEERLEADING

Execution Descriptors

JUMPS EXECUTION

Technique = A team's effectiveness in demonstrating proper form (body, leg, and arm positions; approach; height; flexibility; landing), uniformity and synchronization.

Below Average 0.1-0.5	Average 0.6-1.0	Above Average 1.1-1.5
The athletes demonstrate below average technique.	The athletes demonstrate average technique.	The athletes demonstrate above average technique.

TUMBLING EXECUTION

Technique = A team's effectiveness in demonstrating proper form (body, leg and arm positions; control; entry; landing), speed, uniformity and synchronization.

Below Average 0.1-0.5	Average 0.6-1.0	Above Average 1.1-1.5
The athletes demonstrate below average technique.	The athletes demonstrate average technique.	The athletes demonstrate above average technique.

PYRAMIDS/TOSSES EXECUTION

Pyramids Technique = A team's effectiveness in demonstrating proper form (body alignment, flexibility, control), timing, synchronization and power of structures, transitions, releases, and dismounts. Bobbles, balance checks, early cradles, and errors that distract from the performance will also be factored.

Tosses Technique = A team's effectiveness in demonstrating proper form (body alignment, control, height, precision, catch) and synchronization.

Below Average 0.1-0.5	Average 0.6-1.0	Above Average 1.1-1.5
The athletes demonstrate below average technique.	The athletes demonstrate average technique.	The athletes demonstrate above average technique.

PARTNER STUNTS EXECUTION

Technique = A team's effectiveness in demonstrating proper form (body alignment, flexibility, control), timing, uniformity, precision, power, and synchronization of stunts and dismounts. Bobbles, balance checks, early cradles and errors that distract from the performance will also be factored.

Below Average 0.1-0.5	Average 0.6-1.0	Above Average 1.1-1.5
The athletes demonstrate below average technique.	The athletes demonstrate average technique.	The athletes demonstrate above average technique.

IHSA COMPETITIVE CHEERLEADING

Definitions and Scoring Tools

DEFINITIONS

Majority: 51% or more than half of the athletes.

Advanced Jumps: Toe touch, hurdler (left and right), herkie, pike, double nine, around the world.

Combination Jump: Continuous body movement between jumps with no more than 2 counts separating each jump. (Examples: double toe touch equals 2 jumps and 1 variety, and left hurdler/right hurdler combo equals 2 jumps and 2 variety.)

Jump-Tumble Combination (Tumbling Levels 2, 3 and 4): The degree of difficulty of these skills will be scored in the tumbling rubric. The execution of the jump will be scored as jump execution. The execution of the tumbling skill will be scored in tumbling execution.

Full Team Synchronized Jump: Required at all levels. All athletes must perform the same jump.

Advanced Body Positions: Front, side and back flexibility with foot at or above waist level. (Examples: heel stretch, over stretch, bow and arrow, scale, arabesque, scorpion, needle, etc.) Torch, liberty, platform or target are not advanced body positions.

Assisted Single Base Stunt: Any stunt in which one base supports the weight of a top person(s) with hands-on assistance from another base or spotter at any time during the stunt.

Unassisted Single Base Stunt: Any stunt in which one base supports the weight of a top person(s) without hands-on assistance from another base or spotter until the descent of the top person during a dismount.

Structure: A place in a pyramid when a top person connects and pauses to show a defined position. This is also referred to as a picture.

Variety of people in extended positions (Pyramid Level 4): Must show multiple top persons in an extended position during pyramid sequence.

Incomplete Skill: Hands touch down on tumbling or tumbling lands on knees.

Missed Skill: A skill attempted but not attained. (Examples: two persons on the ground during a cradle, ground up liberty does not hit and comes right down to a cradle position, a fall from an individual stunt or pyramid.)

NON-RUBRIC DESCRIPTORS

Projection/Showmanship: A team's ability to demonstrate natural expressions to make the routine appear effortless within their ability level. Ability to capture the crowd and demonstrate genuine enthusiasm, energy, and confidence. Use of appropriate volume relative to number of athletes, inflection, enunciation, pace, smiles, spirit, facial expressions, and poise maintained throughout the entire routine.

Creativity: A team's ability to utilize unique, innovative, and visual choreography and ideas throughout the routine.

Skill Utilization: Use of additional skills at or below the level of difficulty achieved by the team, synchronized skills, and repetition of skills throughout the routine.

Transitions and Formations: A team's ability to demonstrate precise spacing and seamless patterns of movement throughout the routine. This includes effective use of floor, use of skills during transitions, pace, and cohesion. Crossing center, bumping, excessive travel or downtime that distract from the performance will also be factored.

As of: 06-01-16



Competitive Cheerleading Legalities

School _____ Division _____ Official _____

Please cite the NFHS rule violation and the time/part in routine in which the violation occurred.

MINOR NFHS VIOLATION:

Rule Infraction	Warning	Rule Number	x (1)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Examples: NFHS Spirit Rules Book 3.1.1 Jewelry; 3.1.2 Nails; 3.1.3 Hair; 3.1.6 Apparel

MAJOR NFHS VIOLATION:

Rule Infraction	Warning	Page Number	x (5)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Examples: NFHS Spirit Rules Book 3.7.5 No back spot for a cradle from an extended stunt; 3.3.1 Illegal inversions, etc...

	TOTAL LEGALITY DEDUCTIONS:
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Competitive Cheerleading Deductions



School _____ Division _____

Official _____

Please cite the deduction and the time/part in routine in which the violation occurred.

DEDUCTION CATEGORY	NUMBER OF DEDUCTIONS	DEDUCTION TOTAL
<i>Music Time – 1:30</i>	<i>Overtime – (1)</i>	
<i>Total Time – 3 min.</i>	<i>Overtime – (1)</i>	
<i>Missed Skill</i> <i>Examples: Building skill is not attained</i>	_____ x 1	
<i>Pyramid collapse</i>	_____ x 2	
<i>Incomplete Skill</i> <i>Examples: Hands touch down on tumbling</i>	_____ x .25	
<i>Tumbling lands on knees or back</i>	_____ x .5	
<i>Boundary Violation</i> <i>Examples: One foot or hand is over the boundary line</i>	_____ x .5	
<i>IHSA Terms & Conditions Violation</i>	_____ x 1	

TOTAL POINT DEDUCTIONS:

Managing Heat and Heat Illness

These guidelines represent minimum standards that IHSA member schools should follow for athletic competitions. Schools with more restrictive guidelines are not expected to modify any pre-existing guidelines in order to meet this policy. These guidelines will be used by managers or their designees at all IHSA state series events when the Wet Bulb Globe Temperature (WBGT) is above 80 degrees Fahrenheit. State series tournament managers will make the decisions to suspend and resume activity in accordance with these guidelines using those devices or systems usually used at the state series venue/site.

1. Thirty minutes prior to the start of an activity, and again 60 minutes after the start of the activity, temperature and humidity readings will be taken at the site of the activity. Using a Wet Bulb Globe Thermometer is recommended, although a conversion to WBGT can be made from air temperature and relative humidity using chart 2. Record the readings in writing and maintain the information in files of the tournament manager and/or host school administration. Tournament managers may designate someone other than themselves to take these readings.

Use the Table 1 (see below) with an on-site WBGT reading for appropriate exercise modifications during exercising in the heat:

Table 1

a. ≤79.9 degrees F

- i. All sports
 1. Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire.
 2. Optional water breaks every 30 minutes for 10 minutes in duration. Coordinate breaks with assigned contest officials.
 3. Ice-down towels for cooling.
 4. Watch/monitor athletes carefully for necessary action.

b. 80.0-84.5 degrees F

- i. All sports
 1. Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire.
 2. Optional water breaks every 30 minutes for 10 minutes in duration. Coordinate breaks with assigned contest officials.
 3. Provide cooling stations using methods such as ice towels.
 4. Watch/monitor athletes carefully for necessary action
- ii. Contact sports and activities with additional protective equipment (in addition to the above measures)
 1. Helmets and other possible equipment removed while not involved in contact.
- iii. Reduce time of outside activity. Consider postponing activity to later in the day.
- iv. Recheck air temperature and humidity every 30 minutes to monitor for increased heat conditions or sooner if personnel on the field suspects potential heat stress.

c. 84.6-87.5 degrees F

- i. All sports
 1. Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire.
 2. Schedule at least 4 separate 4:00 breaks within each hour, or a 10:00 break every 30:00 of training or competition.
 3. Coordinate breaks with assigned contest officials.
 4. Have cooling stations for before, during, and after exercise/training/competition.
 5. Watch/monitor athletes carefully for necessary action
 6. Reduce time of outside activity as well as indoor activity if air conditioning is unavailable.
 7. Consider postponing activity to later in the day or another day (with approval from IHSA Administration)
 8. If practicing, maximum of 2 hours of training/practice while temperature is in this range.

- ii. Contact sports and activities with additional protective equipment (in addition to the above measures)
 - 1. Helmets and other possible equipment removed if not involved in activity or necessary for safety. If necessary for safety, suspend activity.
- iii. Recheck air temperature and humidity every 30 minutes to monitor for increased heat conditions.

d. 87.6-89.9 degrees F

- i. All sports
 - 1. Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire.
 - 2. Schedule at least 4 separate 4:00 breaks within each hour, or a 10:00 break every 30:00 of training or competition.
 - 3. Coordinate breaks with assigned contest officials.
 - 4. Have cooling stations for before, during, and after exercise/training/competition.
 - 5. Watch/monitor athletes carefully for necessary action
 - 6. Reduce time of outside activity as well as indoor activity if air conditioning is unavailable.
 - 7. Consider postponing activity to later in the day or another day (with approval from IHSA Administration)
 - 8. If practicing, maximum of 1 hour of training/practice while temperature is in this range.
- ii. Contact sports and activities with additional protective equipment (in addition to the above measures)
 - 1. Helmets and other possible equipment removed if not involved in activity or necessary for safety. If necessary for safety, suspend activity.
- iii. Recheck air temperature and humidity every 30 minutes to monitor for increased heat conditions.

e. 90 degrees F

- i. All sports
 - 1. No training/competition
 - 2. Cancel and/or postpone activity to cooler time of the day

NOTE: While most attention will be given to outdoor sports in the fall and spring, indoor venues/facilities (gymnasiums, wrestling rooms, and swimming/diving facilities) that are not air conditioned should not be neglected for the purposes of this policy. Additionally, sometimes conditions will vary for different aspects of the same competition. For example, one part of a cross-country course may be hotter or more humid than other parts. The best course of action for managers is to take a WBGT reading at the place of the most severe conditions.

Table 2. Estimate WBGT from ambient temperature and relative humidity assuming full sun conditions

Wet Bulb Globe Temperature (WBGT) from Temperature and Relative Humidity																																					
		Temperature in Degrees Fahrenheit																																			
		68.0	69.8	71.6	73.4	75.2	77.0	78.8	80.6	82.4	84.2	86.0	87.8	89.6	91.4	93.2	95.0	96.8	98.6	100.4	102.2	104.0	105.8	107.6	109.4	111.2	113.0	114.8	116.6	118.4	120.2	122.0					
Relative Humidity (%)	0	59.0	60.8	60.8	62.6	64.4	64.4	66.2	66.2	68.0	68.0	69.8	71.6	71.6	73.4	73.4	75.2	75.2	77.0	77.0	78.8	80.6	80.6	82.4	82.4	84.2	84.2	86.0	87.8	87.8	89.6	91.4	91.4	93.2	95.0		
	5	60.8	60.8	62.6	64.4	64.4	66.2	66.2	68.0	69.8	69.8	71.6	71.6	73.4	73.4	75.2	75.2	77.0	78.8	80.6	80.6	82.4	82.4	84.2	84.2	86.0	87.8	89.6	89.6	91.4	93.2	95.0	96.8	96.8	98.6		
	10	60.8	62.6	62.6	64.4	66.2	66.2	68.0	69.8	69.8	71.6	73.4	73.4	75.2	77.0	77.0	78.8	80.6	80.6	82.4	84.2	84.2	86.0	86.0	87.8	89.6	89.6	91.4	93.2	95.0	96.8	96.8	98.6	98.6	100.4		
	15	62.6	62.6	64.4	66.2	66.2	68.0	69.8	69.8	71.6	73.4	73.4	75.2	77.0	78.8	78.8	80.6	82.4	84.2	84.2	86.0	87.8	89.6	89.6	91.4	91.4	93.2	95.0	96.8	98.6	98.6	100.4	102.2	102.2	102.2		
	20	62.6	64.4	64.4	66.2	68.0	69.8	69.8	71.6	73.4	75.2	75.2	77.0	78.8	80.6	80.6	82.4	84.2	86.0	87.8	89.6	89.6	91.4	93.2	95.0	96.8	96.8	98.6	100.4	102.2	102.2	102.2	102.2	102.2	102.2		
	25	64.4	64.4	66.2	68.0	68.0	69.8	71.6	73.4	75.2	75.2	77.0	78.8	80.6	82.4	82.4	84.2	86.0	87.8	89.6	91.4	93.2	95.0	96.8	96.8	98.6	100.4	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2		
	30	64.4	66.2	68.0	68.0	69.8	71.6	73.4	73.4	75.2	77.0	78.8	80.6	82.4	84.2	84.2	86.0	87.8	89.6	91.4	93.2	95.0	96.8	96.8	98.6	100.4	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	
	35	64.4	66.2	68.0	69.8	71.6	73.4	73.4	75.2	77.0	78.8	80.6	82.4	84.2	86.0	87.8	89.6	91.4	93.2	95.0	96.8	98.6	98.6	100.4	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2
	40	66.2	68.0	69.8	69.8	71.6	73.4	75.2	77.0	78.8	80.6	82.4	84.2	86.0	87.8	89.6	91.4	93.2	95.0	96.8	98.6	98.6	100.4	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2
	45	66.2	68.0	69.8	71.6	73.4	75.2	77.0	78.8	80.6	80.6	82.4	84.2	86.0	89.6	91.4	93.2	95.0	96.8	98.6	98.6	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4
	50	68.0	69.8	71.6	73.4	73.4	75.2	77.0	78.8	80.6	82.4	84.2	86.0	87.8	91.4	93.2	95.0	96.8	98.6	98.6	100.4	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2
	55	68.0	69.8	71.6	73.4	75.2	77.0	78.8	80.6	82.4	84.2	86.0	87.8	89.6	93.2	95.0	96.8	98.6	98.6	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4
	60	69.8	71.6	73.4	75.2	77.0	78.8	80.6	82.4	84.2	86.0	87.8	89.6	91.4	95.0	96.8	98.6	98.6	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4
	65	69.8	71.6	73.4	75.2	77.0	78.8	80.6	82.4	84.2	87.8	89.6	91.4	93.2	96.8	98.6	98.6	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4
	70	71.6	73.4	75.2	77.0	78.8	80.6	82.4	84.2	86.0	87.8	91.4	93.2	95.0	96.8	100.4	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2
	75	71.6	73.4	75.2	77.0	78.8	80.6	84.2	86.0	87.8	89.6	91.4	95.0	96.8	98.6	100.4	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2
	80	73.4	75.2	77.0	78.8	80.6	82.4	84.2	86.0	89.6	91.4	93.2	96.8	98.6	98.6	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4
85	73.4	75.2	77.0	78.8	82.4	84.2	86.0	87.8	89.6	93.2	95.0	98.6	98.6	100.4	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	
90	75.2	77.0	78.8	80.6	82.4	84.2	87.8	89.6	91.4	95.0	96.8	98.6	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	
95	75.2	77.0	78.8	80.6	84.2	86.0	87.8	91.4	93.2	95.0	98.6	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	100.4	
100	75.2	78.8	80.6	82.4	84.2	87.8	89.6	91.4	95.0	96.8	100.4	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	102.2	

NOTE: This table is compiled from an approximat formula which only depends on temperature and humidity. The formula is valid for full sunshine and a light wind. Table adapted from Bureau of Meteorology

Cooling Methods Due to Heat Related Illness

Exertional heat stroke (EHS) is relatively uncommon among exercise associated medical conditions, but is a frequent cause of exercise related death. The majority of evidence shows that early institution of body cooling is the most effective method of decreasing mortality in EHS. The following contains recommendations regarding the methods of body cooling, including tubs, ice bags, iced towels (towels with water that have been frozen) water, fans, and shade. The recommendations are classified as essential (foundational to the implementation of treatment, should have resources and personnel directed towards implementation), and desirable (important in maximal implementation, should have resources and personnel directed towards implementation as budget and resources allow). The recommendations are only guidelines, are not intended as a standard of care, and should not be considered as such. These guidelines should only be considered in the care of athletes who can be expected to be at risk of EHS due to the sport or the environmental situation of the activity. Sports especially at risk include football with and without equipment, soccer, and long distance track. Other sports and activities, such as cycling, golf, baseball, tennis, track and field, and band, may also be at risk due to long duration exposure to extreme environmental conditions.

It is essential that member schools and school administrators/officials:

- Establish a written plan coordinated with local EMS for emergency treatment of EHS that includes transport to a hospital and conduct drills in the implementation of the plan as practicable.
- Know how to assess environmental conditions and determine when extreme conditions exist.
- Identify a specific spot at the athletic facility that has shade.
- Have immediate access to ice and bags to contain ice.
- Have access to water, and provide water breaks as outlined in the IHSA Managing Heat and Humidity Policy.
- Know the most effective sites for application of ice to the body.
- Obtain and use, when environmental conditions are determined to be extreme, a tub or pool, filled with water and ice before activity begins, to be used in body immersion for maximal cooling, and have personnel trained in this technique.

It is desirable that member schools and school administrators/officials:

- Have a certified athletic trainer (ATC) on staff, as budget and resources allow, to develop and implement these guidelines.
- Have immediate access to water.
- Provide shade breaks.
- Provide fans when environmental conditions are determined to be extreme.
- Have close access to an air conditioned room.
- Have access to and use iced towels that can be rotated to appropriate areas of the body, including the axilla, groin, and back of the neck.

Resources

1. *Procedure for Avoiding Heat Injury/Illness through Analysis of Heat Index and Restructuring of Activities and Recommendations for Cooling Methods Due to Heat Related Illness.* Kentucky Medical Association/Kentucky High School Athletic Association. 2010.
2. Binkley HM et al. NATA Position statement: *Exertional heat illness.* J Ath Training 2002; 37: 329-343.
3. Casa DJ et al. *Survival strategy: Acute treatment of exertional heat stroke.* J Strength Conditioning Res 2006; 20: 462.
4. Armstrong LE et al. *ACSM position stand: Exertional heat illness during training and competition.* Med Sci Sports Exerc 2007; 41: 556-572.
5. *Model Policy for Managing Heat & Humidity.* Michigan High School Athletic Association. 2013.



Unmanned Aerial Vehicle (Drone) Policy

For IHSA Tournaments

Effective February 18, 2015

The use of unmanned aerial vehicles (“UAV”), also known as drones, is prohibited for any purpose by any persons at IHSA tournament venues. Tournament management shall refuse admission or entry to anyone attempting to use a UAV; and if necessary, tournament management shall remove anyone attempting to use a UAV and/or confiscate the UAV until the event has been completed.

For purposes of this policy, a UAV is any aircraft without a human pilot aboard the device.

An exception to this policy may be made in specific cases for IHSA broadcast partners, provided the management of the tournament facility permits the presence of UAVs for broadcast purposes under the control of the IHSA.



Instructions for Submitting Sectional Winner Report

Sectional Managers are required to complete the Competitive Cheerleading Winner Report on-line immediately following the sectional tournament. ***For the Competitive Cheerleading competition, Winner Reports are submitted via the TourneyWire tournament management program.***

Following the awards assembly, managers can go into TourneyWire and click the 'Post final results' button. Then they will scroll down, confirm the results, and click 'Post results'. After clicking this button, those results will be both posted on TourneyWire.com and marked as ready for the state tournament scheduler to use.

(If you experience any problems, please call the IHSA Office and ask for Carol Carr, or email Ben Stewart at support@tourneywire.com)



Awards Delivery Information

To Managers of All IHSA Tournaments:

In an effort to better serve our tournament sites and the suppliers of our awards, we would like to have you read this bulletin carefully and then do what you can to expedite the instructions:

1. Be advised that at **Regional and Sectional Tournaments**, medals and plaques may be shipped separately and may not arrive at your tournament site on the same day. Please open boxes immediately to check contents, as medals **CAN** be in plaque boxes. **NOTE:** There are no medals given at Regional and/or Sectional Levels in the team sports of baseball, basketball, competitive cheerleading, football, soccer, softball and volleyball, and in the activities of Drama/Group Interpretation and scholastic bowl.

Our awards supplier, A and M Products of Princeton, IL, often ships Regional and/or Sectional medals in the box with the plaque. **PLEASE CHECK THE PLAQUE BOXES CAREFULLY AND DO NOT DISCARD THEM UNTIL YOU HAVE DETERMINED THE MEDALS ARE NOT THERE!!**

At State Final Tournaments, medallions and trophies may be shipped separately and may not arrive at your tournament site on the same day. Please open boxes immediately to check contents, as medallions can be in trophy boxes.

2. Awards will be shipped to the school sites directly from A & M Products via United Parcel Service.
3. Please inform whoever receives your United Parcel deliveries to expect awards to arrive up to two weeks prior to the tournament, and ask them to deliver the packages directly to you when they arrive.
4. It is very likely that some awards (particularly trophies) will arrive in two or more boxes and will need to be assembled. **They may not arrive on the same day, but should be opened as they arrive.**
5. Please check all trophies, plaques, etc., to see that they are in good condition and not damaged in any way. You should note that they are engraved with the proper sport, tournament level, year, etc.

If, after doing all of this, a problem develops, please contact Cheryl Lowery at the IHSA office at (309) 663-6377.

Thank you very much for your cooperation.

Kraig Garber
Asst. Executive Director



Assembly Instructions for IHSA State Series Trophies (please use caution when assembling the trophies)

Upon receipt of your Trophies and Awards, please inspect them immediately so replacements can be shipped to you, if you notice a damaged trophy or figurine. If replacements need to be issued, please contact A & M Products at the number below.

We recommend the following for attaching the figures to the IHSA State Trophy:

- Unwrap each figure. If there is a hex nut on the post of the figure remove it. It should not be needed.
- Lay the trophy on its back on a flat surface and remove the hex nut from the rods from underneath the trophy.
- Push the rod through the top of the trophy and remove the ferrule (the hollow threaded tube) from the rod and attach the ferrule to the threaded post of the figure. Screw the ferrule all the way up the threaded post of the figure.
- Screw the rod back onto the ferrule until it is tight.
- Place the rod, with the figure attached, back through the top of the base and through the holes in the bottom of the base.

IMPORTANT - please be careful that the figure(s) is not supporting the weight of the trophy. **Figures can be easily broken.**

DO NOT OVER TIGHTEN THE FIGURE ONTO THE BASE THIS CAUSES THE BOLT TO BE PULLED OUT FROM UNDERNEATH THE FIGURE

Please do not pick up and carry the trophy by the side figures.

The **CHAMPION** and **RUNNER-UP** trophy receive **three** of the bigger #1 figures.

The **THIRD PLACE** and **FOURTH PLACE** trophy receive **one** of the bigger #1 figures for the top. And the **two** smaller #2 figures are the side figures.

If you have any questions please call A & M Products, (815) 875-2667

**2016-2017 IHSA Regional/Sectional Manager
Duplicate Awards Order Form for Ties**

Tournament Site: _____ **Level Of Competition:** ___ Regional ___ Sectional

Sport/Activity: _____ **Gender:** ___ Girls ___ Boys

Print Tournament Manager's Name: _____

Tournament Manager's Phone Number: _____

Classification (circle one): 1A 2A 3A 4A 5A 6A 7A 8A Unclassified

This form must be used and completed by the **Regional and/or Sectional Manager** to order duplicate medal/plaque for participants who earned them at the Regional or Sectional Tournament whose medal/plaque needs could not be fulfilled from existing tournament supplies. **Please return unused medals to A & M Products, 575 Elm Place, Princeton, IL 61356.**

Immediately following the **Regional and/or Sectional** tournament, please **fax this order form** to **A & M Products at (815) 879-0400**. The medals/plaque will be sent directly from A & M Products to the School listed. Tournament Managers must use this form to place orders. This form can be duplicated, if necessary.

***Event Name** ie: Pole Vault, Discus, Diving, 100-yd. Butterfly, Singles, Doubles, 102 lb., Speech: IE, etc.

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

TM=Team Plaque: () check here

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____

◆ **Recipient Town/School (Must supply both):** _____

Name of Recipient: _____ **Place:** _____

I=Ind. Medal/Event Name* _____





Competitive Cheerleading PA Announcements



• www.ihsa.org • Phone: 309-663-6377 • Fax: 309-663-7479 •

(ANNOUNCE PRIOR TO EACH TEAM COMPETING)

On deck is (High School B) _____ High School. And coming up next is _____ (High School A)
(High School A) _____ High School you may take the floor.

(ANNOUNCE BEFORE THE START OF EACH SESSION)

On behalf of the IHSA Board of Directors, the Administrative Staff, the Cheer Advisory Committee and the member schools of the Illinois High School Association, welcome to the 2017 Cheerleading Sectional/State Competition at _____.

(ANNOUNCE BEFORE THE START OF EACH SESSION)

To help insure the safest and most comfortable atmosphere the host event staff will diligently maintain established security procedures and activities. This will require complete cooperation by all competing teams, contest officials, and fans. Security will always have priority over convenience; therefore, if you are requested to cooperate with event personnel in any manner, please do so promptly. Your assistance will enable event staff to fulfill its responsibilities efficiently.

(ANNOUNCE BEFORE THE START OF EACH SESSION)

The possession, distribution, and consumption of alcoholic beverages and other illegal substances are prohibited at the site and on any affiliated property of the IHSA State Series Contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Event staff will enforce this policy rigorously.

(ANNOUNCE SEVERAL TIMES BEFORE THE START OF EACH SESSION DURING THE STATE FINAL TOURNAMENT)

We invite fans to purchase the official Tournament souvenir program, which is on sale now. The price is \$5.00. This year's official program includes rosters and pictures of the competing teams and state tournament records.

(ANNOUNCE AT THE END OF EACH SESSION AND AT THE END OF THE TROPHY PRESENTATION)

Seat Belts Save Lives, so The IHSA and the Illinois State Police wish to remind you to "Click it or Ticket," Please buckle up on your way home today and refrain from texting while driving. Don't drive inTEXTicated!

(ANNOUNCE SEVERAL TIMES EACH SESSION)

The IHSA and the Illinois State Police wish to remind you that High school athletics and alcohol don't mix. Drive sober or get pulled over.

(ANNOUNCE SEVERAL TIMES DURING EACH SESSION)

The IHSA and the Illinois State Police wish to remind you that drivers who use hand-held devices are four times more likely to get into crashes serious enough to injure themselves. Distractions cause infractions!

(ANNOUNCE ONCE EACH SESSION AND AS NEEDED)

Participation in interscholastic activities generates values that make the student-athletes better citizens. Parents, coaches, and officials can reinforce the development of these students by expressing, supporting and displaying those positive values gained by participating and competing. Challenge our young people not just to go to school, but to go beyond. . . with the IHSA. The Future Plays Here!

(ANNOUNCE ONCE EACH SESSION AND AS NEEDED)

For more than 100 years the I-H-S-A has provided the vehicle for recognition of students, their schools and their communities through competition in I-H-S-A sports and activities. But participation in sports and activities is a lot more than just winning and losing. Students who participate in school programs are taught valuable life lessons that will help make them better citizens. Thank you for your attendance here today, and for helping encourage and support high school participation. The Future Plays Here!

(ANNOUNCE ONCE EACH SESSION AND AS NEEDED)

I-H-S-A State Final events are celebrated by schools, competitors, coaches, communities and fans like each year, and rightly so. But it is also important to remember that only a small percentage of IHSA participants reach this level of competition. The I-H-S-A exists to foster participation opportunities that will develop and instill positive characteristics that will stay with students long after high school. The Future Plays Here!

(ANNOUNCE ONCE EACH SESSION AND AS NEEDED)

The Illinois High School Association isn't just about sports. The IHSA is proud to be one of the few state high school associations in the country to also offer activities, including Bass Fishing, Chess, Debate, Drama, Speech, Music and Scholastic Bowl. The IHSA wants to create participation opportunities for ALL high school students, so contact them to learn more about how you can participate. The Future Plays Here!

(ANNOUNCE ONCE EACH SESSION AND AS NEEDED)

The IHSA believes in inclusion and is proud to partner with Special Olympics Illinois to promote unified sports at all I-H-S-A member schools. Contact the IHSA to find out how your school can become a Unified Champion School!

(ANNOUNCE ONCE EACH SESSION AND AS NEEDED)

The IHSA is proud to offer participation opportunities for ALL high school students in Illinois. In addition to offering a State Series of nearly 40 sports and activities, the IHSA also conducts state tournaments for athletes with disabilities in basketball, bowling, swimming and track. Contact the IHSA to learn more about how you can participate.

(ANNOUNCE ONCE EACH SESSION AND AS NEEDED)

Player safety is the IHSA's top priority, and the Play Smart. Play Hard.™ initiative is focused on further improving the safety of Illinois' student-athletes. For more information, please visit [Play Smart Play Hard Dot Org](http://PlaySmartPlayHard.org).

(ANNOUNCE ONCE EACH SESSION AND AS NEEDED)

Thank you for joining us for today's state final contest. The IHSA believes that high school athletics bring tremendous value to student-athletes, their schools and their communities. This is why we are committed to ensuring that all those involved in high school athletics are educated on and equipped to address player safety concerns. For more information, visit [Play Smart Play Hard Dot Org](http://PlaySmartPlayHard.org).

(ANNOUNCE ONCE EACH SESSION AND AS NEEDED)

Interscholastic athletics are an extension of the educational process, and the athletic field is the coach's classroom. Remember Do What's Right! Add A.Tude Is for everyone.

(ANNOUNCE SEVERAL TIMES DURING EACH SESSION)

The IHSA is pleased to welcome you to today's IHSA State Final event. Please join us in our commitment to ensuring that all of Illinois' student-athletes play smart and play hard. For more information, please visit [Play Smart Play Hard Dot Org](http://PlaySmartPlayHard.org).

(ANNOUNCE TWO OF READS BELOW PER DAY – PICK ATHLETE/SPORT SPECIFIC TO EVENT IF APPLICABLE)

- Did you know that before Andre Iguodala (e-gu-doll-a) was an NBA Finals MVP and world champion with the Golden State Warriors, he was an all-state track & field athlete at Lanphier (lan-fear) High school in Springfield? With overuse injuries on the rise, it's a good reminder that special athletes don't always have to specialize in one sport. The IHSA encourages student-athletes to represent their school in as many sports or activities as their schedule allows. For more information, visit [Play Smart Play Hard dot org](http://PlaySmartPlayHard.org).
- Did you know that before Allie Quigley starred for the WNBA's Chicago Sky, she led Joliet Catholic Academy to an IHSA Volleyball State Championship and played on the school softball team? Overuse injuries are on the rise and many medical professionals believe that specialization can be more risk than reward. The IHSA encourages student-athletes to represent their school in as many sports or activities as their schedule allows. For more information, visit [Play Smart Play Hard dot org](http://PlaySmartPlayHard.org).
- Did you know that before Conor Dwyer teamed with Michael Phelps to win a gold medal at the Olympic games in Rio, the Loyola Academy alum participated in four sports for the Ramblers? Overuse injuries are on the rise and many medical professionals believe that specialization can be more risk than reward. The IHSA encourages student-athletes to represent their school in as many sports or activities as their schedule allows. For more information, visit [Play Smart Play Hard dot org](http://PlaySmartPlayHard.org).
- Did you know that before current Chicago Cub Ben Zobrist was a Major League Baseball All-Star, he participated in four different sports at Eureka High School? Overuse injuries are on the rise and many medical professionals believe that specialization can be more risk than reward. The IHSA encourages student-athletes to represent their school in as many sports or activities as their schedule allows. For more information, visit [Play Smart Play Hard dot org](http://PlaySmartPlayHard.org).
- Did you know that before Colton Underwood was asking out Olympians on the internet and playing in the NFL, he also participated in basketball and track & field at Washington High School? Overuse injuries are on the rise and many medical professionals believe that specialization can be more risk than reward. The IHSA encourages student-athletes to represent their school in as many sports or activities as their schedule allows. For more information, visit [Play Smart Play Hard dot org](http://PlaySmartPlayHard.org).

(ANNOUNCE ONCE EACH SESSION)

COUNTRY Financial wishes the best of luck to all the athletes here today. The passion and dedication these athletes show for their sport is the same as the passion and dedication our financial representatives provide for their clients.

(ANNOUNCE ONCE EACH SESSION)

At COUNTRY Financial, we provide our clients with the same passion and dedication these outstanding athletes put into their sport. Visit COUNTRYFinancial.com to see how we can help with your insurance and financial needs.

(ANNOUNCE ONCE EACH SESSION)

At COUNTRY Financial we're proud to support the exceptional athletes here today. Contact your local COUNTRY Financial representative today to find out how we can help you protect what matters most.

(ANNOUNCE SEVERAL TIMES DURING EACH SESSION)

The official I-H-S-A State Final apparel souvenirs are on sale only here at _____. Fans may choose from T-shirts, sweat-shirts, shorts, hats and a variety of State Final Apparel. Stop by the Minerva Sportswear Souvenir booth to pick up your Official IHSA State Final merchandise.

(ANNOUNCE BEFORE EACH SESSION DURING THE STATE FINAL TOURNAMENT)

Visual Image Photography is the official photography service authorized to provide fans attending IHSA state finals with action and award photographs of the participants. You can view all of the great photos from this weekends' tournament by visiting their web site. Just go to www.V-I-P-I-S.com.

(ANNOUNCE ONCE EACH SESSION)

Gatorade Is Fueling today. Fueling the future. Fueling the student-athletes and teams competing in all IHSA State Final events.

(ANNOUNCE ONCE EACH SESSION)

Gatorade. For athletes who move the game forward, we're creating the fuel to do the same. Fueling today. Fueling the future. Fueling the student-athletes and teams competing in all IHSA State Final events.

(ANNOUNCE ONCE EACH SESSION)

Gatorade. For athletes who move the game forward, we're creating the fuel to do the same. Innovating beyond hydration to create the future of sports fuel. Fueling today. Fueling the future. fueling the student-athletes and teams competing in all IHSA State Final events.

(ANNOUNCE THROUGHOUT EACH SESSION)

www.ihsa.org is the address for the IHSA web site on the internet. Check it out anytime you want to find out immediately what's happening with high school activities throughout Illinois. IHSA.org is your home for schedules, scores and more!

(ANNOUNCE ONCE EACH SESSION)

Did you know that the IHSA annually honors 26 of the best and brightest students in the state with its All-State Academic Team presented by Caterpillar? The event not only provides recognition through a celebratory banquet, but it is also a great accolade for students when applying for college scholarships and jobs. Contact the IHSA for more information on how to nominate a current high school senior.

(ANNOUNCE ONCE EACH SESSION)

Doctor, Scientist, Hollywood Producer and Foreign Affairs Officer for the State Department's European Bureau are just a few of the awesome careers that recent IHSA All-State Academic Team members have gone on to become. Nominate the best and brightest seniors from your high school for this amazing award presented by Caterpillar by contact the IHSA.

(ANNOUNCE ONCE EACH SESSION, UNLESS THERE IS A LACK OF STUDENT SECTIONS)

Attention student sections...it's time for you to get recognized for being loud and proud. The IHSA Student Advisory Committee is holding its third annual Student Section Showdown right now to crown the two best student sections in the state based on sportsmanship and spirit. To compete, all you need to do is submit a video of your student section in action. Click the Student Section Showdown button on the front page of IHSA.org for more information.

(ANNOUNCE THROUGHOUT EACH SESSION)

Nearly 10,000 young people in Illinois High School Association member schools have earned the I-H-S-A Scholastic Achievement Award presented by Country Financial. This unique program helps accentuate the interscholastic experience by highlighting the academic success of Individual players and teams. Contact the IHSA office to find out more about how an individual high school athlete or team can be recognized by Country Financial for their academic achievements.

(ANNOUNCE THROUGHOUT EACH SESSION)

If you love high school sports in Illinois, then the IHSA State webpage is for you. Click the green IHSA State street sign on IHSA.org for great stories on sportsmanship, history, school nicknames, state final previews and much much more!

(ANNOUNCE THROUGHOUT EACH SESSION)

Attention fans, It's time to for you to make the call!...No, this Isn't an in-game promotion, it's time for you to get involved as an IHSA official, and literally start making the calls. Contact the IHSA today so we can walk you through the steps for becoming an official and you can begin enjoying the camaraderie and extra income that goes along with working the sports you already love.

(ANNOUNCE THROUGHOUT EACH SESSION)

Think you know the game as well as the official on the floor? Prove It to yourself by becoming an IHSA official. Contact the IHSA today so we can walk you through the process for becoming an official and you can begin enjoying the camaraderie and extra income that goes along with working the sports you already love.

(ANNOUNCE THROUGHOUT EACH SESSION)

Bloomington High School football player Mahlik (ma-leak) Helm says the reason he plays high school football is that his teammates are his second family. The National Federation of State High School Associations and IHSA recently launched the *My Reason Why* campaign to highlight school participation across the country. Let us know why you participate in high school sports or activities on social media by using the hashtag My Reason Why.

(ANNOUNCE AT START AND END OF EACH SESSION)

THE NFHS Network is your home to watch high school sports live on the internet. If you can't make it to the big game, including IHSA State Championships, then stream it live on your phone, tablet, or TV via the Apple TV app. The NFHS Network...High School Happens Here.

(ANNOUNCE ONCE PER SESSION IF CONTEST IS STREAMING LIVE)

The N F H S Network is streaming this contest live at www.IHSA.tv so text or call friends and family who aren't here and invite them to watch. Just log on to www.IHSA.tv, set up an account and watch live on your phone, tablet, computer or TV via the Apple TV app. The NFHS Network...High School Happens Here.

(ANNOUNCE SEVERAL TIMES EACH SESSION)

Looking for a DVD of this contest? Visit www.ihsa.tv to order a copy anytime. The IHSA.TV broadcast of every match from the 2016-17 IHSA Cheerleading State Finals is available on DVD at www.ihsa.tv.

(ANNOUNCE THROUGHOUT EACH SESSION)

Do you love reliving great moments in IHSA history? Then the IHSA Archives YouTube page Is for you. Visit YouTube.com Backslash IHSA Archives to see a growing library of nearly 1,000 classic IHSA games and meets in multiple sports, including some of the oldest high school basketball footage in the world.

(ANNOUNCE TOWARD THE END OF EACH SESSION)

The IHSA and the Illinois State Police wish to remind that you texting while driving is illegal. Cell phone use while driving is responsible for over 3,000 deaths and over 30,000 injuries across the United States each year.

(CONCLUDING ANNOUNCEMENT)

On behalf of the IHSA and (host school), thank you for your support of interscholastic athletics and activities. Have a safe trip home!

School Information:

Please read the entire Trademark Use and Royalty Policy for full disclosures.

- By virtue of membership, schools are granted a license to use the IHSA Trademarks on or in connection with IHSA State Series Events. Member schools may produce their own programs or merchandise in accordance with the terms of the Trademark Use and Royalty Policy.
- Any writing or merchandise produced in connection with IHSA State Series Events must conspicuously display the IHSA name and at least one logo.
- Member schools contracting with an outside vendor to have programs or merchandise produced in connection with IHSA State Series Events are required to use IHSA licensed vendors.
- Member schools advancing to an IHSA State Final and choosing to have merchandise produced in connection with that event, must use Minerva Sportswear. The IHSA has a contract with this company to be the exclusive IHSA State Final Merchandise Vendor.
- A member school may use any IHSA Licensed Vendor. To see the approved list, visit the IHSA website at <http://www.ihsa.org/Resources/Merchandise/LicensedVendors.aspx>.

Vendor Information:

Please read the entire Trademark Use and Royalty Policy for full disclosures.

- Any printed material or merchandise produced in connection with IHSA State Series Events, must conspicuously display the IHSA name and at least one logo.
- IHSA marks and logos can only be utilized by those who are granted a license by the IHSA.
- Member schools contracting with an outside vendor to have programs or merchandise produced in connection with IHSA State Series Events must use an approved IHSA licensed vendor.
- IHSA licensed vendors can sell licensed material to any IHSA member school.
- IHSA licensed vendors cannot produce merchandise in conjunction with an IHSA State Final. The IHSA has an exclusive State Final Merchandise Vendor contract.
- Licensed publication vendors pay the IHSA a 5% royalty of gross advertising sales, and licensed merchandise vendors pay the IHSA an 8% royalty of gross merchandise sales (based on sale of the finished product) - Royalty Report.
- For unlimited events, vendors can be licensed by the IHSA and utilize the IHSA name and logos for an entire year for a \$500 annual fee; or
- For limited events, vendors can be licensed by the IHSA and can utilize the IHSA name and logos for a single event, up to three events in a year, for \$50 per event or \$100 for three events.

Applying to be an IHSA Licensed Vendor (unlimited events):

1. Submit a completed Licensed Vendor Application for approval;
2. Once approved, sign the IHSA Vendor License Agreement; and
3. Pay the annual licensing fee of \$500.

Applying to be an IHSA Licensed Vendor (limited events):

1. Contact the IHSA office for approval;
2. Once approved, sign the IHSA Limited Use Vendor License Agreement; and
3. Pay the single event fee of \$50 or \$100 for three events.

For additional information regarding Licensing and Royalty, contact Brandi Waters at 309-663-6377 ext. 125, or visit the IHSA website at <http://www.ihsa.org/Resources/Merchandise/LicensedVendors.aspx>.

Royalty Report: For a downloadable pdf of the Royalty Report go to http://www.ihsa.org/documents/forms/State_Tournament_Series_Royalty_Report.pdf



Financial Reports Must Be Filed Online

The final phase of your hosting responsibilities is to file a financial report with the IHSA. The financial report forms are available in the password-protected Schools Center area of the IHSA Web site.

Log in to the Schools Center with your User ID and password. On the main menu of the Schools Center, under the heading "IHSA State Series Hosting", you will find a link to the financial report. Please fill out the one-page form and press the submit button to file your report.